



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

February 13, 2020

Mark Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson – absent

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Stacie Baker

Chief Todd Magers swore in new Full-time Firefighter/Paramedic Aaron McKenzie.

Mark Van Buren, President stated the following committee assignments for 2020:

Audit: Tim Hickin, Chairperson; Mark Van Buren; Brian Denton

Budget: Mark Van Buren, Chairperson; Stacie Baker; Jeff Johnson

Building/Land Acquisition: Brian Denton, Chairperson; Jeff Johnson; Dan Wetzel

Personnel: Jeff Johnson, Chairperson, Dan Wetzel, Stacie Baker

Labor Management: Dan Wetzel, Chairperson; Mark Van Buren; Stacie Baker

Records: Brian Denton, Chairperson; Tim Hickin; Jeff Johnson

VFF: Stacie Baker, Chairperson; Brian Denton, Tim Hickin

APPROVAL OF MINUTES:

Mr. Denton motioned to approve the January 09, 2020 Regular Board Meeting minutes. Mr. Hickin seconded.

Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the January 2020 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Denton seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 11965 - 12094. Mr. Denton seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

CHIEF:

- A. Chief Todd Magers informed the Board, contained in their packet is a 3 month contract for Ischy Technology Solutions, LLC. This contract would allow them to review the District's contract with Keytel and verify the District is getting all services contained within the contract. Ischy Technology Solutions, LLC would become the District's liaison with Keytel.

Mr. Hickin inquired as to the reason for this action.

Laurie Mayle, HR Administrator stated it is due to the delays in service and lack of response from Keytel.

Mr. Hickin motioned to enter into the 3 month contract with Ischy Technology Solutions, LLC. Mr. Wetzel seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- B. Chief Magers informed the Board, the District would like to enter into a contract with Brindle Mountain Fire Apparatus as a broker to sell the old ladder truck.

Mr. Hickin motioned to enter into the contract with Brindle Mountain Fire Apparatus. Mr. Baker seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. Chief Magers informed the Board the new engine 405 and the new ladder truck are still on schedule.
- D. Chief Magers informed the Board Leanne Lesko has been moved to Station 2 so she is able to devote more time to the social media information. Jeanette Longoria has been moved to Station 401 and is doing all of training input for the District into ESO.
- E. Chief Magers informed the Board he is going to be adjusting the administrative office personnel's hours and there should be better coverage, someone will usually be in the office until 5:00 p.m.
- F. Chief Magers informed the Board, City of Columbus is building a new fire house on Waggoner Rd. and the District entered into a mutual aid agreement with them. This agreement is for a specific area and the agreement will be reviewed every 6 months.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board, the Jefferson Street facilities middle section of roof has an issue.
- B. AC Treinish informed the Board, the main drain here at Station 401 has been jetted and steam cleaned and seems to working good.
- C. AC Treinish informed the Board, Station 402 Phase A is now completed.
- D. AC Treinish presented the spec sheet to the Board for Phase 2 for the driveway and would like to obtain bids. Mr. Van Buren stated to go ahead and get bids on the project.
- E. AC Treinish informed the Board, he has meet with architect's concerning Station 403 and should receive the estimate in a few weeks.
- F. AC Treinish informed the Board, Branham's is going to place a sheet of metal at the bottom of the current sign, with a listing of the trucks at the respective station.
- G. AC Treinish stated the testing for the full-time firefighter list is February 20th and 21st. Interviews will be conducted on March 2nd and 3rd.

ASSISTANT CHIEF OF EMS:

- A. Joe Krouse, Assistant Chief of EMS, informed the Board, the activity report is in their packet and inquired if anyone had questions.

- B. AC Krouse informed the Board, it is time to replace M402. He meet with Horton and Braun and Horton was the best bid coming in at \$252,164.00.

Mr. Hickin motioned to purchase a 2019 Ford medic from Horton at a price of \$252,164.00. Mr. Denton seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. AC Krouse informed the Board, the Stryker Power Cot for the new medic will be \$44,998.00. He will apply for a BWC grant towards the purchase of the power cot.

Mr. Denton motioned to approve the purchase of the Stryker Power Cot at a cost of \$44,998.00. Mr. Wetzel seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- D. AC Krouse informed the Board the new EMS billing company took over on February 1, 2020.

HR ADMINISTRATOR:

- A. Laurie Mayle, HR Administrator informed the Board the District has received resignations from the following part-time firefighters: Justin Mooney; John Carter; Joshua Payne; Aubri McClure; and Robert Kovacs.

Mr. Van Buren motioned to accept the resignations from the following part-time firefighters: Justin Mooney; John Carter; Joshua Payne; Aubri McClure; and Robert Kovacs. Mr. Wetzel seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- B. Ms. Mayle informed the Board, Full-time Firefighter/paramedic Harold Wolford has retired and his last duty day was on February 7, 2020.

ADMINISTRATIVE PROFESSIONAL:

- A. Leanne Lesko, Administrative Professional provided the Board with a social media update.

- B. Ms. Lesko informed the Board it is time to renew the 24/7 Online training through ASHI. This is the same training the District has utilized in the past. The cost for the year is \$4,344.00.

Mr. Hickin motioned to renew the 24/7 Online training at a cost of \$4,344.00. Mr. Baker seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. Ms. Lesko informed the Board the surplus list contained in their packet needs approval to surplus.

Mr. Hickin motioned to approve to surplus the February 2020 list. Mr. Wetzel seconded. Vote: Denton – yes; Baker – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

LOCAL 3025:

Tom Barnhill, Union President informed the Board, there is a project coming to the area it is called A Soldiers Journey Home. They build homes for vets free of charge. In June of 2020 they will build a home on Palmer Road in 12 – 14 days free of charge for a local vet. The foundation has already purchased 14 acres on Palmer Rd and will build a 3400 square foot home. They start June 1st and it will be completed on June 14th.

OPEN DISCUSSION – BOARD COMMENTS:

Mr. Hickin informed the Board he will be resigning his position from Pataskala City Council and as such he will no longer be appointed to the Fire District Board.

Mr. Hickin stated he has enjoyed his time on the Fire Board tremendously and wishes everyone the best.

There being no further business, Mr. Van Buren adjourned the meeting at 8:37 p.m.

Respectfully submitted,

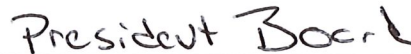


Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.