



West Licking Joint Fire District

851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

October 13, 2016

Tim Hickin opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren – absent

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Dan Skinner

RECOGNITION OF GUEST(S):

APPROVAL OF MINUTES:

Mr. Skinner motioned to approve the September 8, 2016 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Skinner motioned to approve the September 2016 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Johnson motioned to approve warrants 7658 - 7743. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR:

A. Steve Little, Interim Administrator, informed the Board we are waiting on the drawings from the Architect concerning Station 2.

B. Mr. Little stated the updated Bargaining Unit Overtime Policy is in the Board packet and if the Board had any additional questions or concerns about the policy.

Mr. Denton motioned to approve the updated Bargaining Unit Overtime Policy. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

C. Mr. Little informed the Board there are three resignations in the Board packet from the following Part-time Firefighters: Brandon Dutton, Joseph Petticrew, and Richard Nethers.

Mr. Myers motioned to accept the resignations from Brandon Dutton, Joseph Petticrew, and Richard Nethers. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

D. Mr. Little informed the Board Part-time Firefighter Raymond Cunningham is requesting a leave of absence until 12/31/2016. He has started full-time with another Department.

Mr. Denton motioned to allowed Part-time Firefighter Raymond Cunningham a leave of absence until 12/31/2016. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Little informed the Board Full-time Firefighter Joshua Flegle has been released by his doctor back to full duty and Comp Management has sent him to a third-party Doctor to be evaluated. Mr. Little requested the Board extend his injury leave until the third-party Doctor has provided us with his evaluation.

Mr. Hickin motioned to extend the injury leave pending the determination by the third party Doctor. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

- F. Mr. Little informed the Board there was a motor vehicle accident with the new Battalion Chief truck and the side air bags were deployed and damage to the passenger side of the truck. BC Wagner was cleared on his drug and alcohol testing.

ASSISTANT CHIEF:

- A. Jack Treinish, Assistant Chief, informed the Board the September Incident and Activity Sheet is contained in their Board packet.

- B. AC Treinish informed the Board, contained in their packet, is a list of items to be surplus. The list contains the old compressor, a dryer and dishwasher.

Mr. Skinner motioned to surplus the items listed. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

- C. AC Treinish informed the Board the loaner medic is in need of frontend repairs and Penn Care is paying for those.

- D. AC Treinish informed the Board there are two large ash trees that need to be removed from the old station on Jefferson Street.

- E. AC Treinish informed the Board the Fire Prevention Open House is October 22, 2016 from 11:00 am until 2:00 p.m.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer presented Resolution 2016-08 A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor.

Mr. Denton motioned to adopt Resolution 2016-08. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

- B. Mr. Hubner informed the Board the liability and vehicle insurance premium is \$65,733.00 and is requesting permission to pay it.

Mr. Hickin motion to pay the insurance premium of \$65,733.00. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

C. Ms. Hubner informed the Board there are several employees who have medical invoices that are not being paid by Medical Mutual and would like permission to pay those invoices. There are currently 5 employees affected by this and the totals are about \$1,800.00.

Mr. Denton motion to pay the medical invoices. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Little informed the Board of the revised quote from Frontier Remodeling which includes all options being completed for the Station 3 kitchen remodel with a total cost of \$47,931.00.

Mr. Denton motioned to approve the Station 3 kitchen remodel pricing of \$47,931.00 with Frontier Remodeling. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Hickin – yes; Myers – yes. **Motion carried.**

There being no further business, Mr. Hickin adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Donna M. Hubner
Fiscal Officer

APPROVED:

Board of Trustees

Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.