



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

November 14, 2024

James Kincaid II, President opened the meeting at 6:01 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Mark Evans

Hebron – Kenney Nauer

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker

EXECUTIVE SESSION:

Mr. Evans motioned to go into executive session to consider the compensation of a public employee ORC §121.22.1. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:03 p.m.

Mr. Van Buren motioned to come out of executive session at 8:12 p.m. Mr. Evans seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Mr. Evans motioned to go with United Healthcare plan DL86 Open Access with a \$6,250.00/\$12,500.00 deductible and to provide a Health Reimbursement Account for the first \$4,750.00/\$9,500.00 of the deductible with the employee's portion of the deductible at the end and the monthly premium equivalent will be calculated with the United Healthcare base monthly premium, a 45% utilization rate of the HRA and \$5.00 monthly HRA administration fee. Mr. Van Buren seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Seth Coakley, Lieutenant inquired if the deductible wellness credit would still be available.

The Board concurred it would be available as long as the employees have the \$1,500/\$3,000 deductible obligation.

Mr. Van Buren motioned to go into executive session to consider the employment of a public employee ORC §121.22.1. Mr. Baker seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 8:17 p.m.

Mr. Evans motioned to come out of executive session at 8:42 p.m. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Evans motioned to approve the October 10, 2024, Board Meeting minutes. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Lee motioned to approve the October 2024 financial statements. Mr. Van Buren seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Evans motioned to approve the vouchers for October 2024. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

ASSISTANT CHIEF OF OPERATIONS/EMS:

A. Joseph Krouse, Assistant Chief, reviewed with the Board the Budget Committee will be meeting on December 5th at 1:00 p.m. to discuss levy strategy moving forward and the 2025 budget.

B. AC Krouse presented the Training Marbles contract to the Board for approval. Mr. Lee motioned to enter into the contract with Training Marbles. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

C. AC Krouse requested Board direction on old Station 403 on Mink St. Does the Board wish to keep the property? The District would prefer to keep the property and utilize it for EMS operations, supply storage and distribution, and to locate prevention offices at this location.

Mr. Van Buren requested the District provide the costs of this location and the +/-'s of utilizing this location.

D. AC Krouse informed the Board the October 2024 run stats are contained in their packet. If there are any questions, please let him know.

The AVL dispatching map is also contained in their packet. This provides the dispatch center with current locations of all equipment.

E. AC Krouse reviewed with the Board more information concerning the EMS supplemental billing payments. 105 agencies in Ohio have signed up for this service. The current enrollment period is going on now and they have not provided a deadline yet. The District would need to put an upfront investment of approximately \$151,000 and in return get approximately \$257,000 plus the \$151,000 back in 2026.

AC Krouse wants to speak with PMMG about them providing this billing service as the City of Columbus has stated they are going to do this themselves.

ASSISTANT CHIEF OF TRAINING:

A. Todd Magers, Assistant Chief informed the Board the District's eastside mutual aid companies did a three-day training with the District.

B. AC Magers informed the Board the District would begin drills in the old Watkins Middle School next week.

C. AC Magers informed the Board the District is building out an officer's program for 2026.

FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer presented the Keytel contract for IT services, it would be a three-year contract.

Mr. Van Buren motioned to approve the service contract with Keytel Systems. Mr. Lee seconded. Discussion:

Mr. Van Buren stated the contract is auto renewal and there are no terms listed as to how the District would terminate if it chose to.

Mr. Evans motioned to table the Keytel Systems contract until clarifications are obtained. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- B. Ms. Hubner presented the renewal from Sedgwick for the third-party administration agreement for Ohio Bureau of Workers' Compensation.

Mr. Evans motioned to adopt Resolution 2024-13. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

LOCAL 3025:

Tom Barnhill, President of Local 3025 informed the Board the Toy Drive has started. On December 2nd they will move it into the YMCA. The following are collections days at Station 401 from 9:00 am until 12:00 pm: November 30th, December 7th and December 14th. Distribution day will be December 21st.

COMMITTEE REPORTS:

Mr. Wetzel informed the Board R & J Construction is requesting the final \$25,000 payment but their contract states this is payable after 180 days.

Mr. Kincaid entertained for a motion to make this payment now. No motion was made from the Board.

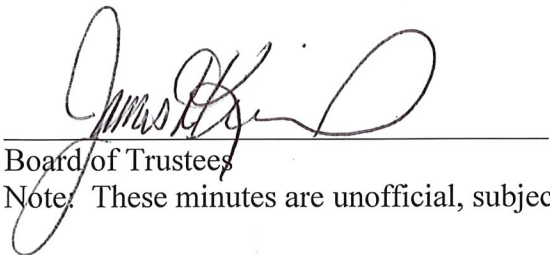
There being no further business, Mr. Kincaid adjourned the meeting at 9:21 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees

President
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.