



West Licking Joint Fire District

851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

December 13, 2018

Mark Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Kirkersville – Brian Denton

Harrison – Mark Van Buren

Pataskala – Tim Hickin

Etna – Jeff Johnson – absent

Reynoldsburg – Marshall Spalding

APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the November 8, 2018 Regular Board Meeting minutes. Mr. Hickin seconded. **Vote:** Denton – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the November 2018 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Hickin seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 10387 - 10520. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

CONSULTANT:

A. Steve Little, Consultant, informed the Board the District is having difficulties obtaining part-time Firefighter/Paramedics. The District has had success with Intern Sarah Harvey and would like to expand the program.

Mr. Little stated the District would like to start the program with up to 3 Interns, one per shift, utilizing the current part-time guidelines and the District will review these guidelines and adjust accordingly to create guidelines specific to an Intern program.

Mr. Van Buren inquired if these would be paid positions.

Mr. Little stated they would be.

Mr. Little informed the Board, currently the District has only 7 potential part-time firefighters from the CPAT test from October 2018.

Mr. Hickin motioned to approve 3 intern positions for the District. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

Donna Hubner, Fiscal Officer requested the Board approve an additional 20 hours for the month of December 2018 for the Consultant. Mr. Spalding motioned to approve an additional 20 hours for the Consultant for December 2018. Mr. Hickin seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

CHIEF:

- A. Chief Todd Magers reviewed with the Board, COST training photos and what this type of training entails.
- B. Chief Magers provided the Board, information concerning the purchase of an E-One tower. The cost would be approximately \$1,188,000.00. This price includes a prepayment discount of 4%.

Mr. Denton motioned to purchase the tower from E-One at a cost of \$1,188,000.00. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. Chief Magers informed the Board, metal prices are increasing after the first of the year and the price for an engine will increase approximately 25%. Would prefer to enter into a purchase agreement for a new engine now to avoid this price increase. Currently the price is approximately \$600,000.00 and the District would finance the engine over a 10 year period.

Mr. Van Buren inquired if some of the District engines are currently 20 years old.

Chief Magers stated they were.

Mr. Hickin inquired if the \$600,000.00 included everything to outfit the engine.

Chief Magers stated the \$600,000.00 included the air paks.

Mr. Van Buren inquired as to life span of a ladder truck and an engine.

Chief Magers stated a ladder is 15 years and an engine is 15 years if it refurbished it will add an additional 5 years per NFPA standards.

Mr. Denton motioned to purchase an engine at a not to exceed price of \$600,000.00. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- D. Chief Magers distributed to the Board information concerning a ladder truck which was originally placed on hold until the elections were over. This information is for the Board to review as the options are reviewed.
- E. Ms. Hubner presented Resolution 2018-14 *Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2018.*

Mr. Hickin motioned to approve Resolution 2018-14. Mr. Wetzel seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**
- F. Chief Magers informed the Board, the District would like to purchase and outfit two pick-up trucks from the current 2018 budget at a not to exceed price of \$86,500.00.

Mr. Hickin motioned to spend up to \$86,500.00 for the purchase and outfitting of two pick-up trucks. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- G. Chief Magers stated the District would like to purchase ESO software package at an initial cost of \$36,500.00 and then yearly cost of approximately \$28,000.00. As more MECC agencies join the program the yearly costs will decrease.

Mr. Spalding motion to approve \$36,500.00 for the purchase of the ESO software package. Mr. Wetzel seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- H. Chief Magers informed the Board, the District would like to purchase an additional power cot from Stryker for the refurbished medic at a not to exceed price of \$43,000.00.

Mr. Hickin motioned to purchase a power cot from Stryker at a not to exceed price of \$43,000.00. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- I. Chief Magers informed the Board, the District needs to purchase a backup laptop and tablet for the trucks, this way if one goes down there is a replacement while the other is being repaired. Total cost for the two items of \$6,000.00.

