



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

November 12, 2015

Mark Van Buren opened the meeting at 7:11 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin – Absent

Reynoldsburg – Dan Skinner

OPEN DISCUSSION:

APPROVAL OF MINUTES:

Mr. Myers motioned to approve the October 8, 2015 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Myers – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Myers motioned to approve the October 2015 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Skinner motioned to approve warrants 6633 - 6733. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; [REDACTED] Myers – yes. **Motion carried.**

CHIEF REPORT:

A. Acting Chief Todd Magers informed the Board the District has received the CPAT Candidate Listing.

B. AC Magers informed the Board he is in receipt of resignations from Part-time Firefighters Calvin Messer and Kyle Fox.

Mr. Denton motioned to accept the resignations of Calvin Messer and Kyle Fox. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; [REDACTED] Myers – yes. **Motion carried.**

C. AC Magers informed the Board Medic 402 was in two separate accidents, one involved the Medic catching the side of The Shamrock. The damages from both amount to approximately \$7,000.00. Ms. Hubner contacted the insurance company and the District has a deductible of \$500.00.

The Safety Committee Review Board is looking into these two accidents.

Mr. Myers motioned to spend up to \$1,000.00 to pay the deductibles. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Myers – yes. **Motion carried.**

D. AC Magers presented the Strategic Plan to the Board. This was developed based on recommendations from the Board to have a written Plan. The majority of the information contained in the strategic plan

are things the District already does. The District has an EMS Committee and leadership classes. This plan has outlined the procedures for these items. This is designed to be open and adjusted as the District grows and completes the items.

AC Magers stated the Strategic Plan sets up team leaders and currently these will be myself, AC Williams and Mr. Little. We will start out meeting monthly and as it progresses the meetings could be moved to quarterly based on the committee's needs. This is the whole point of this plan.

Mr. Van Buren suggested as the Board members go through the Strategic Plan to get ahold of Chief Magers if you have any questions or concerns.

- E. AC Magers presented the DREAM Plan to the Board. This plan was developed based on the District's cardiac response times and the District's ISO rating which is currently a 4 out of 10.

AC Magers stated this will evaluate where stations are needed and will determine the trucks needed in specific areas so the District scores better for our ISO rating.

AC Magers stated it is written into this an evolving plan so things are evaluated and reallocated based on the ever changing needs of the District. This also shows ways that funding can be acquired to implement the items in the plan.

Mr. Van Buren stated he is currently not comfortable voting to adopt the plans tonight but would suggest all board members take a good hard look at these plans and get all their questions together and email them over to the Chief so the answers are able to be put out as a FAQ or something of that nature for the Board and if anyone has any concerns to get them addressed.

FISCAL OFFICER REPORT:

- A. Donna Hubner, Fiscal Officer presented Resolution 2015-12 A Resolution To Request That The County Auditor Certify Valuation And Revenue Information Pursuant To R.C. 5705.03(B).

Ms. Hubner stated Resolution 2015-12 is to request the valuations for replacement of the one-mill continuing levy that was passed in 1984.

Mr. Denton motioned to adopt Resolution 2015-12. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Myers – yes. **Motion carried.**

- B. Ms. Hubner presented Resolution 2015-13 A Resolution To Request That The County Auditor Certify Valuation And Revenue Information Pursuant To R.C. 5705.03(B).

Ms. Hubner stated Resolution 2015-13 is to request the valuations for replacement of the one-mill continuing levy that was passed in 1986.

Mr. Skinner motioned to adopt Resolution 2015-13. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Myers – yes. **Motion carried.**

COMMITTEE REPORT:

- A. Budget Committee – Mr. Van Buren informed the Board the Budget Committee reviewed and tweaked the Budget numbers slightly. Once everything is updated it will be sent out to the Board.

B. AC Magers requested a Personnel Committee meeting on 12/10/2015 at 6:00 p.m.

There being no further business, Mr. Van Buren adjourned the meeting at 7:54 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.