



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

July 12, 2018

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Tim Hickin opened the meeting at 7:02 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel	Kirkersville – Brian Denton
Harrison – Mark Van Buren – absent	Pataskala – Tim Hickin
Etna – Jeff Johnson	Reynoldsburg – Marshall Spalding

### APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the June 14, 2018 Regular Board Meeting minutes. Mr. Denton seconded.  
**Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the June 2018 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Wetzel seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Denton motioned to approve warrants 9847 - 9974. Mr. Johnson seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### ADMINISTRATOR:

- A. Steve Little, Interim Administrator, informed the Board the Administrative Investigation Training they approved at the previous meeting will be on Tuesday, September 11, 2018 from 10:00 a.m. until 2:30 p.m. If any of the Board members are interested in attending to please let the District know.
- B. Mr. Little provided the Board with a chart showing the 2017 millage information and run volume for the Fire District and the surrounding areas.

### CHIEF:

- A. Chief Todd Magers informed the Board the District operates two reserve engines and one is currently out of service due to rust of the frame rail. It is a C channel rail and the bottom is gone. This was found when the truck was brought in to have the springs replaced.

Sutphen is providing the District with a loaner engine while this engine is down.

- B. Chief Magers stated the squad is close to completion. Sutphen stated it should be completed late August or early September.

The District will need to purchase three air packs and 6 bottles to go on the squad. The cost of these items from Finley Fire is \$23,994.00.

Mr. Spalding motioned to purchase from Finley Fire three air packs and 6 bottles at a cost of \$23,994.00. Mr. Johnson seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. Chief Magers stated the District would also need to purchase fire hose for the new squad. The cost of the firehose is \$5,357.45 from Finley Fire.

Mr. Hickin motioned to purchase firehose from Finley Fire at a not to exceed price of \$5,357.45. Mr. Wetzel seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- D. Chief Magers provided the Board with photos from a recent lightning strike fire. Staffing made a difference on this fire, even though there were employees from all three units working this day. Everyone clicked and worked as one unit. This was a great save.

#### **ASSISTANT CHIEF:**

- A. Jack Treinish, Assistant Chief, informed the Board
1. The roof on the North Bay at Old Station 1 is completed.
  2. The pressure regulating valve at Station 1 went out and they are waiting on parts to complete the repairs.
  3. Station 402 – Kirkersville has been sold.
  4. Station 403 – Lott Roofing patch the roof.
  5. Station 405 – It is currently on schedule.
- B. AC Treinish distributed a mock up idea for new signage at all of the stations. It would provide consistency for all of the stations but can also be customized for each station for the color. This is something for the Board to think about.

#### **ASSISTANT CHIEF OF EMS:**

- A. Joe Krouse, Assistant Chief of EMS, informed the Board the activity report is contained within their packet for June 2018.
- B. AC Krouse informed the Board, the District would like to begin the process of updating the cots on the medics to federal standards; this calls for power cots. This would be done when the medic is sent to be put on a new chassis. The cost of a Stryker power cot is \$48,575.90.

Mr. Hickin inquired if this is a sole source vendor. AC Krouse stated yes.

Mr. Wetzel motioned to purchase a Stryker power cot at a not to exceed price of \$48,575.90. Mr. Spalding seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. AC Krouse informed the Board the District was awarded \$4,600.50 for the 2018-2019 Priority One Grant from the Ohio EMS Grants.

#### **FISCAL OFFICER:**

- A. Donna Hubner, Fiscal Officer, presented Resolution 2018-09 Resolution To Request That The County Auditor Certify Valuation And Revenue Information Pursuant to R.C. 5705.03(B).

Ms. Hubner informed the Board there were some details omitted from the previous resolution submitted requesting the Auditor certification.

Mr. Denton motioned to approve Resolution 2018-09. Mr. Johnson seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

The Board discussed and set a special meeting date of July 18, 2018 at 5:00 p.m.

**ADMINISTRATIVE PROFESSIONAL:**

A. Leanne Lesko, Administrative Professional, informed the Board registration for CPAT testing is open.

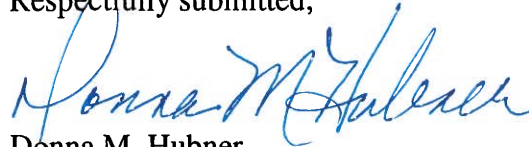
B. Ms. Lesko informed the Board Kevin Garwick, Part-time Firefighter submitted his resignation.

Mr. Spalding motioned to accept Kevin Garwick’s resignation. Mr. Johnson seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

C. Ms. Lesko informed the Board the surplused medic was sold on GovDeals for \$12,678.91.

There being no further business, Mr. Hickin adjourned the meeting at 7:51 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.