



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

June 9, 2016

Mark Van Buren opened the meeting at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers – absent
Harrison – Mark Van Buren
Etna – Jeff Johnson

Kirkersville – Brian Denton
Pataskala – Tim Hickin
Reynoldsburg – Dan Skinner

RECOGNITION OF GUEST(S):

PROMOTIONAL & PINNING CEREMONY:

A. Steve Little, Interim Administrator presented the Promotional list to the Board for approval.

Mr. Denton motioned to approve the Promotional List as presented. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

A. Mr. Little swore Todd Magers in as Fire Chief.

B. Chief Magers swore in the following employees into their new positions: Jack Treinish, Assistant Chief; Steve Wagner, Battalion Chief; Joseph Krouse, Lieutenant; Troy Lowe, Lieutenant; Larry Moon Lieutenant; Ginger Wortman, Lieutenant.

Following the swearing in ceremony each officer was pinned by one of their family members.

APPROVAL OF MINUTES:

Mr. Skinner motioned to approve the May 12, 2016 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Skinner motioned to approve the May 2016 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Skinner motioned to approve warrants 7260 - 7348. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

ADMINISTRATOR'S REPORT:

Interim Administrator Steve Little had nothing to report.

FISCAL OFFICER:

A. Donna Hubner, Fiscal Officer informed the Board she has completed all the calculation for the 2015 calendar year health insurance deductibles. The amount the District could reimburse back to the effected employees is \$7,995.50.

Mr. Skinner motioned to reimburse back to the affected District employees a total of \$7,995.50. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

- B. Ms. Hubner informed the Board she has received all information concerning the Wellness Credit program and who has been reimbursed what amount so far in 2016.

Ms. Hubner would like to bring this program in house instead of paying someone else to manage it and send out the reimbursements.

Mr. Hickin motioned to bring the Wellness Credit program in house and to start processing the reimbursement payments ourselves. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

CHIEF REPORT:

- A. Fire Chief Todd Magers informed the Board Station 4 was approved for the final occupancy permit on June 8, 2016 by Licking County Building Department.
- B. Chief Magers informed the Board beginning Monday, June 13th Station 4 will have manning during the first 12 hours of each shift. We are still waiting on the fiber line to be installed.
- C. Chief Magers stated the new medic was ordered a couple of months ago.
- D. We have not ordered the new pick-ups as yet. There is an issue since you cannot order a 2016 from the state bid sheet. We are working on getting quotes from Ford per the state bid pricing. So far the pricing is going to be at least an additional \$2,000 per vehicle.

Mr. Van Buren inquired if the Board went ahead and approve some additional money would this help the process along.

Chief Magers stated it would.

Mr. Hickin motioned to allow the Chief to spend an additional \$5,000.00 for the purchase of the two vehicles needing replaced that was approved at the May 2016 Board meeting. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- E. Chief Magers inquired as to what his spending approval limit is and when it should be brought before the Board. Currently, Donna and I work with is \$5,000.00 for operational expenses and \$500.00 if we say bought a new recliner or computers.

Board concurred to continue following these guidelines.

- F. Chief Magers inquired from the Board if the activity sheet contained within the June 2016 Board packet provide all the information the Board was interested in.

The Board concurred the activity sheet has the request information.

G. Chief Magers informed the Board included in their packet is an EMS billing rate sheet that has a slight increase for 2016. The District has not increased the EMS billing rates since 2014. These rates would be retroactive to April 1, 2016.

Mr. Hickin inquired if the rate increase was standard practice. Mr. Little stated that it was.

Mr. Skinner motioned to increase the EMS Billing rates effective April 1, 2016 per the rate sheet. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes.
Motion carried.

LOCAL 3025:

Tom Barnhill, President of Local 3025 stated the union has nothing to report.

COMMITTEE REPORT:

Mr. Skinner motioned to list the property the District owns in Jersey Township at fair market value. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes.
Motion carried.

There being no further business, Mr. Van Buren adjourned the meeting at 7:45 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.