



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

June 11, 2015

Mark Van Buren opened the meeting at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Dan Skinner

OPEN DISCUSSION:

Ron Tague thanked the Board for allowing the Firefighters Association to get a newer support truck. Mr. Tague stated the old support truck is cleaned out, they just need to remove the awning from it and it will be ready to go.

Mr. Tague stated he was approached by Columbus' Box 15 about the District possibly donating the old support truck to them. Mr. Tague distributed paperwork to the Board members.

APPROVAL OF MINUTES:

Mr. Hickin requested that on page 3 of the May 14, 2015 minutes to change the Board consensus to "okay to wear shorts".

Mr. Hickin motioned to approve the May 14, 2015 Regular Board Meeting minutes as corrected. Mr. Denton seconded. Vote: Denton – yes; Skinner – yes; Johnson – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the May 2015 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Hickin motioned to approve warrants 6155 - 6266. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

EXECUTIVE SESSION:

Mr. Myers motioned to go into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action (ORC 21.22). Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Board went into executive session at 7:09 p.m.

Mr. Denton motioned to come out of executive session at 8:26 p.m. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR REPORT:

- A. Interim Administrator Steven Little informed the Board we are needing to hire more part-time firefighters. The optimum number is 37 we currently have approximately 27. Jonathan Jensen has submitted his resignation.

Mr. Hickin motioned to set the level of Part-time Firefighters at a not to exceed of 37 and to give authority to the Administrative staff to give conditional offers and do all testing necessary to maintain 37 part-time firefighters and to bring final lists to the Board for the actual hiring. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Myers motioned to accept the agreement presented for the negotiations for the “Fulmer I” trial that was presented to us with the following exception that the buyout hours associated with the \$3,800.00 be subtracted from his accrual hours that were calculated. Mr. Hickin seconded.

Mr. Van Buren stated with this agreement the insurance company will pay \$50,000.00 of the settlement and the District will pay approximately \$88,000.00. This is being done since the previous decision regarding this was vacated.

Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Holthus stated he will communicate this to Mr. Mathews and then how does the Board want to proceed, should he communicate with Mr. Little. Board consensus – yes.

Mr. Holthus stated the hearing regarding this is scheduled for July 9, 2015 with Judge Marcelani unless a settlement is reached.

- B. Mr. Little informed the Board he has been in contact with CTEC and would like to donate the Toughbooks and computer towers the Board surplused earlier in the year. CTEC will reformat and scrub all the computers before they utilize them in computer repair classes.
- C. Mr. Little had Lt. Steve Bryan inform the Board Tower 401 is now in service and total cost to repair and certify the tower was approximately \$11,000.00.
- D. Mr. Little had BC Tom Bingham present his lighting plan for the outside of station to the Board.

BC Bingham provided the Board with quotes from Jess Howard and Affordable Choice Electric and pictures of the parking areas that are in need of additional lighting.

BC Bingham stated that AEP will provide rebates if the outside lighting is changed to LED lighting but does not know exactly how much the rebates will be.

BC Bingham stated that each company provided bids as to what they felt the District needed to do to improve the security and lighting around Station 1. Each company had different ideas as to what is needed.

Mr. Van Buren stated he would like for Affordable Choice to provide a bid with the same materials as Jess Howard has provided. BC Bingham stated he would contact them to see if they are willing to provide the quote.

- E. Mr. Little had Leanne Lesko present information to the Board concerning commercial cleaning quotes. Mr. Skinner motioned to allow the Administrative Assistant to award the contract to clean and sanitize the carpets at a not to exceed price of \$1,600.00. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**
- F. Mr. Denton motioned to accept Jonathan Jensen’s resignation. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**
- G. Mr. Little informed the Board the P401 - 2005 Ford Crown Vic and the old support vehicle are ready to be surplused.

Mr. Myers motioned to surplus the two aforementioned vehicles. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ASSISTANT CHIEF’S REPORT:

FISCAL OFFICER REPORT:

Mr. Myers motion to adopt Resolution 2015-07 *A Resolution To Request That The County Auditor Certify Valuation And Revenue Information Pursuant To RC 5705.03(B)*. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

LOCAL 3025:

COMMITTEE REPORT:

Mr. Hickin informed everyone that there was an Audit Committee meeting and the audit report was discussed.

EXECUTIVE SESSION:

Mr. Hickin motioned to go into executive session to conduct or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

The Board went into executive session at 9:08 p.m.

Mr. Skinner motioned to come out of executive session at 9:38 p.m. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Little informed the Board the District has exhausted it list of part-time candidates and will need to do CPAT testing soon to compile a new list from which to hire part-time firefighters from. Last year this testing was done at CTEC by Terra Metzger and she is no longer working with CTEC.

Mr. Little stated he would like to contract with Ms. Metzger to do the CPAT testing this year and train BC Treinish on how to perform the testing so he would be able to do it in the future. Mr. Little stated her contract would be for \$40.00 per hour capped at \$2,000.00.

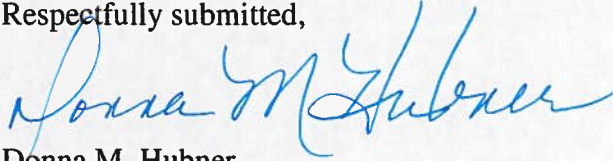
Mr. Denton motioned to enter into a contract with Terra Metzger to perform CPAT training and evaluation of new recruits and also train BC Treinish in the process at a rate of \$40.00 per hours capped at \$2,000.00 for the

term of the contract. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Myers motioned to pay roughly \$8,500.00 in calculation of back pay due to the longevity inclusion in the prior contract rate. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

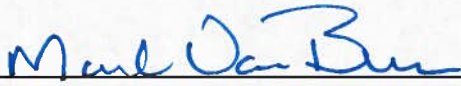
There being no further business, Mr. Van Buren adjourned the meeting at 9:47 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:



Board of Trustees



Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.