



West Licking Joint Fire District

851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

September 08, 2022

Dan Wetzel opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren – absent

Etna – Jeff Johnson

Hebron – Randy Wolf

Kirkersville – James Kincaid II

Pataskala – Tom Lee – absent

Reynoldsburg – Stacie Baker – absent

APPROVAL OF MINUTES:

Mr. Kincaid motioned to approve the July 21, 2022 Rescheduled Board Meeting minutes. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Wetzel – yes; Wolf – abstain. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Wolf motioned to approve the July & August 2022 financial statements. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Kincaid motioned to approve the vouchers for July & August 2022. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Chief informed the Board, the District currently has a couple joint conferences at the training center. The District is also hosting part of the Fire House Conference at the end of September on the 26th and 27th.

B. Chief Magers informed the Board the District hired 18 part-time firefighters.

C. Chief Magers informed the Board, Station 406 is doing well.

Mr. Baker joined the meeting at 7:07 p.m.

D. Chief Magers informed the Board, RCJFD has a UTV on a grant and in order to maintain ownership of the UTV the District would need to purchase an insert skid unit at a cost of \$8,813.00.

Mr. Kincaid motioned to purchase the insert skid unit at a cost of \$8,813.00. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

E. Chief Magers informed the Board, the District will have a crew at Intel during President Biden's visit to the groundbreaking ceremony from 0700 until 1500.

F. Chief Magers informed the Board, the District was awarded an AFG grant for 3 SCBA compressors. The Grant is for \$140,454.54 and the District's contribution portion is \$14,045.14.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board the full-time testing is complete and the interviews begin next week.
- B. AC Treinish requested the Board approve the September 2022 surplus list which is contained in their packet.

Mr. Baker motioned to surplus the September 2022 list contained in the packet. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- C. AC Treinish informed the Board, Moody Nolan recommends Robertson Construction be hired as the contractor for the construction of New Station 404.

Mr. Wolf inquired as to when construction would begin. AC Treinish stated once the contract is signed Robertson will have 30 days to mobilize.

Mr. Kincaid motioned to enter into the contract with Robertson Construction and to accept the addition of alternatives 3, 4 and 5. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

ASSISTANT CHIEF:

- A. AC Krouse informed the Board, contained within their packet is for August 2022, this reflects Hebron and Union Township joined the District on August 16, 2022.

ADMINISTRATOR:

- A. Laurie Mayle, Administrator, informed the Board, with the District being awarded the AFG grant the District owes Ohio First Responder Grants, LLC \$7,022.73 for the writing of the grant.

Mr. Wetzel motioned to pay Ohio First Responder Grants, LLC \$7022.73. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. Ms. Mayle stated with the addition of Hebron to the District, the Board should consider reviewing and updating the Board Procedures. Mr. Johnson stated he would volunteer to help with this project. The Board concurred that Ms. Mayle and Mr. Johnson would review and update their procedures.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented Resolution 2022-11 *Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor.*

Mr. Johnson motioned to adopt Resolution 2022-11. Mr. Wolf seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2022-12 *Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2022.*

Mr. Johnson motioned to adopt Resolution 2022-12. Mr. Baker seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Wetzel – yes; Wolf – yes. **Motion carried.**

LOCAL 3025:

Thomas Barnhill, President informed the Board, on September 10, 2022 from 2:00 p.m. until 5:00 p.m. the Local is having a retirement party for all retired members and everyone is invited to attend.

There being no further business, Mr. Wetzel adjourned the meeting at 7:38 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.