



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

September 10, 2015

Mark Van Buren opened the meeting at 7:02 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers – Absent
Harrison – Mark Van Buren
Etna – Jeff Johnson – Absent

Kirkersville – Brian Denton
Pataskala – Tim Hickin
Reynoldsburg – Dan Skinner

OPEN DISCUSSION:

Chief Magers invited the Board upstairs to participate in the Engine/Rescue Ceremony. Board went upstairs at 7:07 p.m. to Engine/Rescue Ceremony of taking the current Engine and Rescue out of service and placing the new Engine/Rescue into service.

The Board reconvened at 7:27 p.m.

APPROVAL OF MINUTES:

Mr. Skinner motioned to approve the August 13, 2015 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – abstain. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the August 2015 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Skinner seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Skinner motioned to approve warrants 6440 - 6544. Mr. Hickin seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

ADMINISTRATOR REPORT:

A. Interim Administrator Steven Little informed the Board, 22 candidates were present at CTEC today participating in a practice run thru of the physical agility portion of the testing.

B. Mr. Little informed the Board Battalion Chief Treinish, Lieutenant Weaver and Fire Fighter McVay have completed their probationary periods.

Mr. Hickin motioned to accept them completing their probationary period. Mr. Skinner seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

C. Mr. Little informed the Board Reynoldsburg City Schools has approached the District about placing a student intern with the Fire Prevention Bureau.

Mr. Van Buren inquired if the intern would be covered by Workers' Compensation. Mr. Little stated that yes they would be.

Mr. Denton motioned to open an intern program with the school districts. Mr. Skinner seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

D. Mr. Little informed the Board the Full time Firefighter list has expired and the District will have to begin the testing processing soon.

E. Mr. Little informed the Board the Lieutenant's list expires next year.
Mr. Van Buren inquired how long the Lieutenant's list is valid.
Mr. Little stated it is valid for 18 months.

F. Mr. Little presented to the Board the resignation from part-time Firefighter Jason Chevalier.

Mr. Hickin motioned to accept Jason Chevalier's resignation. Mr. Denton seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

G. Mr. Little presented to the Board the contract with Field's Excavation that he entered into to allow them to utilize the vacant lot next to old station one.

Mr. Skinner motioned to adopt the contract with Field's Excavating. Seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

H. Mr. Little informed the Board mediation is scheduled for Monday at 8:00 a.m. Mr. Myers is supposed to attend. Mr. Van Buren stated he should be able to attend. Mr. Little stated it is being held at 300 E. Broad St. in Columbus.

CHIEF REPORT:

A. Acting Chief Todd Magers informed the Board, three of the five medics were down for repairs this past weekend.

B. AC Magers informed the Board the outside lighting project has been completed.

C. AC Magers informed the Board the District has received \$19,500.00 from items sold on Gov Deals so far this year.

D. AC Magers passed out quotes from several dealerships. He is interested in purchasing a pick-up truck and outfitting it to be utilized for EMS purposes. The truck is to be placed at Station 3. It would be dispatched out instead of the Engine. This should extend the life of the engines. To purchase a truck and outfit it to be utilized for EMS purposes would be approximately \$35,000.00.

AC Magers requested the Board allow him to spend up to \$35,000.00 to purchase and outfit a vehicle.

Mr. Denton motioned to authorize AC Magers to spend up to \$35,000.00 to purchase a pick-up truck and outfit it to be utilized for EMS purposes. Mr. Hickin seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

E. AC Magers requested to purchase 12 Level 3 Bulletproof Vests to be utilized on the medics. The best rated vest costs \$300.00.

Mr. Van Buren inquired if this was budgeted. AC Magers stated that it is.

Mr. Skinner motioned to permit AC Magers to purchase 12 bulletproof vests. Mr. Denton seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

- F. AC Magers informed the Board he would like to surplus the engine and rescue that were just taken out of service and a laptop.

Mr. Denton motioned to surplus the above mentioned items. Mr. Hickin seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

- G. AC Magers informed the Board there are several letters of recognition in the packet. He wanted to recognize these employees who include Lt. Goodyear's crew at Station 2. Also, FF Bynorth and FF Kincaid III for the kindness shown to an elderly woman at Mount Carmel East.

AC Magers informed the Board the Fire Prevention Bureau received the Life Safety Award.

ASSISTANT CHIEF REPORT:

- A. Assistant Chief Harold Williams informed the Board August's activity report is included in their packet.
- B. AC Williams informed the Board October is Fire Prevention month and the Fire Prevention Bureau sees approximately 3,000 students from Kindergarten through Second grade. Would like to purchase backpacks to distribute to the first and second grade students this year. The District has enough items to pass out to the kindergarten students.

Mr. Hickin motioned to purchase the items from Fire Safety Education at a cost of \$2,779.00. Mr. Denton seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

- C. AC Williams informed the Board the results of the training site audit are contained within their packets.

FISCAL OFFICER REPORT:

- A. Donna Hubner, Fiscal Officer presented Resolution 2015-10 Resolution Accepting The Amount And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor.

Mr. Denton motioned to approve Resolution 2015 -10. Mr. Skinner seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

- B. Ms. Hubner informed the Board the renewal is in for the District's liability, vehicle, and property insurance. The total cost is \$63,709.00. It has been appropriated but need approval to pay the invoice.

Mr. Hickin motioned to approve the payment of the insurance premium of \$63,709.00. Mr. Denton seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

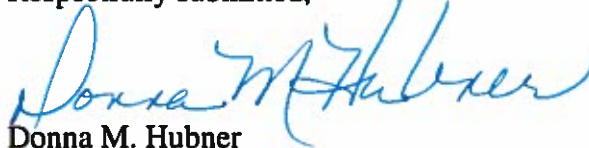
- C. Ms. Hubner presented Resolution 2015 -11 Resolution For Additional And Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2015.

Ms. Hubner informed the Board Resolution 2015-11 is needed for the EMS pick-up truck they approved earlier in the meeting.

Mr. Hickin motioned to approve Resolution 2015-11. Mr. Denton seconded. Vote: Denton – yes; Skinner – yes; Van Buren – yes; Hickin – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:40 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.