



# West Licking Joint Fire District

851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

May 9, 2019

Mr. Van Buren opened the meeting at 7:02 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Marshall Spalding

### APPROVAL OF MINUTES:

Mr. Hickin motioned to approve the April 11, 2019 Regular Board Meeting minutes. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the April 2019 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Spalding motioned to approve warrants 10968 - 11073. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### CONSULTANT:

A. Steve Little, Consultant informed the Board, contained within their packet is an updated version of the Hiring Practices policy 300.10. The updates are noted in red. This will make the hiring process more efficient.

Mr. Spalding motioned to adopt the updated version of 300.10 Hiring Practices policy. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

Mr. Little informed the Board the District received a solicitation from Corb's Group to collect the District's judgement against Wesley Fortune. The judgement is in the amount of \$28,332.05. The Board requested Mr. Little obtain more information concerning the costs associated with this.

### CHIEF:

A. Chief Todd Magers inquired if the Board had any questions concerning the draft DREAM Plan he distributed at the April board meeting. The board did not have any questions.

B. Chief Magers distributed to the Board a copy of the Lancaster Fire Department's impact fee schedule. Lancaster charges this fee during the construction phase and it is a one-time fee per building.

Chief Magers stated the District's attorney Marc Fishel informed him the Fire District can charge reasonable fees. Discussion concerning additional fees for new builds.

- C. Chief Magers presented the Board a quote for the construction of a training facility. This is for informational purposes only at this time.

**ASSISTANT CHIEF:**

- A. Jack Treinish, Assistant Chief, informed the Board the coats for the Fire Association support truck are in.
- B. AC Treinish informed the Board the roof is finished on the training house.
- C. AC Treinish informed the Board the District's new part-time mechanic is being kept busy.
- D. AC Treinish informed the Board he is in the process of obtaining bids to light up the station signage.
- E. AC Treinish informed the Board, prior to listing the 1999 Chevy Blazer on GovDeals the District did put about \$500 into it to make sure it was roadworthy.
- F. AC Treinish inquired if the Board was aware that Old Station 1 was listed on Pataskala Elementary's evacuation plan as the place where the student should be evacuated too.
- G. AC Treinish stated he received a call from Emswiler stating his drain tile was crushed during the construction of Station 405. Thayer Construction is looking into this and will replace the broken drain tiles.
- H. AC Treinish stated there is still a mound of dirt remaining at Station 405 and he is currently working with Thayer Construction to see what it would cost to haul it to Station 402. Originally Emswiler wanted the excess dirt and has since changed his mind.
- I. AC Treinish informed the Board the repairs for Engine 403 from the DEF being put in the fuel tank was supposed to be \$7,000.00 to \$8,000.00. The District finally received the invoice and it \$16,343.00. Going to meet with Cummins to make sure all charges are correct and will report back next month to the Board.
- J. AC Treinish stated he is working with S & J Lawn care concerning the slope here at Station 401.

**ASSISTANT CHIEF OF EMS:**

- A. Joe Krouse, Assistant Chief of EMS, informed the Board, the activity report is contained in their packet if they have any questions.
- B. AC Krouse informed the Board, the Physio contract is expiring. Physio is the company who maintains the Districts Lifepak and Lucas devices. There are two options available either a one year contract at a cost of \$5,436.00 or a 4-year contract at a cost \$5,164.20 per year.

Mr. Spalding motioned to enter into a 4-year maintenance contract with Physio Control. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

C. AC Krouse informed the Board, the District's trial of the Haas Alert System is done. If the Board is interested in placing these devices in all of the vehicles the yearly cost to the District would be \$4,793.88 for 12 units.

Mr. Van Buren requests a motion to enter into the contract with Haas Alert System. No motion was obtained.

AC Krouse will return the two demo units.

D. AC Krouse informed the Board one of the residents called to thank the medic crew as the Emergency Room Doctor told her the medics saved her husband's life.

#### **FISCAL OFFICER:**

A. Donna Hubner, Fiscal Officer presented to the Board, the various options concerning the two levies expiring in 2019. They are for 2 MILLS and 1 MILL. The Board can place them on the ballot in November of 2019. There are 3 options: Renewal, Replacement or combining and making one continuous levy.

Mr. Denton motioned to combine the two levies and create one continuous levy and place it on the November 2019 ballot. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

#### **ADMINISTRATIVE PROFESSIONAL:**

A. Leanne Lesko, Administrative Professional informed the Board, contained within their packet is a list of surplus items.

Mr. Hickin motioned to surplus the list of items contained in the May Board Packet. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

B. Ms. Lesko informed the Board Full-time Firefighter/Paramedic Bethany Skinner has submitted her resignation effective May 31, 2019.

Mr. Spalding motioned to accept FF Bethany Skinner's resignation. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

#### **LOCAL 3025:**

Tom Barnhill, President of Local 3025 informed the Board the member who was hospitalized has been released back to duty.

#### **COMMITTEE REPORT:**

#### **EXECUTIVE SESSION:**

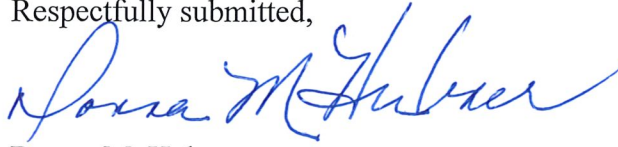
Mr. Wetzel motioned for the Board to go into executive session to consider the appointment, employment of a public employee or official. ORC 121.22.1. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

The Board went into executive session at 9:06 p.m.

Mr. Hickin motioned to come out of executive session at 9:38 p.m. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 9:38 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

          *Mr. Van Buren*            
Board of Trustees

          *President of Board*            
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.