



West Licking Joint Fire District

851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

November 10, 2022

Mark Van Buren opened the meeting at 6:26 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzl – absent
Harrison – Mark Van Buren
Etna – Jeff Johnson
Hebron – Randy Wolf

Kirkersville – James Kincaid II – absent
Pataskala – Tom Lee – absent
Reynoldsburg – Stacie Baker

OPEN DISCUSSION:

Jay Boone, Moody Nolan spoke with the Board concerning the delay issues currently ongoing with the City of Reynoldsburg. The main issues are the performance bond Reynoldsburg is currently requiring the District to acquire and the bike path. Robertson Construction has stated they would add the City of Reynoldsburg to the performance bond they are required to provide to the District but Reynoldsburg is not accepting this.

Mr. Baker stated he will contact the City and get these issues straightened out since they were already discussed and settled with the prior Administrator of the City.

The Board discussed and concurred they want everything concerning this project in writing with the City of Reynoldsburg prior to the District breaking ground on the new fire station.

APPROVAL OF MINUTES:

Mr. Wolf motioned to approve the September 8, 2022 Regular Board Meeting minutes. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Johnson motioned to approve the September & October 2022 financial statements. Mr. Wolf seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve the vouchers for September & October 2022. Mr. Wolf seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Chief informed the Board the District is interested in obtaining accreditation through CPSC, a third-party company that oversees the process. The whole accreditation process takes approximately two years to obtain and the cost is approximately \$50,000.00.

Mr. Van Buren inquired as to the goal of obtaining accreditation for the District.

Chief Magers stated it would benefit with station locations, daily operations, and long term planning.

Mr. Wolf inquired as to what this does for the District in being accredited.

AC Krouse stated being accredited would improve the District's overall standing and set the standard for the community.

Mr. Wolf inquired as to what fees would be involved.

AC Krouse stated there is a registration fee, initial fees, site visits, and conference peer review fees.

Discussion concerning the cost and time involved in becoming accredited.

Mr. Van Buren stated to see if it could be worked into the budget.

- B. Chief Magers informed the Board, the District currently has seven heart monitors in need of replacement. The District is currently in negotiations with Stryker concerning a long term plan that would require a ten year commitment from the District. This all-inclusive plan would provide the District with new equipment and service contracts.

The final plan should be completed by the December board meeting with all the final numbers.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board R401 engine needs to be rebuilt. It has Cummins L9 and needs the turbo and heads. Cost for parts is just over \$17,000.00. The engine was rebuilt four times under warranty and the last time it was done was 2018.

Mr. Baker motioned to purchase the parts to rebuild R401's engine at a not to exceed cost of \$20,000. Mr. Wolf seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- B. AC Treinish informed the Board the District has been having issues with tires being damaged on the vehicles and would like to purchase a balancer and tire mounter.

DeWitt Friend, Mechanic informed the Board these two pieces will help them diagnose and repair the vehicles when they have front-end issues or the back is shaking. The cost of the balancer is \$11,931.00 and the tire changer is \$11,069.00 for a total of \$23,000.00

Mr. Johnson motioned to purchase the tire changer and balancer at a not to exceed cost of \$23,000.00. Mr. Wolf seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- C. AC Treinish informed the Board E408 needs the frame replaced at a cost between \$60,000.00 and \$80,000.00. The District is going to request estimates and wanted to let the Board know.

- D. AC Treinish informed the Board, the District was approached by St. Albans about joining the shared services agreement we are currently in with Truro Township. If the District decided to do this we would need to hire a part-time mechanic. Would like permission from the Board to look into this further. Board said okay.

- E. AC Treinish informed the Board, the District is ready to surplus the 2009 Chevy Tahoe.

Mr. Johnson motioned to surplus the 2009 Chevy Tahoe. Mr. Wolf seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

ASSISTANT CHIEF EMS:

- A. AC Krouse informed the Board, contained within their packet is the EMS stats for the last two months; September & October 2022. The District is averaging 28 runs per day.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented to the Board an updated Representation Agreement with the Licking County Prosecutor's Office. The hourly rates are the same as the last agreement - \$95.00 per hour for representation in a court of law or in depositions and every other hour of representation/legal service shall be billed at \$80.00.

Mr. Baker motioned to enter into the Representation Agreement effective November 1, 2022. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- B. Ms. Hubner presented to the Board, an AEP Easement agreement for 13112 Morse Rd. SW, Pataskala, OH 43062.

Mr. Wolf motioned to grant AEP the easement and enter into the agreement for 13112 Morse Rd. SW, Pataskala, OH 43062. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- C. Ms. Hubner informed the Board, contained within their packet for review and discussion at the December 2022 Board Meeting are the updated Fire Board Procedures, Keytel contract for 2023, updated inspection fees for the District.

- D. Ms. Hubner informed the Board the District received the 2023 TPA invoice for Workers' Compensation from Sedgwick at a cost \$7,700.00.

Mr. Wolf motioned to pay \$7,700.00 to Sedgwick for TPA services for 2023. Mr. Baker seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

- E. Ms. Hubner presented Resolution 2022-13 *Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2022.*

Mr. Johnson motioned to adopt Resolution 2022-13. Mr. Baker seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

LOCAL 3025:

The toy drive is ongoing and drop off dates are December 3, 2022 and December 10, 2022.

EXECUTIVE SESSION:

Mr. Wolf motioned to go into executive session to consider the appointment and compensation of a public employee or official ORC §121.22.1. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.** The Board went into executive session at 8:16 p.m.

Mr. Wolf motioned to come out of executive session at 8:23 p.m. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Wolf – yes. **Motion carried.**

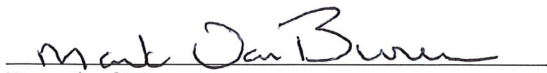
There being no further business, Mr. Van Buren adjourned the meeting at 8:25 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.