



West Licking Joint Fire District

851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

February 10, 2022

Mark Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – James Kincaid II

Pataskala – Tom Lee – absent

Reynoldsburg – Stacie Baker

ELECTION OF OFFICERS:

Ms. Hubner asked for nominations from the floor for President. Mr. Wetzel nominated Mark Van Buren for President. Mr. Baker seconded.

Mr. Johnson motioned to close the nominations for President. Mr. Wetzel seconded. Vote to close nomination: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Nominations closed.**

Vote to elect Mr. Van Buren as President: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

Ms. Hubner asked for nominations from the floor for Vice President. Mr. Van Buren nominated Dan Wetzel for Vice President. Mr. Johnson seconded.

Mr. Van Buren motioned to close the nominations for Vice President. Mr. Baker seconded. Vote to close nominations: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Nominations closed.**

Vote to elect Dan Wetzel as Vice President: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Lee – yes; Wetzel – abstain. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Wetzel motioned to approve the December 16, 2021 Regular Board Meeting minutes. Mr. Baker seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Wetzel motioned to approve the December 2021 and January 2022 financial statements. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Wetzel motioned to approve the December 2021 and January 2022 vouchers. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Chief, informed the Board, the District sold the medic for \$46,500.00, the Ford chassis for \$31,000.00 and the safety house for \$2,880.00 on Gov Deals for a total of \$80,380.00.

- B. Chief Magers informed the Board he just finished teaching Fire Instructor I Class.
- C. Chief Magers informed the Board the District is working on the rental agreement for the Burn Building. There is one company who wants to utilize it in April and two others who are interested but have not yet set their dates yet.

Mr. Van Buren inquired if the building has parts that can get worn out or things that can get worn out.

Chief Magers stated there are panels that can become worn out and they are replaceable.

Mr. Van Buren inquired if the rental fees have something built into them to help offset some of the wear and tear to these building parts.

Chief Magers stated they would look into this.

- D. Chief Magers informed the Board, the District is working on updating the 5 and 10 year plans and would like to meet with the different committees for input on this.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board CPAT sign ups open on February 14, 2022.
- B. AC Treinish informed the Board, the mechanics are doing a really great job and have been going through front of the engines.
- C. AC Treinish stated the architect did not get Station 404's estimate emailed over today.

ASSISTANT CHIEF OF EMS:

- A. Joseph Krouse, Assistant Chief informed the Board the January 2022 activity report is contained in their board packet. The District's run volume for 2021 was 7052 run.
- B. AC Krouse informed the Board, the District is rolling out AVL dispatching next month which is based on where the truck is actually located at from GPS coordinates.
- C. AC Krouse informed the Board, the District needs to purchase at least one Life Pak 15 Monitor. Two would be ideal but at least one is necessary. Stryker is phasing out the old monitors and is no longer manufacturing parts for them. The cost of one monitor is \$33,791.29.

Mr. Kincaid motioned to purchase two Life Pak 15 Monitors. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

- D. AC Krouse informed the Board, the District would like to purchase 6 Oculus devices for a cost of \$2,700.00 and a program called VR Patients which is a virtual reality training program that the person would actually be interacting with the patient while wearing the oculus device, the cost of this program is \$8,100.00 per year. The District has demo the program and it is a very good program with a lot of growth potential.

Mr. Wetzel motioned to purchase the VR Patients program at a cost of \$8,100.00 and 6 Oculus devices at a cost of \$2,700.00. Mr. Kincaid seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

ADMINISTRATOR:

- A. Laurie Mayle, Administrator informed the Board, Part-time Firefighter Brandon Bynorth submitted his resignation as he went to the City of Newark full time.

Mr. Wetzel motioned to accept Brandon Bynorth's resignation. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

- B. Ms. Mayle informed the Board the District needs to renew the contract with Keytel Systems at a cost of \$64,899.36 for 2022.

Mr. Wetzel motioned to renew the contract with Keytel System at a cost of \$64,899.36 for 2022. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

- C. Ms. Mayle informed the Board the District needs to renew the contract with Ischy Technology Solutions LLC for 2022 at a cost of \$30,240.00.

Mr. Wetzel motioned to renew with Ischy Technology Solutions LLC at a cost of \$30,240.00 for 2022. Mr. Baker seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

EXECUTIVE SESSION:

Mr. Van Buren motioned to go into executive session at 7:44 p.m. to consider the discipline of a public employee ORC § 121.22.1. Mr. Wetzel seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

Mr. Wetzel motioned to call the meeting back to order at 7:52 p.m. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented the following Resolutions:

- a. *2022-01 Authorize Fiscal Officer to move money within a Fund on the Object Level;*
- b. *2022-02 Authorize Fiscal Officer to create Blanket Certificates as needed with an expiration date of December 31, 2022;*
- c. *2022-03 Authorize Fiscal Officer to request Licking County Auditor for Tax Advances as available in 2022;*
- d. *2022-04 Appropriate \$2,500 for miscellaneous food purchases to provide food for the firefighters and/or FPOs at fire scenes, by presiding Officer's decision.*

Mr. Baker motioned to approve Resolutions 2022-01 thru 2022-04. Mr. Johnson seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2022-05 *A Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2022.*

This Resolution is to appropriate the money received from Squad 404 for the purchase of the new engine.

Mr. Wetzel motioned to approve Resolution 2022-05. Mr. Baker seconded. Vote: Kincaid – yes; Johnson – yes; Baker – yes; Van Buren – yes; Wetzel – yes. **Motion carried.**

C. Ms. Hubner informed the Board, the District received a letter from Fischel, Downey, Albrecht & Riepenhoff LLP of an increase in the hourly rate from \$195 per hour to \$200 per hour effective with the January 2022 billings. They inquired if the District desired to have a new contract, the last contract was executed in 2019.

The Board concurred to have them send a new contract.

Ms. Hubner stated she would contact their office and request a new contract be sent.

LOCAL 3025:

OPEN DISCUSSION – BOARD COMMENTS:


There being no further business, Mr. Van Buren adjourned the meeting at 8:03 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees

Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.