



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

September 12, 2019

Mr. Hickin opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel - absent
Harrison – Mark Van Buren – absent
Etna – Jeff Johnson

Kirkersville – Brian Denton
Pataskala – Tim Hickin
Reynoldsburg – Marshall Spalding

PROMOTION & PINNING CEREMONY:

Todd Magers, Fire Chief swore in Kyle O'Brien, Matthew Short and Codey Kimble to the position of Full-time Firefighter/Paramedic.

APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the August 8, 2019 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes. **Motion carried.**

Mr. Spalding motioned to approve the August 21, 2019 Special Board Meeting minutes. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – abstain. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the August 2019 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Spalding motioned to approve warrants 11425 - 11556. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes. **Motion carried.**

CONSULTANT:

A. Steve Little, Consultant informed the Board, there is currently 3 applicants for the HR Administrator position and the deadline for the posting is next Friday, September 20, 2019.

CHIEF:

- A. Chief Todd Magers informed the Board, 2 unit is who handled the Pataskala Oaks fire and they did an outstanding job handling the situation and getting all 73 patients plus the staff transferred to a temporary holding facility set up at a local church.
- B. Chief Magers informed the Board, the District's ISO rating has been increased from a 4 to a 3 and only 2 points from being rated a 2.
- C. Chief Magers informed the Board the District would like to replace the part-time Administrative Assistant. This position would be doing a lot of the data entry work needed to get the ISO rating increased. This position would be inputting the information concerning walk-thru inspections by the crews; all the hydrant updates; and making sure all training is properly put into the system.

Mr. Denton motioned to hire a new part-time Administrative Assistant. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes. **Motion carried.**

- D. Chief Magers informed the Board since the crews have been doing hose testing there are numerous sections of hose that need to be surplus.

Mr. Denton motioned to surplus outdated firehose. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes. **Motion carried.**

- E. Chief Magers informed the Board the crews were able to participate in a training exercise with Northcom that is the Vigilant Guard. This training scenario portrayed a cyber-attack. Chief Magers presented a promo video for the Board to view that demonstrated the various scenarios.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board Station 401's flooring and cabinets will begin being replaced starting the week of September 30th.
- B. AC Treinish presented the Board with information from Sans Decker concerning the concrete and landscaping updates.
- C. AC Treinish informed the Board, 10 companies have requested plans for Station 405's storage building.

ASSISTANT CHIEF OF EMS:

- A. Joe Krouse, Assistant Chief of EMS, informed the Board, the activity report for August is contained in their packet if they have any questions.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented to the Board Resolution 2019-09 *Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor (Board Of Fire District Trustees) O.R.C. 5705.34-5705.35.*

Mr. Spalding motioned to adopt Resolution 2019-09. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes. **Motion carried.**

- B. Ms. Hubner informed the Board, it is time to renew the District's Liability and Auto Insurance policy. The renewal cost is \$64,627.00.

Mr. Johnson motioned to pay the insurance renewal costs of \$64,627.00. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes. **Motion carried.**

ADMINISTRATIVE PROFESSIONAL:

- A. Leanne Lesko, Administrative Professional, informed the Board Full-time Firefighter/Paramedic Nathan Johnson has submitted his resignation.

Mr. Johnson motioned to accept FF Nathan Johnson's resignation. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes. **Motion carried.**

LOCAL 3025:

Firefighter Tom Barnhill informed the Board during the Street Fair parade the union collected between \$1,300 and \$1,400 for MDA's fill the boot.

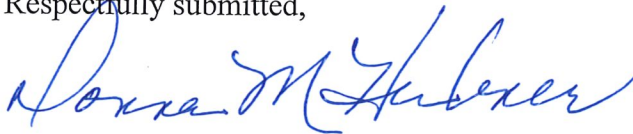
COMMITTEE REPORT:

BOARD COMMENTS:

AC Treinish thanked the Board, the Administrative staff and the crews for all the understanding while he dealt with his father's accident.

There being no further business, Mr. Hickin adjourned the meeting at 7:52 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.