



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

October 12, 2017

Mark Van Buren opened the meeting at 7:01 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers – absent
Harrison – Mark Van Buren
Etna – Jeff Johnson

Kirkersville – Brian Denton
Pataskala – Tim Hickin – absent
Reynoldsburg – Marshall Spalding

BOARD/PUBLIC COMMENTS:

Mark Van Buren, President opened the sealed bids received for the Site Work at Station 405:
Mr. Excavator Inc. – Kirtland, OH – Base bid \$539,046.60

Frontier Remodeling Co., Inc. Baltimore, OH – Base bid \$536,445.00.

Mr. Van Buren stated the sealed bids would be reviewed against the Engineer's estimate.

PROMOTIONAL CEREMONY:

Todd Magers, Fire Chief swore in Derek Frebault to the position of Full-time Firefighter/Medic.

Chief Magers swore in Christopher Sturtz to the position of Lieutenant.

Lieutenant Sturtz was pinned by his wife.

APPROVAL OF MINUTES:

Mr. Spalding motioned to approve the September 21, 2017 Special Board Meeting minutes. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the September 2017 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve warrants 8861 – 8954. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

ADMINISTRATOR:

A. Steve Little, Interim Administrator, requested the Board go into executive session.

EXECUTIVE SESSION:

Mr. Van Buren motioned to go into executive session for the following three purposes: to consider the appointment of a public employee ORC 121.22.1; to consider the discipline of a public employee ORC 121.22.1; and to prepare for bargaining sessions with public employees concerning their compensation or

other terms and conditions of their employment. ORC 121.22.4. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

The Board went into executive session at 7:20 p.m.

Mr. Johnson motioned to come out of executive session at 8:22 p.m. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

CHIEF:

- A. Todd Magers, Fire Chief, informed the Board the interviews of the part-time firefighter candidates are complete and the District is onboarding 12 candidates currently.
- B. Chief Magers informed the Board the District did not receive the grant for the 15 thermal imagers that mount on the facemask and would like to purchase them. The cost is \$15,000.00.

Mr. Van Buren inquired if we still have the other imagers. Chief Magers stated that we do but several are inoperable.

Mr. Spalding motioned to purchase 15 thermal imagers that mount on the facemask at a not to exceed price of \$15,000.00. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

ASSISTANT CHIEF EMS:

- A. Joe Krouse, Assistant Chief of EMS informed the Board the monthly activity report is contained within their packets.
- B. AC Krouse informed the Board the new M403 arrived October 9, 2017 and is being prepared to go into service.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board he received three quotes to do the roof, gutters and outside building repairs and cleaning. AC Treinish stated the quotes were \$47,975 from Frontier Remodeling, \$59,250 Custom Colors, and 53,090 Trademark Contracting and Restoration.

Mr. Denton motioned to hire Frontier Remodeling at a not to exceed price of \$47,975 for the roof, gutter and outside building repairs and cleaning. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

- B. AC Treinish informed the Board there are several small change orders for the ARC Renovations. The first one is overages for the sanitary sewer system that total \$9,550.00. The current north side glass doors are interior doors and to replace with exterior half metal doors is a cost of \$7,780. Concrete around the oil separator at a cost of \$8,050.00. Finally 12 bollards to protect \$68,000 in equipment at a cost of \$3,575.00. The total for all four items is \$28,955.00.

Mr. Spalding motioned to pay \$28,955.00 to finalize the ARC Renovations. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

- C. AC Treinish informed the Board the cost to do the metal work and insulation in the apparatus bays at Station 3 will cost \$5,900.00.

Mr. Denton motioned to spend \$5,900.00 to do the metal work and insulation in the apparatus bays at Station 3. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

D. AC Treinish informed the Board the Fire Prevention open house is October 21, 2017.

E. AC Treinish informed the Board the bid books and plans for Station 5 building are ready to go to bid.

Mr. Denton motioned to advertise for bids on Station 5 construction with the opening of the sealed bids on November 9th at 7:00 p.m. at the Regular Board Meeting. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:48 p.m.


Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.