



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

September 21, 2017

Mark Van Buren opened the meeting at 7:01 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Marshall Spalding

BOARD/PUBLIC COMMENTS:

APPROVAL OF MINUTES:

Mr. Denton motioned to approve the August 10, 2017 Regular Board Meeting minutes. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the August 2017 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 8769 – 8860. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR:

A. Steve Little, Interim Administrator, requested the Board go into executive session.

EXECUTIVE SESSION:

Mr. Myers motioned to go into executive session for the following three purposes: to consider the investigation of charges against a public employee ORC 121.22.1; to prepare for bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. ORC 121.22.4; and to consider the purchase of property for public purpose ORC 121.22.2. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

The Board went into executive session at 7:11 p.m.

Mr. Hickin motioned to come out of executive session at 7:55 p.m. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

CHIEF:

A. Todd Magers, Fire Chief requested Board approval to spend \$30,000 for PPE. Mr. Denton motioned to spend \$30,000.00 for PPE. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- B. Chief Magers informed the Board the first round of interviews for part-time firefighters was completed.
- C. Chief Magers informed the Board contained within their packet is the retirement letter from Lieutenant Bruce Amspaugh. Also, resignation letters from Part-time Firefighters Marcus Musser, Daniel Goodfleisch and Chase Connor.

Mr. Hickin motioned to accept Lieutenant Bruce Amspaugh's letter of retirement. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Hickin motioned to accept Marcus Musser, Daniel Goodfleisch and Chase Connor's resignation letters. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- D. Chief Magers stated he wants to promote Acting Lieutenant Christopher Sturtz to Lieutenant to replace Lt. Amspaugh.

Mr. Spalding motioned to promote Christopher Sturtz to Lieutenant. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- E. Chief Magers stated he wants to hire Part-time Firefighter/Paramedic Derek Frebault to the Full-time Firefighter/Paramedic position.

Mr. Denton motioned to hire Derek Frebault to the Full-time Firefighter/Paramedic position. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Chief Magers stated the swearing in ceremony will be at the next board meeting.

ASSISTANT CHIEF EMS:

- A. Joe Krouse, Assistant Chief of EMS informed the Board the monthly activity report is contained within their packets.
- B. AC Krouse informed the Board the final inspection on the new M403 will be October 9, 2017.

Mr. Myers inquired if the District had any involvement with the Facebook center.

Mr. Little stated the District received notice two weeks prior to the public announcement.

Mr. Myers inquired about the fee schedules for new construction.

Chief Magers stated Prevention is currently reviewing our fee schedule.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board for Station 1 he has received four quotes ranging from \$61,000.00 to \$107,000.00 for windows and siding replacement.

AC Treinish stated it will be \$690.00 to replace the bottom board and seal it.

Mr. Denton motioned to approve the repair to Station 1 for \$690.00 to replace the bottom board and seal it. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- B. AC Treinish informed the Board the three phase electric at the ARC is completed, the trench work and piping are done, all interior units are in, moving garage doors. Currently three weeks ahead of schedule.
- C. AC Treinish informed the Board Station 3 concrete work is completed.
- D. AC Treinish stated the quote to prep Station 4 for a mobile generator is within the Board packet. It is from Synergy Electrical at a cost of \$3,175.00.

Mr. Spalding motioned to pay \$3,175.00 to install the electrical hook-up for a mobile generator at Station 4. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Denton motioned to spend up to \$2,500.00 to purchase a mobile generator for Station 4. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- E. AC Treinish informed the Board the specifications and contract documents for Station 5 site preparation and utility installation are ready to go to bid. The Engineer's estimate for everything but the structure and the well is \$474,186.00.

Mr. Myers motioned to bid out the site work for Station 5. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- F. AC Treinish informed the Board he is representing the Fire District on a Drug Task Force with the City of Pataskala. The kickoff was this past Tuesday night.
- G. AC Treinish informed the Board the Fire Prevention open house is October 21, 2017.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer informed the Board the liability insurance renewal was received and the cost is \$65,304.00.

Mr. Hickin motioned to pay \$65,304.00 for the 2017-18 liability insurance renewal fee. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2017-08 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

Mr. Hickin motioned to adopt Resolution 2017-08. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- C. Ms. Hubner presented Resolution 2017-09 A Resolution for Additional and Supplemental Appropriations for the Current Expenses and Other Expenditures for Year Ending December 31, 2017.

Mr. Myers motioned to adopt Resolution 2017-09. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- D. Ms. Hubner presented the surplus inventory sheet dated September 2017 and requested the Board approve this list.

Mr. Myers motioned to surplus the items contained on the September 2017 surplus inventory sheet. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

LOCAL 3025:

Tom Barnhill, Union President informed the Board the health insurance rates have went up drastically. They have found a saving of \$23,000.00 by using a different third party administrator. This TPA is ESBC and he has received a good recommendation from Norwich Township.

The Board agreed the Union should work with Mr. Little concerning this.

Mr. Little stated they would work on this during bargaining.

COMMITTEE REPORT: BUILDING/LAND ACQUISITION

Mr. Denton informed the Board the ARC building was in worse shape than was expected. The electrical is not up to code and the whole building has to be rewired per the Licking County building inspector. The cost to rewire the building and install all new is \$43,300.00.

Mr. Denton motioned to approve the additional cost of \$43,300.00 to update the ARC electrical. Mr. Spalding seconded.

Mr. Van Buren inquired if this included new switches and outlets.

AC Treinish stated the Inspector has stated it all has to come out.

Mr. Spalding stated the original owners should be held accountable.

Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Denton informed the Board the roof and gutters and outside of building are in need of repairs and cleaning. Also, the lighting on the outside of the building is residential. The quote to do this is \$47,975.00.

Mr. Van Buren requested that we get another quote on this for comparison.

Mr. Denton informed the Board to install a stand-alone natural gas generator at the ARC is \$17,707.25.

Mr. Denton motioned to install at the ARC the natural gas stand-alone generator at a cost of \$17,707.25. Mr. Spalding seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Denton stated the last item is the water & sewer tap fees for the ARC. The tap fees are \$58,034.10.

Mr. Van Buren motioned to pay SWLCSWD \$58,034.10 in water and sewer tap fees. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Spalding – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

OPEN DISCUSSION:

Mr. Van Buren inquired if Mr. Little would check with Mr. Fishel if it was contained in the Budget Bill that Fire Districts now have a right to be part of abatement discussions.

Mr. Tague inquired if the generator currently at Station 2 could be installed at old Station 1 so the Association could open the building up to residents in the event of power outages and emergency situations.



There being no further business, Mr. Van Buren adjourned the meeting at 8:54 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.