



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

March 13, 2014

Mark Van Buren opened the meeting at 7:00 p.m., and Mr. Foor led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Harrison – Mark Van Buren

Etna – Randy Foor

Kirkersville – Brian Denton

Pataskala – Tim Hickin

Reynoldsburg – Cornelius McGrady III

OPEN DISCUSSION:

Ron Tague with the WLFF Association informed the Board approximately 18 months ago the Association applied for a grant from Operation Round Up from The Energy Cooperative and received \$5,000.00. The Association purchased an enclosed trailer to turn into a second support unit. The Association has since spent approximately \$10,000.00 on the trailer and took it to Farber and had the v-section on the front turned into a bathroom, had a counter added, tent is in it and the heater is in it and should be in service within the next month. It has been label Support 402. The Association utilizes the SOG truck with Chief Mathews' permission to pull the trailer with.

EXECUTIVE SESSION:

Mr. Myers motioned to go into executive session for the purpose of meeting with attorneys concerning disputes involving the District which are the subject of pending court action and to consider the appointment, employment and/or the investigation of charges or complaints against a public employee. ORC 121.22(G) (1) and (3). Mr. McGrady seconded. Vote: Denton – yes; McGrady – yes; Van Buren – yes; Foor – yes; Hickin – yes; Myers – yes. **Motion carried.** The Board went into executive session at 7:04 p.m.

Mr. Denton motioned to come out of executive session at 8:19 p.m. Mr. Hickin seconded. Vote: Denton – yes; McGrady – yes; Van Buren – yes; Foor – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Myers motioned to approve the February 13, 2014 Regular Board Meeting minutes. Mr. McGrady seconded. Vote: Denton – yes; McGrady – yes; Van Buren – yes; Foor – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Hickin motioned to approve the February 2014 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Myers seconded. Vote: Denton – yes; McGrady – yes; Van Buren – yes; Foor – yes; Hickin – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Foor motioned to approve warrants 28862 - 28918. Mr. McGrady seconded. Vote: Denton – yes; McGrady – yes; Van Buren – yes; Foor – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR REPORT:

A. Mr. Little informed the Board he is working on the job posting for the Administrator's position. He is obtaining information from various other entities concerning administrator positions.

- B. Mr. Little informed the Board he should have a report at the next Board meeting concerning the investigation.
- C. Mr. Little informed the Board that since the new training was approved that AC Williams discussed with the Board. There have been issues particularly at the out stations with spooling for the online training. There have been connectivity issues for quite some time. Upgrading is being done for the connectivity of all three stations and three new computers have also been ordered one for each station. This should let us know if the issue is the connectivity, the computers, or both. Hopefully this will fix the spooling issues the outstations have been having with the 24/7 online training.

CHIEFS' REPORT:

- A. Acting Chief Ken Matthews informed the Board they traveled to Sutphen to inspect the new engine and they are projecting a completion date towards the end of April.
- B. AC Mathews informed the Board 4 candidates were interviewed for part-time FF positions. Three individuals continue in the pre-employment process.
- C. AC Mathews informed the Board there is a nice thank-you letter in their packet from one of our citizens.
- D. AC Mathews informed the Board after serving 45 years – 24 years as a volunteer and 21 years as a full-time paid member of the Fire District I've made the decision to retire effective May 23, 2014. AC Mathews is grateful for all the opportunities he had to serve the community and it has been a fulfilling experience to help the District progress and provide the excellent service that is provided today. AC Mathews wanted to thank all the staff, all the fire fighters for their support. Without this team we would not be able to provide this valuable service to the District. AC Mathews thanked all the present and former Board Members for all they have done to support the District through the years. AC Mathews stated this is kind of bitter sweet, but it is time.

Mr. Van Buren stated he personally appreciates everything AC Mathews has done especially over the last two to three years AC Mathews has stepped up and done more than anyone could ask him to do.

Mr. Denton motioned to accept AC Mathews letter of retirement. Mr. Myers seconded.

Mr. Myers expressed to AC Mathews how much he appreciates his dedication to District and for a job well done.

Mr. McGrady thanked AC Mathews for his dedicated service to the District.

Vote: Denton – yes; McGrady – yes; Van Buren – yes; Foor – yes; Hickin – yes; Myers – yes. **Motion carried.**

FISCAL OFFICER REPORT:

Donna Hubner informed the Board she attended the Auditor of State Conference and the Certified Public Record Training.

LOCAL 3025:

Larry Moon, President thanked AC Mathews for his years of service. FF Moon inquired if there was a way to be notified about new vaccines or ones that the firefighters should receive boosters on.

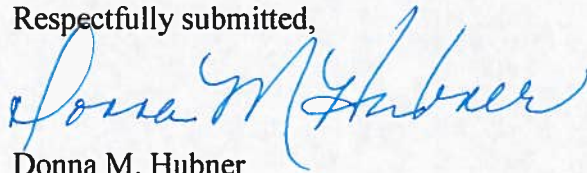
Mr. Little believes the Board of Health has an email blast that contains this information and will make sure the District is signed up of this and include Local 3025.

COMMITTEE REPORT:

Labor/Management Committee – Mr. Myers informed the Board they meet with the Union and had a discussion concerning the employee pick-up plan with OP&F.

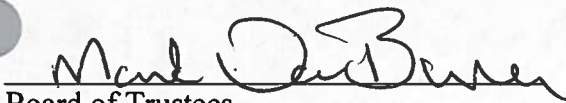
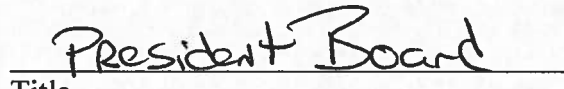
There being no further business, Mr. Van Buren adjourned the meeting at 8:38 p.m.

Respectfully submitted,



Donna M. Hubner
Fiscal Officer

APPROVED:


Board of Trustees
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.