



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

March 10, 2022

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Mark Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – James Kincaid II – absent

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker – absent

### OATH OF OFFICE

Jack Treinish, Assistant Chief administered the oath of office to full-time firefighter paramedic Sebastian McCreary.

### APPROVAL OF MINUTES:

Mr. Wetzel motioned to approve the February 10, 2022 Regular Board Meeting minutes. Mr. Johnson seconded. Vote: Johnson – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Wetzel motioned to approve the February 2022 financial statements. Mr. Lee seconded. Vote: Johnson – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve the February 2022 vouchers. Mr. Wetzel seconded. Vote: Johnson – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

### ASSISTANT CHIEF:

A. Jack Treinish, Assistant Chief, presented to the Board the Awards & Recognition Policy for adoption. The District currently does not have a policy in place and wants to be able to have steps in place to appropriately recognize employee and members of the community who perform acts of distinct bravery and courage, exceptional service, or achievement to the Division, or to the public safety of the community.

Mr. Johnson motioned to adopt the Awards & Recognition Policy. Mr. Lee seconded. Vote: Johnson – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

B. AC Treinish informed the Board, CPAT sign-ups are currently underway and the deadline is March 18<sup>th</sup>.

C. AC Treinish informed the Board, Mifflin has allowed the District to “permanently” borrow rescue training tools.

D. AC Treinish informed the Board, the District is going to perform the promotional testing for all ranks at once.

### ASSISTANT CHIEF OF EMS:

A. Joseph Krouse, Assistant Chief informed the Board the February 2022 activity report is contained in their board packet.

- B. AC Krouse informed the Board, the District has four first generation med vaults to surplus. Mr. Wetzel motioned to surplus the 4 first generation med vaults. Mr. Lee seconded. Vote: Johnson – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

Stacie Baker joined the meeting at 7:12 p.m.

- C. AC Krouse informed the Board, the District would like to enter into a contract with Horton for a new medic as it will be the end 2023 or beginning of 2024 before it is completed. The cost for the new medic is \$317,783.00.

Mr. Johnson motioned to enter into a contract for the purchase a new medic. Mr. Van Buren seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee –yes; Wetzel – yes. **Motion carried.**

- D. AC Krouse informed the Board, the District had a fire in Etna Township. It was caused by a kerosene heater in a garage. The incident occurred in a 4 unit condo structure which had a common attic.

**ADMINISTRATOR:**

- A. Laurie Mayle, Administrator informed the Board, Part-time Firefighter Jason Klaus submitted his resignation.

Mr. Wetzel motioned to accept Jason Klaus' resignation. Mr. Lee seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

**FISCAL OFFICER:**

- A. Donna Hubner, Fiscal Officer presented the District with the new contract from Fishel, Downey, Albrecht & Riepenhoff LLP with the hourly rate of \$200 per hour effective with the January 2022 billings.

Mr. Lee motioned to enter into the contract with Fishel, Downey, Albrecht & Riepenhoff LLP. Mr. Baker seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2022-06 *A Resolution Providing For The Issuance Of Not To Exceed \$5,750,000 Of Bonds By The West Licking Joint Fire District, Ohio, For The Purpose Of Paying Part Of The Cost Of Constructing, Furnishing And Equipping A New Fire Station Along With Site Improvements Therefor, And Matters Related Thereto.*

This Resolution cancels out the previous resolution concerning the bond issuance for Station 404 that was passed in 2021.

Mr. Lee motioned to approve Resolution 2022-06. Mr. Wetzel seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

- C. Ms. Hubner informed the Board, the District is in receipt of the annual invoice from ESO, the District's reporting software in the amount of \$29,007.96.

Mr. Baker motioned to pay the invoice from ESO. Mr. Johnson seconded. Vote: Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

**COMMITTEE REPORT:**

Mr. Wetzel discussed with the Board about the design of Station 404 and the changes discussed to date.

Mr. Van Buren inquired as to the next step in the process.

AC Treinish stated the construction prints would be next and getting the project ready to go out for bid.

**LOCAL 3025:**

**OPEN DISCUSSION – BOARD COMMENTS:**

Mr. Baker stated the Reynoldsburg Service Director would like to have a meeting with the District to discuss the permit process.


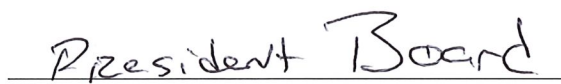
There being no further business, Mr. Van Buren adjourned the meeting at 7:35 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

**APPROVED:**

  
Board of Trustees  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.