



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

April 13, 2017

Mark Van Buren opened the meeting at 7:01 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Kirkersville – Brian Denton

Harrison – Mark Van Buren

Pataskala – Tim Hickin

Etna – Jeff Johnson

Reynoldsburg – Marshall Spalding

BOARD/PUBLIC COMMENTS:

Mr. Myers introduced Ed Bright, a Jersey Township Trustee.

PROMOTIONAL CEREMONY:

Todd Magers, Fire Chief swore in Michael Perkins in the position of Lieutenant.

Lieutenant Perkins was pinned by his wife.

EXECUTIVE SESSION:

Mr. Hickin motioned to go into executive session to consider the purchase of property for public purposes and invited Eric Smith to participate at 7:06 p.m. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Denton motioned to come out of executive session at 7:23 p.m. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Steve Little, Interim Administrator, stated he has negotiated on three acres of property, with 300' of road frontage, located at 13018 Morse Rd. SW for a purchase price of \$187,500.00, with the buyer to pay the CAUV recoupment. Eric Smith has assisted in this process and all his services are gratis.

Mr. Myers motioned to accept the contract for the purchase of 3 acres located at 13018 Morse Rd. SW for \$187,500.00. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Little stated the closing is projected to be June 9, 2017. This is contingent upon the seller getting the lot split completed.

APPROVAL OF MINUTES:

Mr. Hickin motioned to approve the March 9, 2017 Regular Board Meeting minutes as corrected. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Denton motioned to approve the March 16, 2017 Special Board Meeting minutes as corrected. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – abstain. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the March 2017 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Myers motioned to approve warrants 8219 – 8335. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR:

A. Steve Little, Interim Administrator, inquired if the Board has a decision regarding the Administrative pay increases.

Mr. Van Buren motioned to give a 1% pay increase retroactive to November 1st, the same as the bargaining unit for the administrative staff. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

B. Mr. Little informed the Board the District will be holding an open house on April 21st from 2:00 p.m. until 4:00 p.m. when final tones would be done for Assistant Chief Harold Williams.

CHIEF:

A. Chief Todd Magers informed the Board, the new pick-up trucks are in. DeWitt will install the lights and radios on both trucks.

B. Chief Magers informed the Board, the engine refurbish is almost complete and thus far DeWitt has been able to do it all in house.

C. Chief Magers informed the Board, Monday, April 17th at 1:00 p.m. there will be a graduation ceremony for himself, AC Treinish and AC Krouse for the officer leadership course they have been taking.

D. Chief Magers informed the Board within their packet, is a list of inventory items to be surplus.

Mr. Denton motioned to surplus the inventory items contained on the list. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ASSISTANT CHIEF:

A. Jack Treinish, Assistant Chief informed the Board, the concrete bids for Station 3 are not comparable at this time.

Mr. Hickin recommended AC Treinish contact the Pataskala Engineer for guidance on the concrete work needed at Station 3.

B. AC Treinish informed the Board the District has received an estimate for Station 4 drainage problems. The cost to repair the problem is \$8,730.12. The cost for the oil separator is \$2,129.00. The landlord has asked for the District to pay the cost for the oil separator.

Mr. Hickin motioned to spend up to \$3,000.00 at Station 4 to help with the repairs to the drainage system. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- C. AC Treinish informed the Board, the recommendation from the LC Prosecutor is to reject all bids for the ARC due to all the issues with the plans, the architect not providing cost estimates and the sprinkler system.

Mr. Denton motioned to reject all bids concerning the ARC remodel. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

AC Treinish informed the Board the District has just finished the Lieutenant promotional process and the Full-time testing is scheduled for April 18th and 19th.

ASSISTANT CHIEF OF EMS:

- A. Joseph Krouse, Assistant Chief, informed the Board contained within their packet is the March 2017 stats report. Runs have increased by 150 over last year. Since March 1st there have been 10 cardiac arrests with 2 saves and 7 still at the hospital. In the last 12 months the District has responded to 81 overdoses.
- B. AC Krouse informed the Board it is time to renew the maintenance program agreement with Physio Control for the Lifepak 15's and Lucas devices.

Mr. Denton motioned to renew the maintenance program agreement with Physio Control for \$5,310.00. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- C. AC Krouse informed the Board the File Log Note was for informational purposes.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer informed the Board, there is approximately \$2,000.00 in unpaid Medical Mutual bills for employees from April of 2016 that have been turned in this past month.

Mr. Spalding motioned to pay up to \$2,000.00 for employees' unpaid medical invoices from Medical Mutual. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Little informed the Board during a meeting with Comp Management they informed him the District should receive a premium rebate of approximately \$35,000.00 and next year's premium should be approximately \$40,000.00 if everything goes as expected.

There being no further business, Mr. Van Buren adjourned the meeting at 8:14 p.m.

Respectfully submitted,


Donna M. Hubner
Fiscal Officer

APPROVED:

Mark Jan Ben

Board of Trustees

President of Board

Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.