



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

January 10, 2019

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Donna Hubner, Fiscal Officer opened the meeting at 7:00 p.m. and Mr. Van Buren led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Marshall Spalding

### ELECTION OF OFFICERS:

Ms. Hubner asked for nominations from the floor for President. Mr. Hickin nominated Mark Van Buren for President. Mr. Spalding seconded.

Mr. Hickin motioned to close the nominations for President. Mr. Johnson seconded. Vote to close nomination: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Nominations closed.**

Vote to elect Mr. Van Buren as President: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – abstain; Hickin – yes; Wetzel – yes. **Motion carried.**

Ms. Hubner asked for nominations from the floor for Vice President. Mr. Van Buren nominated Tim Hickin for Vice President. Mr. Wetzel seconded.

Mr. Spalding motioned to close the nominations for Vice President. Mr. Van Buren seconded. Vote to close nominations: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Nominations closed.**

Vote to elect Tim Hickin as Vice President: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – abstain; Wetzel – yes. **Motion carried.**

Chief Todd Magers swore in new Full-time Firefighter/Paramedic Austin Bragg.

### APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the December 13, 2018 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the December 2018 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 10521 - 10630. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

**CHIEF:**

- A. Chief Todd Magers informed the Board, the District had 5,997 runs in 2018. He will present a PowerPoint presentation highlighting 2018 at an upcoming Board meeting.
- B. Chief Magers informed the Board, the pricing for the new engine has been locked in at 2018 pricing, working on a group purchase with Hebron and Heath Fire Departments for even better pricing.
- C. Chief Magers informed the Board he is in receipt of a quote from Silco to install security cameras at Station 402 and to update the key fob system at Station 403. The cost for the installation of security cameras at Station 402 is \$4,731.70 and the key fob system update at Station 403 is \$3,571.72 for a total of \$8,303.42.

Mr. Hickin motioned to spend \$8,303.42 for security camera installation at Station 402, and key fob system update at Station 403. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- D. Chief Magers informed the Board 64 fluorescent lights have been replaced with LED panels and would like approval to surplus or dispose of them.

Mr. Wetzel motioned to dispose of the 64 fluorescent lights. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

**ASSISTANT CHIEF:**

- A. Jack Treinish, Assistant Chief, informed the Board, Station 402 the new driveway is complete with the gravel.

**ASSISTANT CHIEF OF EMS:**

- A. Joe Krouse, Assistant Chief of EMS, informed the Board, the activity report is their packet and inquired if anyone had questions.
- B. AC Krouse informed the Board, Medicare has approved a rate increase of 2% for billing providers. He would like the Board to approve this billing increase.

Mr. Hickin motioned to approve a 2% EMS billing increase. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. AC Krouse informed the Board the District's current contract with MedBill Resources is up for renewal. AC Krouse is currently negotiating the contract renewal and should have the new one year contract at the February Board meeting.

Mr. Wetzel motioned to extend the MedBill Resources contract for 30 days. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- D. AC Krouse informed the Board, residents called and praised the medic crew that responded to a two year old having seizures. This was FF Ridgeway and FF Maple.

**FISCAL OFFICER:**

- A. Donna Hubner, Fiscal Officer presented the following Resolutions:
- a. 2019-01 Authorize Fiscal Officer to move money within a Fund on the Object Level;
  - b. 2019-02 Authorize Fiscal Officer to create Blanket Certificates as needed with an expiration date of December 31, 2019;
  - c. 2019-03 Authorize Fiscal Officer to request Licking County Auditor for Tax Advances as available in 2019;
  - d. 2019-04 Appropriate \$1,000 for miscellaneous food purchases to provide food for the firefighters and/or FPOs at fire scenes, by presiding Officer's decision.

Mr. Hickin motion to adopt Resolutions 2019-01, 2019-02, 2019-03 and 2019-04. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2019-05 A Resolution To Enter Into A Lease-Purchase Agreement With Leasing 2, Inc.

Mr. Denton motioned to adopt Resolution 2019-05. Mr. Wetzel seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. Ms. Hubner informed the Board, notification was received from Fishel Downey Albrecht & Ripenhoff LLP, and the hourly rates would increase to \$195.00. The 2018 hourly rate was \$190.00. Mr. Van Buren requested they submitted a contract. Mr. Fishel stated he would get one in the mail to the District for approval at February's meeting.

**LOCAL 3025:**

Tom Barnhill, Union President informed the Board, the annual Toy Drive was a success, presents were provided to over 170 children.

**EXECUTIVE SESSION:**

Mr. Hickin motioned for the Board to go into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending court action. ORC 121.22.3. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

Mr. Hickin motioned to come out of executive session at 8:11 p.m. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:12 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

APPROVED:

Mark A. Van Buren

Board of Trustees

Board President

Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.