



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

November 9, 2017

Mark Van Buren opened the meeting at 7:01 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers – absent
Harrison – Mark Van Buren
Etna – Jeff Johnson

Kirkersville – Brian Denton
Pataskala – Tim Hickin
Reynoldsburg – Marshall Spalding

BID OPENINGS:

Mr. Van Buren opened the following sealed bids:

SITE PREPARATION AND UTILITY INSTALLATION FOR FIRE STATION 405 PROJECT

<u>Company</u>	<u>Total Bid Package</u>
Mr. Excavator	\$520,146.60
MJ Excavating	\$556,352.20
RJ Commercial Construction	\$536,960.60
Lepi Enterprises	\$562,230.56
Thayer Power	\$518,997.76

CONSTRUCTION OF FIRE STATION 405 PROJECT

<u>Company</u>	<u>Total Bid Package</u>
Lepi Enterprises	\$1,164,500.00
RJ Commercial Construction	\$ 888,000.00
Drummond Construction	\$1,076,000.00
Robertson	\$ 948,659.00
Altman	\$1,248,500.00

Mr. Van Buren stated all bids will be turned over to the Prosecutor's Office for review.

BOARD/PUBLIC COMMENTS:

Steven Little, Interim Administrator introduced Brett Rizzo from the Chaplain Corp.

Ron Tague from the Firefighters Association informed the Board the Women's Auxiliary is having a pot luck dinner on December 16, 2017 at 7:00 p.m. at Old Station 1 on Jefferson Street. Please RSVP Linda at 614-203-8979. The Women's Auxiliary will provide beef, ham and drinks.

APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the October 12, 2017 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – abstain. **Motion carried.**

Mr. Denton motioned to approve the October 25, 2017 Special Board Meeting minutes. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the October 2017 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 8955 – 9066. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

ADMINISTRATOR:

A. Mr. Little requested the Board go into executive session.

EXECUTIVE SESSION:

Mr. Hickin motioned to go into executive session for the following two purposes: to consider the discipline of a public employee ORC 121.22.1; and to prepare for bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. ORC 121.22.4. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

The Board went into executive session at 7:17 p.m.

Mr. Denton motioned to come out of executive session at 8:24 p.m. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

CHIEF:

- A. Todd Magers, Fire Chief, informed the Board the new medics are all in and in service. Operationally everything is going well.
- B. Chief Magers informed the Board the District currently has a number of employees out on sick and injury leave; would like to hire 2 more Full-time Firefighter/Paramedics to help out with the current situation and go into Station 5 when it is ready.

Mr. Spalding motioned to hire Jordan Hicks and Bethany Skinner as Full-time Firefighter/Paramedics. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

ASSISTANT CHIEF EMS:

- A. Joe Krouse, Assistant Chief of EMS, informed the Board the monthly activity report is contained within their packets.
- B. AC Krouse informed the Board he has been at the Fire Academy all week with the new Part-time Firefighters; they are holding a mini boot camp type training for them.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board he was able to repair the board around the bottom of the bunk room at Station 1.
- B. AC Treinish informed the Board at Station 2 there are six leaks in the roof near the heater in the bays.

- C. AC Treinish informed the Board the ARC is completed except for the flooring and the punch list. Keytel needs to do the cabling and network equipment.
- D. AC Treinish informed the Board Station 3 work started on Wednesday.
- E. AC Treinish informed the Board the Station 5 bids – all site bids are within the range and two of the building bids are within range,

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer present Resolution 2017-10 A Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2017.

Mr. Denton motioned to adopt Resolution 2017-10. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

LOCAL 3025:

Tom Barnhill, Local President informed the Board the Toy Drive is going on and collection dates are December 2nd and 9th from 9:00 a.m. until 12:00 p.m. and they can drop items off at the Administrative Offices during the week.


There being no further business, Mr. Van Buren adjourned the meeting at 8:25 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.