



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

February 8, 2018

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Mark Van Buren opened the meeting at 7:03 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Dan Wetzel

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Marshall Spalding

### ELECTION OF OFFICERS:

### APPROVAL OF MINUTES:

Mr. Hickin motioned to approve the January 25, 2018 Special Board Meeting minutes. Mr. Spalding seconded. Vote: Denton – abstain; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Spalding motioned to approve the January 2018 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Denton motioned to approve warrants 9280 - 9420. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – abstain. **Motion carried.**

### ADMINISTRATOR:

- A. Steve Little, Interim Administrator informed the Board the litigation with OPEC-HC is currently on hold since Ohio Insurance Services is the Plaintiff in an action against OPEC-HC for payment of commissions.
- B. Mr. Little informed the Board he attended a meeting at Bennington Township about forming a fire district. The various Fire Departments there were very complimentary to West Licking Joint Fire District.

### CHIEF:

- A. Chief Todd Magers informed the Board, the Utility Resource Vehicle is in and invited the Board to go upstairs following the meeting to view it. Battalion Chief Steve Bryan designed the UTV with Polaris.
- B. Chief Magers presented 2017 Year Review power point presentation to the Board highlighting the incidents and events within the Fire District. Chief Magers stated he would present the power point at the various entities meetings if they so wished.
- C. Chief Magers informed the Board he is looking into a different type of video conferencing system. This system is operated through its own video box which would have to be purchased for each station. The cost is approximately \$7,000.00.

Mr. Johnson inquired as to the life of the box and the warranty for the system and the box. Chief Magers stated he would find out this information.

**ASSISTANT CHIEF:**

- A. Jack Treinish, Assistant Chief, informed the Board, in their packet is a copy of the completed 2017 NFPA survey for the Fire District.
- B. AC Treinish stated he is working on getting an appraisal of the Kirkersville station.
- C. AC Treinish informed the Board, the extractor for Station 3 has been ordered.
- D. AC Treinish informed the Board, Station 5 is currently a week ahead of schedule. Also, on February 21, 2018 the contractor's meeting will be held at Station 1.

**ASSISTANT CHIEF OF EMS:**

- A. Joe Krouse, Assistant Chief of EMS informed the Board, the activity report is contained within their packet for January 2018.
- B. AC Krouse informed the Board, the Operative IQ software program is up for a 3 year renewal at a cost of \$2,694.00. This system is utilized for inventory and ordering of EMS supplies and truck maintenance records and service requests.

Mr. Hickin motioned to spend \$2,694.00 for the renewal of Operative IQ. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

- C. AC Krouse informed the Board, contained within their packet is the press release from Mount Carmel concerning the new blood draw pilot program for patients with stroke symptoms.

**FISCAL OFFICER:**

Donna Hubner, Fiscal Officer inquired from the Board if they wanted to finance \$1,750,000.00 or \$1,500,000.00 for the construction of Station 5 and the term for repayment.

Discussion among Board members concerning the financing of Station 5.

Mr. Van Buren motioned to adopt Resolution 2018-06 with the following provisions: to finance \$1,750,000.00 at a term of 20 years with a call option after 7 years. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

**ADMINISTRATIVE PROFESSIONAL:**

- A. Leanne Lesko, Administrative Professional, informed the Board, contained within their packet is the resignation from Part-time Firefighter Benjamin Danzig.

Mr. Hickin motioned to accept the resignation from Benjamin Danzig. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Wetzel – yes. **Motion carried.**

B. Ms. Lesko informed the Board the District just started 3 new Part-time Firefighters and we will be hiring several more in a few weeks.

**LOCAL 3025:**

**OPEN DISCUSSION:**

Mr. Van Buren informed the Board he was keeping the committee assignments and chairs the same as last year with the exception of the Labor Management Committee, instead of Mr. Wetzel being the chair, he assigned Mr. Spalding to chair the committee.

AC Treinish informed the Board he was requesting bids for the mowing season this year.

There being no further business, Mr. Van Buren adjourned the meeting at 8:40 p.m.

Respectfully submitted,



Donna M. Hubner  
Fiscal Officer

**APPROVED:**



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.