



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

## *Board of Trustees*

## **MEETING MINUTES**

October 10, 2024

James Kincaid II, President opened the meeting at 6:03 p.m. and led the Pledge of Allegiance.

### **ROLL CALL:**

Jersey – Dan Wetzel

Harrison – Mark Van Buren – absent

Etna – Mark Evans

Hebron – Kenney Nauer

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

### **EXECUTIVE SESSION:**

Mr. Lee motioned to go into executive session to consider the employment of a public employee ORC §121.22.1. Mr. Evans seconded. **Vote:** Kincaid – yes; Evans – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:05 p.m.

Mr. Evans motioned to come out of executive session at 6:26 p.m. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Mr. Van Buren motioned to terminate the support services agreement with Waypoint Benefit Solutions effective November 30, 2024. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### **APPROVAL OF MINUTES:**

Mr. Wetzel motioned to approve the September 12, 2024, Board Meeting minutes. Mr. Nauer seconded. **Vote:** Kincaid – yes; Evans – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### **APPROVAL OF FINANCIAL STATEMENTS:**

Mr. Evans motioned to approve the September 2024 financial statements. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### **APPROVAL OF VOUCHERS:**

Mr. Evans motioned to approve the vouchers for September 2024. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### **CHIEF:**

- A. Jack Treinish, Chief, reviewed with the Board the final Station 404 change orders that need approval. There are three change orders for the following: change in paint colors \$4,176.00; AEP charge to de-energize construction services \$2,676; and additional bollards and fencing around generator \$7,642 for a total of \$14,494.00.

Mr. Wetzel motioned to approve the change orders for a total cost of \$14,494.00. Mr. Evans seconded. **Vote:** Kincaid – yes; Evans – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. Chief Treinish informed the Board the bike/walking path at Station 404 is complete. The City of Reynoldsburg is requesting a ribbon cutting ceremony.

- B. Chief Treinish informed the Board the District would like to purchase the lighting to outfit the new administration vehicle at a cost of \$6,349.29. The District's mechanic will install the lighting onto the vehicle.

Mr. Wetzel motioned to approve purchase of lighting equipment at a cost of \$6,349.29. Mr. Nauer seconded. Vote: Kincaid – yes; Evans – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. Chief Treinish informed the Board all three mechanics have passed their EVT testing.
- D. Chief Treinish informed the Board old Station 403 costs the District approximately \$16,500 per year for utilities and would like to discuss future plans for this location.
- E. Chief Treinish informed the Board 1 Unit had a fire their last duty day and did an outstanding work.
- F. Chief Treinish informed the Board Training Marbles HR is doing a good job for the District. Would like to negotiate the rates for training and investigations and believes one day per week at the District is probably sufficient.

Mr. Wetzel motioned to allow Chief Treinish to negotiate the contract with Training Marbles for next year and bring the finalized contract to the Board. Mr. Evans seconded. Vote: Kincaid – yes; Evans – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Mr. Baker joined the meeting at 6:40 p.m.

- G. Chief Treinish informed the Board the District has a surplus Ferno COT and Buckeye Lake Fire Department is interested in purchasing it from the District for \$500.00.
- H. Chief Treinish informed the Board the September activity report is contained in their packet. If anyone has questions, please let him know.
- I. Chief Treinish informed the Board, the District has two more large trainings being held at Station 402 and one is this coming weekend.
- J. Chief Treinish informed the Board, new Station 403 has some final change orders which need approval. Mr. Wetzel informed the Board one of the major items is rebar that was required by the engineers due to filling in the pool area for the apparatus bays. Currently the change orders amount to \$172,388.43 and Mr. Wetzel would like to continue negotiating on these items to see if it can be reduced.

Mr. Evans motioned to approve the change order of \$172,388.43 and allow Mr. Wetzel to negotiate to see if it can be reduced any further. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Chief Treinish informed the Board the final inspection at New Station 403 will be the end of October.

#### **FISCAL OFFICER:**

- A. Donna Hubner, Fiscal Officer presented Resolution 2024-13 *Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2024.*

Mr. Evans motioned to adopt Resolution 2024-13. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

**COMMITTEE REPORTS:**

The Personnel Committee has reviewed the 12 job descriptions and recommends the Board approve them.

Mr. Lee motioned to approve the 12 updated job descriptions. Mr. Wetzel seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

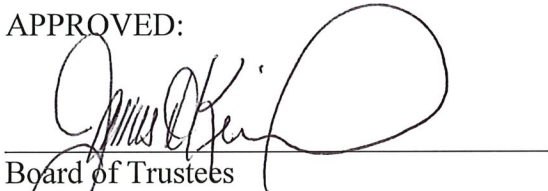
There being no further business, Mr. Kincaid adjourned the meeting at 7:11 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

  
Board of Trustees  
President  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.