



West Licking Joint Fire District
 851 East Broad Street
 Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

October 10, 2019

Mr. Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel	Kirkersville – Brian Denton
Harrison – Mark Van Buren	Pataskala – Tim Hickin
Etna – Jeff Johnson	Reynoldsburg – Marshall Spalding

OPEN DISCUSSION - BOARD/PUBLIC COMMENTS:

Eileen Dudgeon, Med Bill Resources requested to be placed on the Agenda for the November 14, 2019 Board Meeting.

OPENING SEALED BIDS FOR STATION 405 STORAGE BUILDING PROJECT:

<u>Contractor</u>	<u>Total Bid</u>	<u>Add. 2A</u>	<u>Add. 2B</u>
Robertson Construction	\$104,700	\$ 4,212	\$ 4,779
LeVeck Commercial	\$396,469	\$ -	\$ -
Frontier Remodeling	\$184,160	\$16,000	\$20,000
Charter Hill	\$167,440	\$ 7,650	\$ 8,318
Project Construction Company	\$148,000	\$ 9,710	\$10,942
Midstates Recreation	\$150,593	\$10,200	\$12,865
Wolf Creek Construction	\$180,800	\$12,618	\$13,054

APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the September 12, 2019 Regular Board Meeting minutes. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – abstain. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the September 2019 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Spalding motioned to approve warrants 11557 - 11644. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

CONSULTANT:

A. Steve Little, Consultant informed the Board, there is 5 applicants for the HR Administrator position and all applications were reviewed by outside legal counsel. The qualified applicants have been interviewed.

CHIEF:

A. Chief Todd Magers informed the Board, it is time to surplus the tower. It has been out of service more than in service and is constantly developing cracks in the ladder.

Chief Magers stated the District would utilize a broker to sell it.

Mr. Van Buren inquired when the District would take delivery of the new tower. Chief Magers stated it would be late February early March of 2020.

Mr. Hickin motioned to surplus the Tower. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

B. Chief Magers informed the Board, the 2013 International medic is ready to surplus.

Mr. Hickin motioned to surplus the 2013 International medic. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

C. Chief Magers informed the Board the District would like to replace the communication headsets on engine 403. The current headsets have quit working. The new ones would be purchased from Finley Fire at a cost of \$5,309.00.

Mr. Hickin inquired as to the number of headsets being purchased. Chief Magers stated there is 4 headsets and they will Bluetooth enabled.

Mr. Hickin motioned to purchase from the 4 headsets at a total cost \$5,309.00. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

D. Chief Magers informed the Board the September EMS activity report is contained in their packet. The Kirkersville response times include the runs to the Flying J truck stop.

E. Chief Magers informed the Board Licking Memorial Hospital updated all of the Lifepak modems to 5G.

ASSISTANT CHIEF:

A. Jack Treinish, Assistant Chief, informed the Board Licking Memorial Hospital sponsored the breast cancer uniform t-shirts for October.

B. AC Treinish informed the Board, Station 401 kitchen remodel & flooring is currently on schedule. Station 402 concrete issues.

C. AC Treinish informed the Board, the District will not be holding a Fire Prevention open house due to the remodeling going on at Station 401.

LOCAL 3025:

Firefighter Tom Barnhill inquired if the Board would donate \$1,000.00 to NIPST Live Cad to help sustain the services they provide. They are a non-profit organization and the Live Cad provides a tremendous service to the District.

Mr. Spalding motioned to donate \$1,000.00 to NIPST Live Cad. Mr. Van Buren seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

ADMINISTRATIVE PROFESSIONAL:

- A. Leanne Lesko, Administrative Professional, informed the Board CPAT testing is completed and the District is in the process of setting up interviews for approximately 30 potential Part-time Firefighter candidates.

COMMITTEE REPORT:

Mr. Denton informed the Board the Building/Land Acquisition Committee meet just prior to the Board meeting at Station 402. The committee was reviewing the issues with the drainage and concrete at Station 402 and will be reviewing the various solutions that have been presented and will provide the Board with the best case scenarios.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented to the Board Resolution 2019-10 *Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2019.*

Mr. Hickin motioned to adopt Resolution 2019-10. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- B. Ms. Hubner informed the Board, contained within their packet is a contract extension for audit services from the State Auditor that was completed by Perry & Associates. They are asking us to enter into this agreement.

The Board requested the contract be reviewed by the Licking County Prosecutor's office first.

EXECUTIVE SESSION:

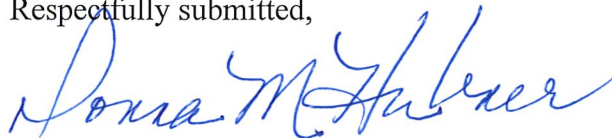
Mr. Wetzel motioned for the Board to go into executive session to consider the appointment of a public employee or official. ORC121.22.1. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

The Board went into executive session at 7:56 p.m.

Mr. Hickin motioned to come out of executive session at 8:20 p.m. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:20 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:

Mark Van Ben

Board of Trustees

President of the Board

Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.