



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

May 12, 2022

Mark Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – James Kincaid II – absent

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker

APPROVAL OF MINUTES:

Mr. Lee motioned to approve the April 14, 2022 Regular Board Meeting minutes and the April 24, 2022 Special Board Meeting minutes. Mr. Wetzel seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Baker motioned to approve the April 2022 financial statements. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

CHIEF:

Todd Magers, Chief informed the Board, he is working on obtaining bids for PPE from a new vendor. The current vendor is having a difficult time obtaining the brand of PPE the District uses.

Chief Magers informed the Board the District is conducting hose training and working on quotes for additional hose and appliances.

ASSISTANT CHIEF:

A. Jack Treinish, Assistant Chief, informed the Board, of the following building updates: old Station 401 the culvert pipe that was crushed, has been replaced at a cost of \$1,750.00.

ASSISTANT CHIEF OF EMS:

A. Joseph Krouse, Assistant Chief, informed the Board the April 2022 activity report is contained in their board packet.

B. AC Krouse informed the Board the District's had a 50% survivability rate for 2021. Starting to encourage CPR training again.

C. AC Krouse informed the Board he spoke with Horton and they would not hold the medic pricing for the District to put another medic on order. Horton would inform the District of the pricing once they knew when a chassis would be available for production.

ADMINISTRATOR:

A. Laurie Mayle, Administrator, informed the Board, one of our full-time firefighter's Dalton Lee was involved in an accident, off duty, and pursued with his doctor to be able to get put on light duty status so he could help out.

B. Ms. Mayle stated with the changes going on in the District it is a good idea for the Board to review and possibly update the Fire Board Procedures since they haven't been updated since 1993.

FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer informed the Board, the District's 1.5 mill levy will expire the end of 2022. The District would like to put a 1.5 mill continuous replacement levy on the November 2022 ballot. Ms. Hubner will have the legislation for the County Auditor to certify the valuation and revenue information at the June 2022 Board meeting.

EXECUTIVE SESSION:

Mr. Wetzel motioned to go into executive session to consider the investigation of an employee and to discuss compensation of a public employee or official ORC §121.22.1. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.** The Board went into executive session at 7:24 p.m.

Mr. Johnson motioned to come out of executive session at 8:02 p.m. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

Mr. Johnson motioned to increase the part-time employees pay as follows: Intern \$12.00/hour; Part-time firefighter new hire \$14.00/hour; Part-time firefighter with EMS book completed \$15.00/hour; Part-time firefighter Basic EMT with EMS & Fire books completed \$16.00/hour; Part-time firefighter Paramedic with EMS & Fire books completed \$19.00/hour; Part-time firefighter Paramedic transfer \$19.00/hour; Part-time EMS Assistant \$35.00/hour. Mr. Baker seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

Mr. Johnson motioned to increase the Administrative Professional's salary to \$58,282.00. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

Mr. Johnson motioned to increase the Fiscal Officer's salary to \$80,392.00. Mr. Wetzel seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

Mr. Johnson motioned to increase the Administrator's salary to \$115,000.00. Mr. Wetzel seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – no; Wetzel – yes. **Motion carried.**

Mr. Johnson motioned to make these pay increases effective with the beginning of the pay cycle. Mr. Wetzel seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Wetzel motioned to approve the vouchers for April 2022. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:08 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees

Board President
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.