



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

## *Board of Trustees*

## **MEETING MINUTES**

September 12, 2024

James Kincaid II, President opened the meeting at 6:00 p.m. and led the Pledge of Allegiance.

### **ROLL CALL:**

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Mark Evans

Hebron – Kenney Nauer

Kirkersville – James Kincaid II

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

### **EXECUTIVE SESSION:**

Mr. Lee motioned to go into executive session to consider the compensation of a public employee ORC §121.22.1. Mr. Evans seconded. **Vote:** Kincaid – yes; Evans – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 6:03 p.m.

Mr. Baker joined the meeting in Executive Session at 6:04 p.m.

Mr. Wetzel motioned to come out of executive session at 6:58 p.m. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Mr. Lee motioned to go into executive session to consider the employment of a public employee ORC §121.22.1. Mr. Van Buren seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.** The Board went into executive session at 7:00 p.m.

Mr. Evans motioned to come out of executive session at 7:21 p.m. Mr. Nauer seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

Mr. Van Buren motioned to terminate the support services agreement with Waypoint Benefit Solutions effective November 30, 2024. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### **APPROVAL OF MINUTES:**

Mr. Lee motioned to approve the August 8, 2024, Board Meeting minutes. Mr. Wetzel seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### **APPROVAL OF FINANCIAL STATEMENTS:**

Mr. Wetzel motioned to approve the August 2024 financial statements. Mr. Van Buren seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

### **APPROVAL OF VOUCHERS:**

Mr. Wetzel motioned to approve the vouchers for August 2024. Mr. Lee seconded. **Vote:** Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

**CHIEF:**

- A. Jack Treinish, Chief, informed the Board the Station 404 fuel tank has passed the State of Ohio inspections.
- B. Chief Treinish informed the Board Bill Ischy is looking into what the District needs to do for two-step authentication for all District email accounts.
- C. Chief Treinish informed the Board New Station 403 construction/renovation is approximately 95% complete.

**ASSISTANT CHIEF OPERATIONS/EMS:**

- A. AC Krouse informed the Board the August activity report is contained in their packet. If anyone has questions, please let him know.
- B. AC Krouse informed the Board, EMS Coordinator Ginger Wortman was successful in obtaining another State of Ohio grant for the District.
- C. AC Krouse informed the Board, the seven LifePak 35's have been received and they are currently in the process of programming and updating everything.
- D. AC Krouse informed the Board of a new Medicare program and would like to get a free cost analysis to see if it is beneficial for the District to participate in this program.

**ASSISTANT CHIEF OF TRAINING:**

- A. Assistant Chief Todd Magers informed the Board that Black Sheep Conference was this past weekend and there were 65 participants in the training. The District employees were able to attend the conference free of charge which saved the District approximately \$3,500.00 in training.
- B. AC Magers informed the Board, the District is holding an auto extrication class this coming week.
- C. AC Magers informed the Board, the new part-time candidates just completed the three-week District Ops training class.

**FISCAL OFFICER:**

- A. Donna Hubner, Fiscal Officer presented Resolution 2024-11 *Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor.*

Mr. Van Buren motioned to adopt Resolution 2024-11. Mr. Baker seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2024-12 *Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2024.*

Mr. Van Buren motioned to adopt Resolution 2024-12. Mr. Nauer seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

- C. Ms. Hubner informed the Board the District has received the insurance renewal and requested authorization to pay the \$101,591.00 invoice.

Mr. Van Buren motioned to approve the payment of \$101,591.00 to Rinehart Walters Danner Insurance Agency for the renewal of the 24-25 insurance package. Mr. Lee seconded. Vote: Kincaid – yes; Evans – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes; Nauer – yes. **Motion carried.**

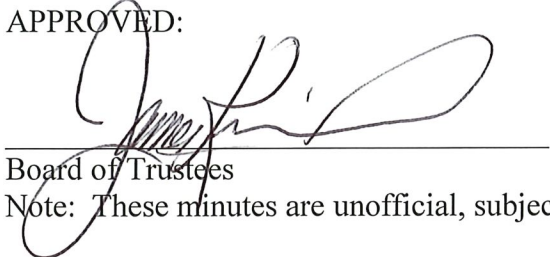
There being no further business, Mr. Kincaid adjourned the meeting at 8:02 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

  
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Board of Trustees  
\_\_\_\_\_  
President  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.