



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

March 14, 2019

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Mr. Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Kirkersville – Brian Denton

Harrison – Mark Van Buren

Pataskala – Tim Hickin

Etna – Jeff Johnson

Reynoldsburg – Marshall Spalding

### APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the February 14, 2019 Regular Board Meeting minutes. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes.

**Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the February 2019 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 10764 - 10846. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### CHIEF:

- A. Chief Todd Magers informed the Board, the ISO evaluation was done on March 13<sup>th</sup>.
- B. Chief Magers informed the Board, the ladder has not been ordered yet wanting to make sure everything is perfect.
- C. Chief Magers informed the Board, a draft of the 5 year plan will be available at the next Board meeting.
- D. Chief Magers informed the Board the resume' for the part-time mechanic was set out. Bradley Hager is the Diesel Mechanic Instructor at CTEC.

Mr. Hickin motioned to hire Bradley Hager as a Part-time mechanic on call at rate of \$33.00 per hour. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- E. Chief Magers informed the Board, contained in their packet is the quote to upgrade the SCBA fill station. The SCBA fill station needs to be upgraded due to the purchase of the larger bottles for the new air packs.

Mr. Wetzel motioned to upgrade the SCBA fill station at a not to exceed price of \$8069.80. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

**ASSISTANT CHIEF:**

- A. Jack Treinish, Assistant Chief, informed the Board of the following Station updates:
  - a. Old Station 401 – the roof needs repaired
  - b. Station 402 – Magna Grip is providing the District with a quote for additional mechanic drops – between \$10,000.00 and \$12,000.00. The District does have approximately \$8,000.00 from BWC grant to use towards this purchase.
  - c. Station 402 – Security cameras have been updated by Silco.
  - d. Station 403 – Seal the parking lot
  - e. Station 404 – The furnace was repaired.
  
- B. Mr. Denton motioned to for AC Treinish to enter into an agreement with Magna Grip and spend up to \$12,000.00 for the mechanic drops at Station 402. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**
  
- C. AC Treinish informed the Board BWC did an on-site inspection of all the stations. There were a couple of issues at Station 404 with storage being one of them.
  
- D. AC Treinish informed the Board the Lieutenants exam should be updated next week.

**ASSISTANT CHIEF OF EMS:**

- A. Joe Krouse, Assistant Chief of EMS, informed the Board, the activity report is contained in their packet if they have any questions.
  
- B. AC Krouse informed the Board, Braun has stated the medic should be ready in a few weeks.

**FISCAL OFFICER:**

- A. Donna Hubner, Fiscal Officer informed the Board, the District received the 1<sup>st</sup> half 2019 property tax advance for just over \$4,188,000.00.
  
- B. Ms. Hubner informed the Board, the Comp Management invoice was received. Comp Management is the District’s third party administrator for Workers’ Compensation. The bill is for \$8,710.00. This is an increase of \$400.00 over last year. Need approval to pay.

Mr. Spalding motioned to pay Comp Management \$8,710.00. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. Ms. Hubner informed the Board there are two levies expiring in 2019. They are for 2 MILLS and 1 MILL. The Board could place them on the ballot in November of 2019. There are 3 options: Renewal, Replacement or combining and making continuous levy.

Mr. Hickin motioned to contact the Licking County Auditor to obtain the costs to the property owners and revenues for the two expiring levies for each of the following options: Renewal, Replacement or combining and making a continuing levy. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

**LOCAL 3025:**

- Tom Barnhill, President of Local 3025 informed the Board one of their members is currently hospitalized.

**COMMITTEE REPORT:**

Building/Land Acquisition Committee met on March 14, 2019 at 6:00 p.m. at Old Station 1  
Mr. Denton reviewed with the Board, the Committee toured Old Station 1 and discussed Station 405 storage needs. AC Treinish is obtaining quotes for the storage options at Station 405.



There being no further business, Mr. Van Buren adjourned the meeting at 7:57 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

  
Board of Trustees  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.