



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

December 14, 2017

Mark Van Buren opened the meeting at 7:01 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Kirkersville – Brian Denton

Harrison – Mark Van Buren

Pataskala – Tim Hickin

Etna – Jeff Johnson

Reynoldsburg – Marshall Spalding

BOARD/PUBLIC COMMENTS:

PROMOTION & PINNING CEREMONY:

Todd Magers, Fire Chief swore in Bethany Skinner, Jordan Hicks, Brian Neighbor and Sean Flaherty to the position of Full-time Firefighter/Medic.

Chief Magers swore in Daniel Alward, Stephen Watling, James A. Jones and Michael Shipley to the position of Lieutenant.

APPROVAL OF MINUTES:

Mr. Denton motioned to approve the November 9, 2017 Regular Board Meeting minutes. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – abstain. **Motion carried.**

Mr. Denton motioned to approve the November 20, 2017 Special Board Meeting minutes. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – abstain; Myers – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the November 2017 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Myers motioned to approve warrants 9067 – 9149. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR:

A. Steve Little, Interim Administrator informed the Board Part-time Firefighter Brandon Harm has submitted his resignation. Also, Full-time Firefighters Kyle Haertling and Tyler Huber have submitted their resignations.

Mr. Hickin motioned to accept Brandon Harm, Kyle Haertling and Tyler Huber's resignations. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

CHIEF:

- A. Todd Magers, Fire Chief, informed the Board he is working with the ISO rating company in order to reduce the District's ISO rating. Currently it is a 4 and with providing better documentation the rating should be reduced to a 3.
- B. Chief Magers informed the Board M404 was the busiest medic in November 2017.
- C. Chief Magers informed the Board he would e-mail the fee schedule comparison to the Board.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board the ARC is 99% complete. Waiting for the installation of an analog phone line. Sprinkler system passed test.

ASSISTANT CHIEF EMS:

- A. Joe Krouse, Assistant Chief of EMS, informed the Board the monthly activity report is contained within their packets.
- B. AC Krouse informed the Board Med Bill Resources recommends the Board approve a 2% increase in EMS billing as this is the percentage approved by Medicare.

Mr. Denton motion to increase the EMS billing rates by 2%. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

LOCAL 3025:

Tom Barnhill, Local President informed the Board the toy distribution day is December 16, 2017.

COMMITTEE REPORTS:

LANDS & BUILDING ACQUISITION COMMITTEE:

Mr. Denton reviewed the Station 405 bids with the Board for the site work and building construction. Mr. Denton stated Thayer Power was the lowest bidder for the site work at a bid of \$518,997.76.

Mr. Denton informed the Board RJ Commercial Construction sent an email stating if they were not awarded both projects they wanted to rescind their bids.

Mr. Denton motioned to award the site work to Thayer Power. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – no. **Motion carried.**

Mr. Denton motioned to award the construction of the Station 405 to Robertson at a bid of \$948,659.00. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

BUDGET COMMITTEE:

Mr. Van Buren informed the Board the 2018 Appropriations is set to spend only the funds slated to be received in 2018.

Donna Hubner, Fiscal Officer present Resolution 2017-11 A Resolution for the 2018 Permanent Appropriations Budget.

Mr. Spalding motioned to adopt Resolution 2017-11. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Van Buren informed the Board discussion concerning the financing of the construction of Station 5 was discussed during the committee meeting and by doing so it would allow the District to maintain the reserves for the operations of the District at the beginning of the year until property tax collections are received. Mr. Van Buren stated the committee believes this is the best direction for the District.

Mr. Little thanked Mr. Myers for his years of service.

There being no further business, Mr. Van Buren adjourned the meeting at 8:25 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.