



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

December 12, 2024

James Kincaid II, President opened the meeting at 6:01 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Mark Evans

Hebron – Kenney Nauer

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

### APPROVAL OF MINUTES:

Mr. Wetzel motioned to approve the November 14, 2024, Board Meeting minutes. Mr. Van Buren seconded.

Vote: Kincaid – yes; Evans – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Van Buren motioned to approve the November 2024 financial statements. Mr. Lee seconded. Vote:

Kincaid – yes; Evans – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Wetzel motioned to approve the vouchers for November 2024. Mr. Van Buren seconded. Vote: Kincaid

– yes; Evans – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### CHIEF:

A. Chief Jack Treinish informed the Board, he requested Bill Ischy from Ischy Technology to attend tonight's meeting to explain and answer any questions concerning the Keytel Systems contract.

Mr. Ischy explained to the Board there is a provision to cancel the three-year contract with a 60-day written notice.

Mr. Wetzel inquired if Keytel is doing a good job currently. Mr. Ischy stated yes, they are.

Mr. Wetzel inquired if the District decided to switch vendors how long would this take. Mr. Ischy informed the Board this would be a six to twelve-month process.

Mr. Evans inquired if the pricing is comparable. Mr. Ischy stated yes, it is reasonable.

Mr. Ischy review with the Board the three-year deal and the pricing summary.

Stacie Baker joined the meeting at 6:24 p.m.

B. Chief Treinish inquired if the Board is good with the District utilizing old Station 403 as a potential split with law enforcement (renting out an office), great location for centralizing supplies, uniforms, and bulk items such as road salt, an EMS headquarters/training center location, reserve unit storage, and relocate Fire Marshal's from Station 402. May also be needed in the future as an additional Fire House.

- C. Chief Treinish reviewed with Board a levy plan to replace the current three-mill levy which was originally passed in 2016.

Mr. Lee motioned to replace the 2016 3-mill levy and place it on the May 2025 ballot. Mr. Van Buren seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

**FISCAL OFFICER:**

- A. Donna Hubner, Fiscal Officer presented Resolution 2024-14 *Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2024.*

Mr. Lee motioned to approve Resolution 2024-14. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2024-15 *Resolution For The 2025 Permanent Appropriations Budget.*

Mr. Van Buren inquired when the Union Township contract would be renegotiated.

Chief Treinish stated it would be around August of 2025.

Mr. Baker motioned to adopt Resolution 2024-15. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. Ms. Hubner presented Resolution 2024-16 *Resolution To Request That The County Auditor Certify Valuation And Revenue Information Pursuant R.C. 5705.03(B).*

Mr. Lee motioned to adopt Resolution 2024-16. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- D. Ms. Hubner presented the 2025 contract for Fishel Downey Albrecht & Ripenhoff LLP with no change to rate currently paying in 2024.

Mr. Van Buren motioned to enter into the 2025 contract with Fishel Downey Albrecht & Ripenhoff LLP. Mr. Baker seconded. Vote: Kincaid – yes; Evans – no; Baker – yes; Baker – yes; Van Buren – yes; Lee – no; Wetzel – yes; Nauer – yes. **Motion carried.**

- E. Ms. Hubner requested approval to pay the ESO Solutions invoice for 2025 in the amount of \$32,633.46. This is the District's reporting software for all fire and EMS runs.

Mr. Van Buren motioned approve the payment to ESO Solution in the amount of \$32,633.46. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

**ASSISTANT CHIEF OF OPERATIONS/EMS:**

- A. Joseph Krouse, Assistant Chief, informed the Board the November 2024 run stats are contained in their packet. If there are any questions, please let him know.

- B. AC Krouse requested to purchase a new powerload for the new medic \$29,938.82.

Mr. Van Buren motioned to purchase a new powerload at a not to exceed cost of \$29,938.82. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. AC Krouse requested to purchase new LifePak 35 tech mounts at a cost \$11,098.28.

Mr. Van Buren motioned to approve the purchase of the tech mounts at a not to exceed cost of \$11,098.28. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- D. AC Krouse requested to purchase new fire hose from Heritage Fire Equipment for the new engine 404 at a not to exceed cost of \$25,000.00.

Mr. Van Buren motioned to approve the purchase of new fire hose at a not to exceed cost of \$25,000.00. Mr. Nauer seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- E. AC Krouse requested to enter into a contract with Language Line at a cost \$0.64 per minute for Spanish and \$0.69 for any other language. This is a federal mandate due to the District receiving the SAFER grant. Currently employees either use a family member or the dispatch center for translation services.

Mr. Van Buren motioned to enter into the contract with Language Line at a cost \$0.64 per minute for Spanish and \$0.69 for any other language. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- D. AC Krouse updated the Board concerning the new state program to obtain additional Medicare/Medicaid reimbursement. If the District joins the program the down payment of \$171,000 would be due in 2025 and then starting in 2026 the District would receive the funding of approximately \$428,000 which would include reimbursement of the down payment. This is a three-year contract. There are currently 105 agencies in OH who have joined the program.

Mr. Evan inquired if there is timeline as to when the program will no longer accept agencies.

AC Krouse stated there currently is not.

Mr. Van Buren motioned to enter into the three-year contract. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- E. AC Krouse requested to increase the EMS billing fees by ten percent. This is based off the recommendation of the District's EMS billing company, PMMG.

Mr. Van Buren motioned to increase the EMS billing by ten percent. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

#### **ASSISTANT CHIEF OF TRAINING:**

- A. Todd Magers, Assistant Chief informed the Board the District is working on a fee schedule for the training center.
- B. AC Magers informed the Board the District is working on the 2025 schedule for officers training.

**LOCAL 3025:**

Tom Barnhill, President of Local 3025 informed the Board the Toy Drive will be serving approximately 200 families this year. Donations have been down. Distribution day will be December 21<sup>st</sup>.

There being no further business, Mr. Kincaid adjourned the meeting at 7:21 p.m.

Respectfully submitted,

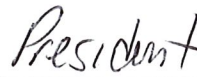


Donna M. Hubner  
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.