



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

May 12, 2016

Mark Van Buren opened the meeting at 7:00 p.m., and Mr. Denton led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Dan Skinner

RECOGNITION OF GUEST(S):

EXECUTIVE SESSION:

Mr. Skinner motioned to go into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

The Board went into executive session at 7:03 p.m.

Mr. Myers motioned to come out of executive session at 7:27 p.m. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Skinner motioned to approve the April 14, 2016 Regular Board Meeting minutes. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the April 2016 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Denton motioned to approve warrants 7163 - 7259. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR'S REPORT:

A. Acting Chief Todd Magers informed the Board contained within their packet is updated Fire Board Procedures, Hiring Practices and Job Descriptions for the Fire Chief and Assistant Chief for review.

Mr. Van Buren inquired if these can wait until the next Board Meeting for a vote.

AC Magers stated they could.

CHIEF REPORT:

- A. Acting Chief Todd Magers stated a price sheet containing items needed to outfit Station 4 is contained in their Board packets. The total package price is \$30,875.29.

Mr. Denton motioned to purchase the items contained on the price sheet to outfit Station 4 at a price of \$30,875.29. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- B. AC Magers informed the Board a Prevention car and the Battalion truck need replaced and he would like to purchase two Chevrolet Silverado pick-ups at a not to exceed price of \$95,000.00.

Mr. Johnson motioned to purchase two Chevrolet Silverado pick-ups at a not to exceed price of \$95,000.00. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- C. AC Magers informed the Board two portable radios are needed for Station 4 personnel at a cost of \$5,703.00.

Mr. Hickin motioned to purchase two portable radios for Station 4. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- D. AC Magers informed the Board a mobile radio for the reserve truck is needed so the truck is able to go into service without having to take radios out of truck it is going into service for. The cost of the mobile radio is \$3,087.25.

Mr. Skinner motioned to purchase a mobile radio for the reserve truck. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- E. AC Magers informed the Board it is time to renew and pay the yearly maintenance agreement with Physio Control for the Lifepak 15's and Lucas devices at a cost of \$5,148.00.

Mr. Hickin motioned to renew and pay the Physio Control yearly maintenance agreement at a cost of \$5,148.00. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

- F. AC Magers asked the Board to decide what they would prefer in the monthly run report so it can be customized for them.

- G. AC Magers informed the Board 3 Unit at Station 1 delivered a baby girl.

Ron Tague inquired from the Board if they were aware of a youth organization that would be interested in running the dunk tank at the Street Fair this year. If anyone was aware of organization to please get him the information so he could contact them.

FISCAL OFFICER:

- A. Donna Hubner, Fiscal Officer informed the Board the District has received a Naloxone rebate from the Ohio Attorney General's office in the amount of \$1,027.95.

B. Ms. Hubner informed the Board cost recovery from the HazMat incident on November 3, 2015 has been received from the Licking County Office of HS/EMA in the amount of \$3,917.46.

LOCAL 3025:

EXECUTIVE SESSION:

Mr. Skinner motioned to go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official and to prepare for and review bargaining session with public employees concerning their compensation or other terms and conditions of their employment. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

The Board went into executive session at 7:58 p.m.

Mr. Skinner motioned to come out of executive session at 8:23 p.m. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**


Mr. Van Buren motioned to create 4 Lieutenant Positions, hire an additional 5 firefighters, make the Acting Battalion Chief the Battalion Chief, make the Acting Assistant Chief the Assistant Chief and make the Acting Chief the Chief. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Chief Magers stated he interviewed two firefighters for the open Fire Prevention Officers positions and would like to hire Doug White into this position when a full-time firefighter is hired for the open slot this will create on shift.


Mr. Denton motioned to hire Doug White into the Fire Prevention Officer position. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:26 p.m.

Respectfully submitted,


Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.