



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

February 12, 2015

Mark Van Buren opened the meeting at 7:00 p.m., and Mr. McGrady led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren

Etna – Jeff Johnson

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Cornelius McGrady III

OPEN DISCUSSION:

Mr. McGrady informed everyone this is his last meeting as a Board Member but not his last visit here. Mr. McGrady stated he has truly enjoyed his time on the Board.

APPROVAL OF MINUTES:

Mr. Hickin motioned to approve the January 8, 2015 Regular Board Meeting minutes. Mr. McGrady seconded. Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Myers motioned to approve the January 14, 2015 Special Board Meeting minutes. Mr. Denton seconded. Vote: Denton – yes; Johnson – abstain; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Myers motioned to approve the January 2015 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Denton motioned to approve warrants 5801 - 5883. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR:

A. Steven Little, Interim Administrator informed the Board the list of newly hired Part-time Firefighters is in their packet.

B. Mr. Little informed the Board it is time to renew the Licking County Prosecutor's contract at the price of \$80.00 per hour.

Mr. McGrady motioned to continue receiving representation from the Licking County Prosecutor at \$80.00 per hour. Mr. Hickin seconded. Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

C. Mr. Little informed the Board Assistant Chief Williams is on vacation and his report is contained in their packet.

CHIEFS' REPORT:

- A. Acting Chief Todd Magers informed the Board the estimate for the equipment costs and monthly fees for the new Voice over IP phone system are contained with their Board packet. This system will also allow connectivity to other departments through the MECC that are on it. The recurring monthly fees will adjust if other MECC departments decide to join the phone system.

Mr. Myers motioned to purchase the VoIP system and enter into the contract for monthly services. Mr. Johnson seconded.

Mr. Hickin inquired what the contract term was. Mrs. Lesko stated it can be a one year, three year, or five year contract.

Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

- B. AC Magers informed the Board he is in contact with Jennifer Chrysler from New Albany Development Committee to discuss new commercial construction taking place on our side of Jersey Township.
- C. AC Magers informed the Board an employee's vehicle was broken into that was parked on the back lot and this prompted the issue of improving our security system.

AC Magers stated the keypad system also needs upgrade as we are unable to add additional key fobs to the current system without extensive programming for each key fob. We need to at least get the software system updated.

Mr. McGrady inquired about improving the lighting.

AC Magers stated BC Bingham is getting pricing from various contractors about adding some additional lighting in the back of the building and he has AEP coming out to look into upgrading the outside lighting around the building.

AC Magers stated he should have more information at the next Board meeting.

- D. AC Magers informed the Board the District received a computer virus via an email from the Fire Marshall's Office and we are working to get everything cleaned up.

Mr. Van Buren inquired as to why our anti-virus software didn't stop it.

AC Magers stated that our anti-virus software was outdated and is currently being upgraded and the FPO computers are running Windows XP which isn't supported any longer and also allowed the virus to get in.

- E. AC Magers stated the stations cad board computers are running on Windows XP and need replaced. In order to replace them with a refurbished computer it would cost the district \$275.00 per computer. Keytel suggested that we look at smart televisions. The smart televisions when priced were anywhere from \$220 to \$240 for a 32". We will also need to upgrade the web access points both upstairs and downstairs. So it is a little over \$1,400 for the smart TV's for all three stations and \$834 for three web access points. Keytel will be in tomorrow to see what is actually needed.

Mr. Myers inquired if we are getting rid of all the Windows XP computers. AC Magers stated yes we are.

Mr. Myers motioned to approve \$1,450.00 for smart TVs and \$834.00 for web access points. Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

F. AC Magers informed the Board Engine 404 is having the frame rail replaced and Pierce has found numerous other items that need to be replaced on the Engine and they need to know if they should replace these parts or if we want them to put it back together utilizing the old parts. The cost for this replacement list approximately \$17,500.00.

G. AC Magers stated the Tower has been out of service for approximately four months and the District has spent \$100,000.00 in repairs over the last year on the Tower. The cost to refurbish the Tower is \$450,000 to \$600,000. Jefferson Township is putting their tower up for bid and the starting price is \$425,000.00 it has a 5 year old chaise and 31 year old ladder which was completely refurbished when it was placed on the new truck.

Discussion among the Board concerning bidding on Jefferson Township's tower, purchasing a new one, or refurbishing the current tower.

Mr. Myers stated he wants to know the cost of purchasing a new 95' tower, new 75' tower, and what our current tower is worth.

Mr. Denton stated the last bids on Jefferson Township's tower is March 11th and the next meeting isn't until the 12th of March.

The committee decided to meet concerning the tower and call a special meeting if they decide to place a bid on the tower.

Mr. Van Buren inquired as to how much longer should Engine 404 should last.

AC Magers stated the District should get another five to ten years out of Engine 404.

Mr. Myers motioned to spend the additional \$17,500.00 on Engine 404 since they have already removed the old parts. Mr. McGrady seconded. Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

H. AC Magers updated the Board concerning the new Engine/Rescue. The projected timeline is it should be completed in the next two to three months. The additional equipment need to complete the outfitting of the new Engine/Rescue has been appropriated at \$50,000.00.

I. AC Magers informed the Board the Fire District is leading the country in the number of saves last year and will be sending two Firefighter/Paramedics to the Resuscitation Academy in Seattle, WA.

EXECUTIVE SESSION:

Mr. Hickin motioned to go into executive session to prepare for, conduct or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and pending litigation. Mr. McGrady seconded.

Vote: Denton – yes; Johnson - yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.** The Board went into executive session at 8:09 p.m.

Mr. Denton motioned to come out of executive session at 8:35 p.m. Mr. McGrady seconded. Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

Mr. Little informed the Board that one of the Full-time Firefighters is retiring and his last day is on March 26, 2015 and would like the board approval to get the next person on the list ready for when this takes place.

Mr. Denton motioned to fill the position that will become vacant on March 26, 2015. Mr. McGrady seconded. Vote: Denton – yes; Johnson – yes; McGrady – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

There being no further business, Mr. Van Buren adjourned the meeting at 8:41 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.