



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

April 14, 2022

Mark Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – James Kincaid II

Pataskala – Tom Lee – absent

Reynoldsburg – Stacie Baker – absent

APPROVAL OF MINUTES:

Mr. Kincaid motioned to approve the March 10, 2022 Regular Board Meeting minutes. Mr. Johnson seconded.

Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

CHIEF:

Todd Magers, Chief informed the Board, Jennifer Wheeler with Watkins Memorial Athletic Boosters is here and interested in using old Station 1 on Jefferson Street for bingo on a monthly basis. Ms. Wheeler spoke to the Board about utilizing old Station 1 for bingo. She stated it would be once a month and she is currently working with the schools about using their facility but is wanting a back-up a plan.

Ms. Mayle stated the Athletic Boosters permits check out the only thing the District would need is an insurance certificate. The occupancy limit on the dayroom area at Jefferson Street is 32 people.

Mr. Kincaid motioned to enter into an agreement with the Watkins Memorial Athletic Boosters to use Old Station 1. Mr. Wetzel seconded.

Mr. Van Buren inquired if the Association was okay with Athletic Boosters using the facilities.

Chris Bitler, President of WLFFA stated the Association is 100% okay with it.

Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

Chief Magers informed the Board, Forge Fire held a search & rescue training class at the Station 402 training house and burn building over the weekend. Approximately 30 firefighters from all over the state attended the seminar as well as several of West Licking firefighters who are now able to do teach backs.

Chief Magers stated he is awaiting bids for PPE and hose and appliances.

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Wetzel motioned to approve the March 2022 financial statements. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve the March 2022 vouchers. Mr. Wetzel seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board, Building updates: Station 402 the walkout basement in the training house one of the walls is semi-collapsing and being repaired for safety reasons; Lt. Hankinson replaced one of the 23 year old furnaces at Station 403; Lt. Jones and Captain Applegarth replaced the hot water heater at Station 404.
- B. AC Treinish informed the Board, 36 candidates have signed up for CPAT.
- C. AC Treinish informed the Board, promotional testing will be in June.
- D. AC Treinish informed the Board, new Station 404 - 50% turn page meeting was today and June 10th should be ready to go out for bid.

ASSISTANT CHIEF OF EMS:

- A. Joseph Krouse, Assistant Chief informed the Board the March 2022 activity report is contained in their board packet.

ADMINISTRATOR:

- A. Laurie Mayle, Administrator informed the Board, Part-time Firefighter Nathan Downing and Intern Ethan Miller have submitted their resignations.

Mr. Kincaid motioned to accept both Nathan Downing and Ethan Miller's resignations. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented Resolution 2022-07 *A Resolution for Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2022.*

Mr. Wetzel motioned to approve Resolution 2022-07. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

EXECUTIVE SESSION:

Mr. Kincaid motioned to go into executive session to discuss matters required to be kept confidential by federal law or state statutes ORC. §121.22.5 and to consider the compensation of a public employee or official ORC §121.22.1. Mr. Wetzel seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.** The Board went into executive session at 7:17 p.m.

Mr. Johnson motioned to come out of executive session at 8:04 p.m. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

Mr. Wetzel motioned to enter into an 18 month contract with CIGNA Health for the District employees' health insurance. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

OPEN DISCUSSION – BOARD COMMENTS:

There being no further business, Mr. Van Buren adjourned the meeting at 8:07 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.