



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

May 14, 2015

Mark Van Buren opened the meeting at 7:00 p.m., and Mr. Skinner led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Dan Skinner

OPEN DISCUSSION:

AC Magers informed the Board the Rescue Task Force is here tonight to do an active shooter drill. This gives the RTF the opportunity to show how the process works and a sampling of how these drills are done at the schools.

Firefighter Lowe addressed the Board concerning the reasoning behind the Rescue Task Force and how they are able to save lives when time is of the essence.

APPROVAL OF MINUTES:

Mr. Denton motioned to approve the April 9, 2015 Regular Board Meeting minutes. Mr. Skinner seconded. Vote: Denton – yes; Skinner – yes; Johnson – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Rescue Task Force Active Shooter Drill.

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the April 2015 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 6070 - 6155. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

CHIEFS' REPORT:

- A. Acting Chief Todd Magers informed the Board the ladder has been sent to the CAT repair shop in Cincinnati, OH and it should be back in the next couple of weeks.
- B. AC Magers informed the Board the first week of June is CPR week. The District will be holding free CPR classes to District residents and employees of District employers on June 1st thru the 5th at 9:00 am and 6:30 pm.

Mr. Hickin inquired if the Chief knew who has signed up from the City of Pataskala. AC Magers stated he believes some administrative personnel.

- C. AC Magers informed the Board he has received three resignations from part-time firefighters. They are Scott Meyer, Jonathan Sforza and John Cannon.

Mr. Skinner motioned to accept the resignations from Scott Meyer, Jonathan Sforza and Johnathan Cannon. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- D. AC Magers informed the Board Local 3025 has voted and accepted the CBA for 2014 – 2017. It now needs approved by the Board.

Mr. Hickin motion to accept the 2014 – 2017 Collective Bargaining Agreement between the District and West Licking Professional Firefighters IAFF Local 3025. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- E. AC Magers informed the Board contained in their packet is a letter from BC Treinish and one from Lt. Wagner concerning two different incidents and how outstanding the specific crews performed during these incidents.

BC Treinish explained the incident to the Board and how proud he was with the actions of the medics on the scene.

Lt. Wagner explained the incident to Board and how well the guys responded and how proud he was with their actions.

- F. AC Magers presented to the Board the proposed Tax Levy Schedule, which shows what levy is required to renew when and for them to consider placing the continuing capital levy on the ballot to get funding up to current appraisal levels instead of at the 1984 appraisal levels.

- G. AC Magers informed the Board, included in their packet, is a list of surplus items.

Mr. Denton motioned to surplus and sell the items listed on the Surplus Equipment list. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- H. AC Magers informed the Board included in their packet is a Memorandum of Understanding between WLJFD and The Ohio Department of Commerce, Division of State Fire Marshal where the Fire District agrees to provide support functions in exchange for Fire District personnel to attend particular Ohio Fire Academy courses at no cost.

- I. AC Magers informed the Board he has renegotiated the maintenance contract with Physio Control for a lower rate for the Lifepak 15's and Lucas devices are free.

Mr. Denton motioned to accept the new 2 year contract with Physio Control. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- J. AC Magers informed the Board he has received a request from the Civil Air Patrol asking if the District would donate our recently retired Crown Victoria to their operation to be used to transport cadets.

The Board stated the Civil Air Patrol should correct the letter sent to the District to reflect the correct information to begin with.

Mr. Skinner inquired if the MOU with the Department of Commerce needs to be acted upon tonight or can it be reviewed and acted upon next month.

AC Magers stated next month is fine.

ASSISTANT CHIEF'S REPORT:

- A. Assistant Chief Harold Williams congratulated Mr. Hickin and Mr. Johnson for going through the Field of Heat program at the Academy.
- B. AC Williams informed the Board the District received recognition from Licking County Safety Council.
- C. AC Williams informed the Board the District has received the invoice for the Medical Director. The invoice is for the agreed upon amount of \$25,000.00 and would like the okay to pay this invoice.

Mr. Hickin inquired if the District is happy with the services we have gotten in the past year. AC Williams stated that administratively, yes we are.

Mr. Denton motioned to approve payment of \$25,000.00 for the EMS Medical Director shared billing. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ISCAL OFFICER REPORT:

LOCAL 3025:

Firefighter Barnhill played a short video that shows what the public officials went through during Fire Ops 101 which included Mr. Hickin and Mr. Johnson.

COMMITTEE REPORT:

Mr. Denton informed the Board the Taylor Road property deal is dead. Branham Signs is going to expand their operations on Cyprus and have approached the District about donating space to us. They have requested AC Magers provide them with a footprint of the facility we are looking for. AC Magers is still looking for a place in Kirkersville.

Mr. Hickin informed everyone that there will be an Audit Committee meeting on June 11, 2015 at 6:00 p.m.

AC Magers inquired if the Board would have an issue with a uniform change to allow the Firefighters to wear uniform shorts. Board consensus – ~~yes~~ *shorts are fine to add to uniform. JH. 6/11/15*

Ron Tague from the Firefighters Association passed out paperwork to the Board about raising money this year through an advertising book for the Street Fair.

Mr. Hickin stated he was writing a formal letter to AC Magers and the Fire Marshall thanking Local 3025 for providing the Fire Ops 101 for public officials.

EXECUTIVE SESSION:

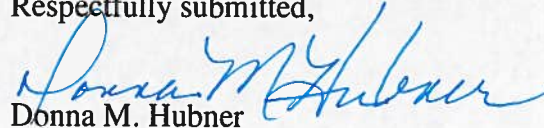
Mr. Skinner motioned to go into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. (ORC 121.22) Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

The Board went into executive session at 8:09 p.m.


Mr. Skinner motioned to come out of executive session at 9:15 p.m. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**


There being no further business, Mr. Van Buren adjourned the meeting at 9:15 p.m.

Respectfully submitted,


Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.