



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

May 10, 2018

Mark Van Buren opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Marshall Spalding

PROMOTION & PINNING CEREMONY:

Todd Magers, Fire Chief swore in Justin Weaver to the position of Battalion Chief. BC Weaver's wife pinned him.

Chief Magers swore in Seth Coakley to the position of Lieutenant. Lt. Coakley's sister pinned him.

Chief Magers swore in Douglass Brown to the position of Full-time Firefighter/Paramedic.

APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the April 12, 2018 Regular Board Meeting minutes. Mr. Hickin seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

Mr. Hickin motioned to approve the April 24, 2018 Special Board Meeting minutes. Mr. Spalding seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – abstain. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the April 2018 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Hickin seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Spalding motioned to approve warrants 9638 - 9743. Mr. Hickin seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

CHIEF:

A. Chief Todd Magers stated the draft of the new permit fee schedule is contained in their packet. Fire Marshal Chad Harrison is here this evening for questions and to review the new schedule. FM Harrison has met with Monroe Township Fire Department to create a uniformed fee schedule.

FM Harrison reviewed the fee schedule with the Board. On page 2, the fees for plan review is updated, on page 5 the Emergency Responder Radio Coverage System is updated; new to the code is any event with over 1,000 in attendance must have crowd control personnel on site, and the wording is updated to correspond with the current Building Code.

- B. Chief Magers informed the Board when the District server went down Keytel moved the District to their cloud for a quick fix and it is time to decide if the Board wishes to stay on the cloud or purchase a new server. The fees for the District to remain on the cloud will be \$250.00 per month for the next few months then it will go to the monthly rate of \$600.00. The cost of a new server is approximate \$20,000.00.

Mr. Hickin inquired if this included backing up our data or does the District need to purchase a secondary server for back-up purposes.

Chief Magers stated he would look into this and bring more information back to the Board.

- C. Chief Magers stated he met with the tower committee and had them pitch to me and a few others their recommendation and they did a really good job. Their recommendation is an E-1 truck with a platform, it is much safer direction to go.

Chief Magers distributed information to the Board concerning the tower and financing and stated this ladder truck has a large water tank, a shorter wheel base, wider rails and the ladder is 100'.

The District's vehicle replacement plan is for two engines – one is 18 years old and one is 12 years old. The District would place the new tower at Station 3. The engine currently at 3's would replace one of the older engines. This would take care of 2 issues with the purchase of one truck.

Mr. Hickin inquired as to the guidelines for length of services for an engine.

Chief Magers stated the NFPA requirement is 10 years for front line vehicles and an additional five years if it is refurbished.

Chief Magers stated the reason we have one that is 18 years old is the District put a new frame rail under the truck so this extended the life of the truck.

Mr. Denton inquired as to cost to replace an engine.

Chief Magers stated the last engine we replaced was approximately \$630,000.00.

Chief Magers stated E-1 will make our mechanic an employee for them and pay him perform warranty work so it does not have to be sent to them for warranty work.

Mr. Van Buren inquired if our current ladder has any value to it.

Chief Magers stated it has some value. It would probably be purchased by someone and be either refurbished and sent down south.

ASSISTANT CHIEF OF EMS:

- A. Joe Krouse, Assistant Chief of EMS informed the Board, the activity report is contained within their packet for April 2018.
- B. AC Krouse informed the Board, Penn Care has provided him with a quote/purchase agreement to remount the 2 Braun boxes at a price of \$181,520.00 per remount on to a 2019 Ford F-650 chassis versus purchasing a new medic at a cost of approximately \$260,000.00. One unit would go in to be

remounted in September of this year and the seconded one would go in when the District received the first one back, the beginning of 2019. The District will receive the current chassis' back. By entering into this agreement it saves the District the 3.5% price increase that will go into effect later this year.

Mr. Hickin inquired if this was already budgeted. AC Krouse stated yes it was budgeted in the EMS capital outlay.

Mr. Denton motioned to enter into the purchase agreement with Penn Care concerning the remounting of the 2 Braun boxes. Mr. Spalding seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. AC Krouse informed the Board, the District would like to purchase bulletproof vests for all full-time firefighters. By doing so the vest can be fitted and assigned to each individual. They are 20 year vests with steel plates. Currently there are 64 full-time firefighters and would like to purchase half this year and half next year.

Mr. Denton inquired as to the amount of protection the vest will provide.

AC Krouse stated it is long gun and stabbing protection.

Mr. Hickin motioned to purchase 32 steel plated vests in the amount of \$8,673.18. Mr. Wetzel seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer, requested the Board approve the advance of \$125,000.00 from the General Fund to the Station 405 Fund and the Then & Now Purchase Order for Robertson Construction.

Mr. Spalding motioned to approve the Then & Now Purchase Order issued to Robertson Construction and the advance of \$125,000.00 to the Station 405 Fund from the General Fund. Mr. Hickin seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

ADMINISTRATIVE PROFESSIONAL:

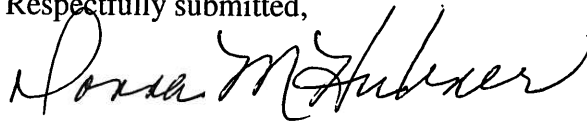
- A. Leanne Lesko, Administrative Professional informed the Board, contained within their packet are resignation letters from Part-time Firefighter Dustin Breece and Jason Whipple.

Mr. Hickin motioned to accept the resignations from Dustin Breece and Jason Whipple. Mr. Wetzel seconded. **Vote:** Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- B. Mrs. Lesko informed the Board the District is utilizing social media to get information out to the public. The District is currently using Facebook, Twitter and Instagram.

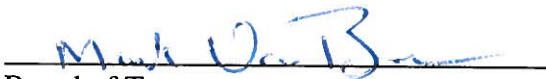
There being no further business, Mr. Van Buren adjourned the meeting at 8:39 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.