



West Licking Joint Fire District  
851 East Broad Street  
Pataskala, Ohio 43062

*Board of Trustees*

## MEETING MINUTES

March 12, 2015

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Mark Van Buren opened the meeting at 7:00 p.m., and Mr. Skinner led the Pledge of Allegiance.

### ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren

Etna – Jeff Johnson - absent

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Dan Skinner

### OPEN DISCUSSION:

Mr. Compton asked the Board to consider approving the MARCS contract.

Mr. Van Buren introduced our new Board Member, Dan Skinner, to the Board.

### APPROVAL OF MINUTES:

Mr. Hickin motioned to approve the February 12, 2015 Regular Board Meeting minutes. Mr. Myers seconded.

Vote: Denton – yes; Skinner – abstain; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Johnson joined the meeting at 7:06 p.m.

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Myers motioned to approve the February 2015 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Skinner seconded. Vote: Denton – yes; Johnson – abstain; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 5884 - 5981. Mr. Denton seconded. Vote: Denton – yes; Johnson – abstain; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

### CHIEFS' REPORT:

A. Acting Chief Todd Magers presented the MARCS contract to the Board.

Mr. Hickin stated that the City of Pataskala has voted and approved the contract.

Mr. Myers motioned to enter into the MARCS agreement with the City of Pataskala as presented to the Board. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

B. AC Magers informed the Board the Licking County Prosecutor Representation Agreement has been entered into and a signed copy is included in the board packet.

C. AC Magers informed the Board the full-time firefighter spot has been offered to Nathan Scarbury as long as he passes the police and fire physical.

- D. AC Magers informed the Board the collective bargaining agreement has not been voted on by the union as yet.
- E. AC Magers stated the employees are completing a survey for the peer fitness trainers. If the employees have too many yeses on the survey the trainer may require additional information.
- F. AC Magers informed the Board Engine 404 is having the frame rail replaced. Pierce has found numerous other items that need to be replaced on the Engine and they need to know if they should replace these parts or if we want them to put it back together utilizing the old parts. The cost for this replacement list approximately \$17,500.00.
- G. AC Magers stated Engine 404 should be back from Pierce by the end of the month.
- H. AC Magers informed the Board fire departments that applied for but didn't get Grant for radio purchases, are eligible for a \$500.00 discount on radios through tomorrow. AC Magers stated he was just informed of this credit and if the Board approves the purchase of phase two for the radios then he would be able to order them tomorrow and receive this credit. It would amount to \$6,000.00 in savings.

Mr. Skinner motioned to approve the purchase of the three mobiles, 14 handhelds, and a repeater for the truck. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- I. AC Magers informed the Board there was 146 firefighters from across the country who attended the Officer Training held by Columbia Southern that the District had endorsed.
- J. AC Magers informed the Board that on June 17<sup>th</sup> and 18<sup>th</sup> our Department will be participating in Guardian Shield training. This training exercise will begin in northern Ohio and work its way down to our area. The exercise will include the Rescue Task Force and Hazmat team along with various other departments and agencies from across the state.
- K. AC Magers informed the Board Station 1 is in need of recliners. The current recliners are either completely broken or broken down. AC Magers would like to order 4 new recliners at a cost of \$690.00 each from Fire Station Outfitters. The same company we purchased recliners for Station 3 last year.

Mr. Hickin motioned to approve the purchase of 4 recliners at a price of \$690 each for Station 1. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- L. AC Magers informed the Board contained in their packet is a list of items to surplus that are broken down and beyond repair. These items need to be disposed of.

Mr. Myers motioned to surplus the items with no value and dispose of them. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- M. AC Magers informed the Board we have outgrown the current EMS storage room and would like to split the laundry room in half and install fencing and gate to secure the new EMS storage room. AC Magers stated he has received an estimate from A & B Fence for \$846.00 to install the fencing.

Mr. Denton motioned to approve to A & B Fence to install the required fencing and gate for \$846.00. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

**ASSISTANT CHIEF’S REPORT:**

A. Assistant Chief Harold Williams informed the Board it is time to renew the online training program. 24/7 that we purchased last year from HSI is pricing at \$3,703.00 and the same program from Action Train is \$7,300.00.

Mr. Hickin motioned to purchase the program from HSI at the price of \$3,703.00. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

B. AC Williams informed the Board that NFSA has been at the District conduction a training seminar and since we allow them to utilize our facilities they allow our employees to attend the three day seminar free of charge.

**FISCAL OFFICER REPORT:**

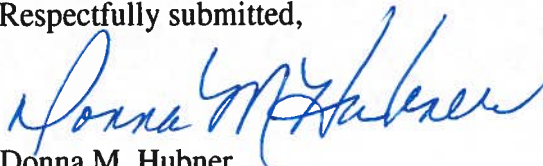
A. Donna Hubner, Fiscal Officer presented Resolution 2015-06 A Resolution For Additional and Supplemental Appropriations For The Current Expenses And Other Expenditures For Year Ending December 31, 2015.

Ms. Hubner stated the Resolution moves the appropriations around in order to meet the obligations of the contract we just entered into with the City of Pataskala concerning the MARCS tower.

Mr. Myers motioned to adopt Resolution 2015-06. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:24 p.m.

Respectfully submitted,

  
Donna M. Hubner  
Fiscal Officer

APPROVED:

  
Board of Trustees

  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.