Mr. Hickin motioned to purchase a backup laptop and tablet from Getac at a not to exceed price of \$6,000.00. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- J. Chief Magers informed the Board, Phoenix Safety Outfitters the company the District purchases PPE from gave us an additional \$100.00 discount, so we were also able to obtain hoods in the original purchase price.

- K. Chief Magers informed the Board, the SCBA purchase the company also provided the District with an extra bottle and mask. These two items would have cost the District approximately \$1,300.00 per set.

- L. Chief Magers informed the Board, the District is in the process of obtaining estimates for a pole barn to be constructed behind Station 405.

Mr. Van Buren stated to make sure the specs are the same for all vendors and make sure to have them put footers in the estimates.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board, there is a small packet with bids and photos for Station 402 driveway to access State Route 40. On the second page of the packet is the drive it starts at the old house and goes to the access point on State Route 40.

AC Treinish stated all three bidders were provided with the same requirements. Discussion concerning the bids. This is to put in the base for the driveway so it can be compacted over the winter and then the concrete would be considered in the spring of 2019.

AC Treinish stated there needs to be drains placed in front of the doors on the west side of the building. This would be done in the spring of 2019.

Mr. Van Buren motioned to award Thayer P & C \$36,105.00 to cut and fill the gravel driveway and remove the structure in the path of the new driveway. Mr. Wetzel seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

Mr. Van Buren motioned to purchase 9 SCBA's at a not to exceed cost of \$43,137.00 and 10 sets of turnout gear at a not to exceed cost of \$30,000.00. Mr. Hickin seconded.

Discussion if this is a sufficient amount of turnout gear or if additional should be purchased prior to the price increases.

Mr. Van Buren motioned to amend the original motion to add \$60,000.00 for PPE. Mr. Hickin seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

Vote on motion as amended to purchase 9 SCBA's for \$43,137.00 and PPE for \$90,000.00. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

B. AC Treinish, informed the Board:

1. Station 402 – Lt. Hankinson and Lt. Reese are constructing and installing the Maintenance Technician's equipment and storage area.
2. Station 405 – holding tank, Pataskala has agreed to allow us to dump at their facility for free.

ASSISTANT CHIEF OF EMS:

- A. Joe Krouse, Assistant Chief of EMS, informed the Board the activity report is contained within their packet for November 2018. This is the first full month for Station 405.
- B. AC Krouse informed the Board, 2 Unit received recognition on the handling of a stabbing victim last month.
- C. AC Krouse informed the Board, after numerous conference calls the refurbished medic should be delivered the third week of January 2019.

FISCAL OFFICER:

- A. Ms. Hubner presented Resolution 2018-15 Resolution to approve the 2019 permanent appropriations budget. Mr. Denton motion to adopt Resolution 2018-15. Mr. Wetzel seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

ADMINISTRATIVE PROFESSIONAL:

- A. Leanne Lesko, Administrative Professional informed the Board, contained within their packet are two resignations. Part-time Firefighter Ryan Crabill and Full-time Firefighter Jake Allison.

Mr. Hickin motioned to accept the resignations from Ryan Crabill and Jake Allison. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

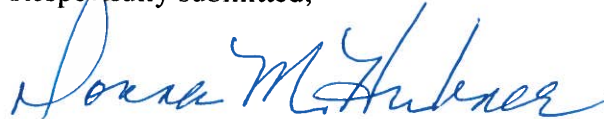
Mr. Hickin motioned to replace Full-time Firefighter Jake Allison at the discretion of the Fire Chief. Mr. Spalding seconded. **Vote:** Denton – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

LOCAL 3025:

Tom Barnhill, President of Local 3025 informed the Board the final toy drive collection day is December 15, 2018. There are 62 families from the Toy-drive this year. On December 22, 2018 the toys will be distributed at the YMCA here in Pataskala.

There being no further business, Mr. Van Buren adjourned the meeting at 8:25 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.