



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

December 16, 2021

Mark Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tom Lee

Reynoldsburg – Stacie Baker

APPROVAL OF MINUTES:

Mr. Denton motioned to approve the November 09, 2021 Regular Board Meeting minutes. Mr. Lee seconded.

Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Chief, informed the Board, the District's engine committee has finalized the design for the replacement engine for Station 404. This committee is headed up by Lieutenant Jones. This will be a city engine, the wheel base will be shorter than a standard engine and the District would like to place the order prior to year-end as the price will increase approximately \$50,000.00 after the first of the year. The cost prior to any pre-payment discounts is \$656,198.00. It will take 18 months to build the engine before we take delivery.

Mr. Baker motioned to proceed with the ordering of the city engine for Station 404. Mr. Denton seconded.

Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

ASSISTANT CHIEF:

A. Jack Treinish, Assistant Chief, informed the Board the flashing repair at Station 401 has been completed to the front of the building.

B. AC Treinish informed the Board, Station 402 concrete work is completed.

Mr. Van Buren inquired if there were any other big projects at Station 402 to be completed.

AC Treinish stated the York Road entrance sometime in the future.

C. AC Treinish stated the plans for new Station 404 are over on the table if anyone wants to review them after the meeting.

D. AC Treinish informed the Board the District needs to purchase four new swift water dry suits at a total cost of \$5,211.32.

Mr. Wetzel motioned to purchase the four new swift water suits at a not to exceed cost of \$5,211.32. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

ASSISTANT CHIEF OF EMS:

- A. Joseph Krouse, Assistant Chief informed the Board the November 2021 activity report is contained in their board packet. The District's run volume is going to be approximately 800 more runs than last year.
- B. AC Krouse informed the Board, the District would like to purchase eight new iPad Pros to outfit the medics for the new cad at a cost of approximately \$11,000.00.

Mr. Denton motioned to purchase 8 iPad Pros from AT&T at a not to exceed cost of \$11,000.00. Mr. Lee seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

- C. AC Krouse informed the Board, the District has received the 2022-2023 MECC EMS contract and would like the approval to enter into this contract through the end of 2023.

Mr. Denton motioned to enter into the 2022-2023 MECC EMS contract. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the November financial statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Wetzel motioned to approve the November vouchers. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

ADMINISTRATOR:

- A. Laurie Mayle, Administrator informed the Board, contained within their packet is the Use of Facilities Agreement for the District's Old Station 1(428 Jefferson Street Pataskala, OH). This agreement has been reviewed by the Prosecutor's Office.

Mr. Denton motioned to approve the Use of Facilities Agreement for the District's Old Station 1. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

EXECUTIVE SESSION:

Mr. Denton motioned to go into executive session at 7:24 p.m. to consider the investigation of complaints against a public employee ORC § 121.22.1 and to discuss matters required to be kept confidential by federal law or regulations or state statutes ORC §121.22.5. Mr. Lee seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

Mr. Denton motioned to call the meeting back to order at 7:37 p.m. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

ADMINISTRATOR:

- B. Ms. Mayle informed the Board, the District received a check in the amount of \$737,464.18 from Etna Township. This is a combination of CARES Act money \$309,888.36 and ARP's money \$463,575.82. The District needs to accept this from Etna Township. The CARES Act money is from the Resolution passed by Etna Township on November 19, 2020. The ARP's money needs to be spent by December 31, 2026.

Mr. Johnson motioned to accept the CARES Act money in the amount of \$309,888.36 from Etna Township. Mr. Lee seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

Mr. Johnson motioned to accept the ARP’s money in the amount of \$463,575.82 from Etna Township. Mr. Lee seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer presented to the Board Resolution 2021-11 *A Resolution for the 2022 Permanent Appropriations Budget.*

Mr. Denton motioned to approve Resolution 2021-11. Mr. Lee seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

B. Ms. Hubner presented Resolution 2021-12 *A Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2021.*

Mr. Denton motioned to approve Resolution 2021-12. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – yes. **Motion carried.**

LOCAL 3025:

The Local will doing the toy distribution this Saturday, December 18, 2021 from 9:00 a.m. until approximately 3:00 p.m. at the Pataskala YMCA.

OPEN DISCUSSION – BOARD COMMENTS:

Mr. Van Buren and the Board thanked Mr. Denton for his dedication and years of service to the Fire District and wished him well.

Mr. Denton stated the District has grown tremendously and continues to provide outstanding service to the communities it serves. He has enjoyed his time on the Board.

There being no further business, Mr. Van Buren adjourned the meeting at 7:55 p.m.


Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.