



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

September 13, 2018

Tim Hickin opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren – absent

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Marshall Spalding

APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the August 16, 2018 Rescheduled Board Meeting minutes. Mr. Johnson seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – abstain; Wetzel – abstain. **Motion carried.**

Mr. Van Buren joined the meeting at 7:07 p.m.

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the August 2018 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Wetzel seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 10077 - 10186. Mr. Spalding seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

CONSULTANT:

A. Steve Little, Consultant, requested the Board go into Executive Session concerning employee discipline.

Mr. Hickin motioned to go into Executive Session pursuant to ORC 122.22.1 discipline of a public employee. Mr. Spalding seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

The Board went into executive session at 7:12 p.m.

Mr. Hickin motioned to come out of executive session at 7:45 p.m. Mr. Denton seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

B. Mr. Little informed the Board, the Investigative Training presented by Doug Duckett went well. There was four or five other Departments who attended the training.

CHIEF:

A. Chief Todd Magers informed the Board with the opening of Station 405 the District should add a Captain's position and a replacement Lieutenant to each shift and hire six additional Full-time Firefighters.

Mr. Van Buren inquired if it is one Captain per shift or per station.

Chief Magers stated it will be one Captain per shift. They will be at Station 403. The Captain will handle what goes on at each of the firehouses and make sure the vehicles are being maintained.

Mr. Van Buren inquired where the Lieutenants will be.

Chief Magers stated they are being added for the additional station.

Mr. Hickin motioned to promote three Captains, three Lieutenants, and hire six Full-time Firefighters. Mr. Denton seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzell – yes. **Motion carried.**

Chief Magers stated the swearing of the three Captains, the three Lieutenants, and the six Full-time Firefighters will be done right after the Dedication ceremony of Station 405 on October 11, 2018 just before the Board Meeting.

- B. Chief Magers stated he participated in the Earth EX worldwide tabletop discussion. This was through the EMA. The simulation where all the computer systems are hacked shutting down everything in the free world and there was no access to anything. The power was down, everything was gone. It tests to see how long departments would be able to be self-functioning. After about 5 days everything became chaotic.

Chief Magers stated after participating in this simulation it made him realize the District needs to plan so it is able to self-function for about 10-12 days.

Chief Magers stated if any of the Board members would be interested in working with him on developing a plan to determine what resources are needed for the Fire District to be able to maintain services to let him know.

- C. Chief Magers presented to the Board a house fire caused by a lightning strike and how in-sync the unit was even though there was personnel from all three units working on this particular fire. There was an auto extrication done in a very precise manner and the victim was on the way to the hospital within 7 minutes of the crews arriving on scene. This auto extrication also had personnel from all three units working together.

Chief Magers stated this is possible due to all three units training on the same topics utilizing the same procedures.

- D. Chief Magers informed the Board, Mount Carmel East is now a Level 1 Trauma Unit. The District transported 22 patients to the Trauma unit the first month it was open.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board the engine is approximately ¾ done with the frame restoration.

- B. AC Treinish informed the Board the mock ups for the signage at Stations 401, 402, 403 and 405 is with their packet. The total cost for all four signs is \$9,142 with installation. \$7,350.00 will be taken from the

1 Mill and \$2,450.00 will be taken from the Station 5 construction fund. The signs have to be 40' off the right a way.

- C. AC Treinish informed the Board he has received one bid to replace the entrance/exit for Station 402 onto York Rd. KN Excavating has provided the one bid and Extreme has stated they would come out and take a look at the project.
- D. AC Treinish informed the Board, contained within their packet is information on two lifts for the Mechanic. One is a 72,000 lbs. mobile lift at a cost of \$32,664.00 and the second is a drive on style 30,000 lbs. lift with jacks at a cost of \$25,252.00.

The mechanic, Dewitt Friend, works on approximately 40 vehicles between our vehicles and Truro Township's Fire Department.

AC Treinish stated the lifts would be installed at Station 402. This will give Mr. Friend more area to work and should be a safer environment.

Mr. Wetzel motions to purchase and install both lifts at a not to exceed price of \$59,252.00. Mr. Hickin seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- E. AC Treinish informed the Board:
 - 1. Station 401 – The siding and windows are being installed.
 - 2. Old Station 1 – Only a 6' section of drain pipe was collapsed. City of Pataskala cold patched a section of the parking area for the time being.
 - 3. Station 402 – Silco charged the District \$1,200.00 to fix the fire alarm system and the District has switch the monitoring of the system over to Silco also.
 - 4. Station 403 – getting bids for the repairs – received one for \$7,600.00 awaiting on two others.
 - 5. Station 404 – the lowest bid to add the additional bunk room was approximately \$16,700.00. It is costing the District about \$4,000.00 to do the work ourselves.
 - 6. Station 405 – Only charged for materials from the well drilling company.
- F. AC Treinish informed the Board the Captain's exams are two-thirds complete.

ASSISTANT CHIEF OF EMS:

- A. Joe Krouse, Assistant Chief of EMS, informed the Board the activity report is contained within their packet for August 2018.
- B. AC Krouse informed the Board, the District would like to purchase a LUCAS 3 from Physio Control to be placed on Medic 405. This is the final piece of equipment needed for Medic 405 to be fully outfitted. The cost to the District would be \$15,451.00.

Mr. Hickin motioned to purchase a LUCAS 3 device at a not to exceed cost of \$15,451.00. Mr. Spalding seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer, presented Resolution 2018-13 Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2018.

Mr. Hickin motioned to approve Resolution 2018-13. Mr. Wetzel seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

B. Ms. Hubner informed the Board the District’s insurance renewal was received. The renewal is \$62,942.00 for the year. This is a decrease of \$2,362.00 from last year.

Mr. Van Buren inquired if the policy covers Cyber fraud.

Ms. Hubner stated she would review and advise him on this information.

Mr. Wetzel motioned to approve payment of the insurance at a cost of \$62,942.00. Mr. Hickin seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

ADMINISTRATIVE PROFESSIONAL:

A. Leanne Lesko, Administrative Professional, informed the Board there is a resignation letter in their packet from Part-time Firefighter Nathan Hossler.

Mr. Denton motioned to accept Nathan Hossler’s resignation. Mr. Spalding seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

B. Ms. Lesko informed the Board, she is currently working on the flyer for the Dedication Ceremony at Station 405.

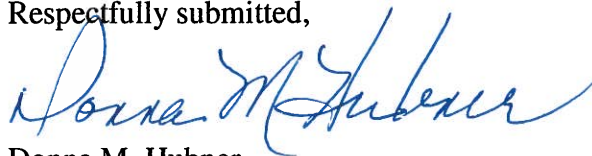
LOCAL 3025:

Tom Barnhill, Union President, thanked the Board for the additional staffing.

Chris Bitler with the Firefighter’s Association informed the Board, Dale Ingram has resigned and is moving to Arizona and as such he is the new President and Bill Cook is now the Vice President of the Association.

There being no further business, Mr. Van Buren adjourned the meeting at 8:45 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.