

# WEST LICKING JOINT FIRE DISTRICT BOARD OF TRUSTEES

## October 9, 2008 Meeting

Paul George opened the meeting at 7:01 p.m., and led the Pledge of Allegiance.

### ROLL CALL:

Etna – Paul George; Harrison – Larry Kretzmann; Jersey – Derek Myers; Kirkersville – Erika Mudd, absent for Roll Call (arrived at 7:23 p.m.); Reynoldsburg – Douglas Joseph; Pataskala – Kenneth King.

### OPEN DISCUSSION:

None.

### APPROVAL OF MINUTES:

Mr. King motioned to approve the September 11, 2008 meeting minutes as presented. Mr. Kretzmann seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Meyers, abstain; Pataskala – Mr. King, yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. King motioned to approve warrants 23634 - 23679. Mr. Kretzmann seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes. **Motion carried.**

### FISCAL OFFICER'S REPORT:

Ms. Krugh reported that the 2<sup>nd</sup> Half 2008 Real & Mfd. Homes Property Tax settlement was received. The net receipt was \$453,680.85; Gross = \$507,432.88 less \$53,752.03 Auditor's Collections Fees. The SB3 & 287 Utility Reimbursement was received. \$44,881.12 was deposited into the General Fund only.

The 2<sup>nd</sup> Half Phased Out Personal Property Tax Reimbursement was also received in September. The General Fund received \$59,694.92 and \$5,685.23 was deposited into the 1 Mil Fund.

Ms. Krugh reported that she had received the estimated rates as determined by the Licking County Budget Commission and County Auditor for 2009, and she requested a resolution accepting same.

**Resolution 2008-12: Accepting Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.** Mr. Kretzmann motioned to approve Resolution 2008-12. Mr. Myers seconded. Vote: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

Ms. Krugh provided a letter from STAR Ohio regarding the security of the Fire District's investments, and STAR's Annual Report for the fiscal year ending June 30, 2008.

Ms. Krugh reported that the Firefighters' Association donated approximately \$1,900 in pencil sharpeners to WLJFD Fire Prevention. The pencil sharpeners were given to the District's elementary school children during Fire Prevention Week. A thank you note will be sent to the Firefighters' Association by the Fiscal Officer.

A thank you card was received from Farmington Meadows Condos in Reynoldsburg regarding Unit 2's response and assistance in containing a fire to just one of their buildings on August 21<sup>st</sup>.

#### **CHIEF'S REPORT:**

Assistant Chief Mathews informed the Board that he backed his District vehicle into the Station 2 building and caused damage to the vehicle only. The incident was reported to the Fire Chief and Accident Committee. A repair estimate for the vehicle was received in the amount of \$622.70.

Chief Weber reported on the videotaped September 15<sup>th</sup> parking exercise at Spikebrush Court. Vehicles were parked 10 feet back from the stop sign. Fire equipment was driven into the Court and no problems were experienced. Chief Weber stated that as long as residents park legally, it's OK. With the new dimensions of a 90-foot court, there are no problems with ingress and egress of fire equipment. The County mandates that all courts must be 90 feet, and the District's Fire Prevention Code is 90 feet.

#### **COMMITTEE REPORTS:**

**LABOR-MANAGEMENT COMMITTEE – (Myers, George, Kretzmann)**  
Only a preliminary meeting has been held as of this date.

#### **SEARCH COMMITTEE – (Myers, George, Kretzmann)**

57 resumes have been received for the position of Fire Chief. Chief Weber stated that he had sorted the resumes according to the applicants' qualifications. All resumes were date stamped and a master list of applicants was formed. There would be a Search Committee meeting after tonight's regular Board meeting.

Battalion Chief Brad Williams addressed the Board regarding the issue of incorrect and missing pension contributions to the Ohio Police & Fire Pension Fund by the past Clerk. This issue was previously brought to the attention of the Board by the Fiscal Officer at the September, 2008 Board meeting. Ms. Krugh had been contacted by OP&F regarding incorrect pension reports and missing contributions from December, 2005 and through most of 2006. Battalion Chief Williams would like to see the Board not only address this issue, but review all past payrolls to ensure their (firefighters) wages were pensioned correctly. Mr. Kretzmann stated that the Board will fix whatever is wrong. Ms. Krugh informed the Board that auditing all past payrolls and pension records would be a very time-consuming and detailed process, as it requires a working knowledge of how the District's firefighters are currently or have been paid, per contracts if applicable, plus OP&F pension reporting. Ms. Krugh stated she would not be able to solely perform a comprehensive audit of all past payrolls and pension reports. Mr. Kretzmann suggested forming an Audit Committee to help determine what should be done. The Fiscal Officer was also directed to contact Rinehart, Walters & Danner regarding the past Clerk's bonds.

Mr. Kretzmann motioned to form an Audit Committee to help the Fiscal Officer decide what she needs to resolve the Ohio Police & Fire Pension Fund issues. Mr. Myers seconded. Vote: Jersey – Mr. Myers, yes; Kirkersville – Mrs. Mudd, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

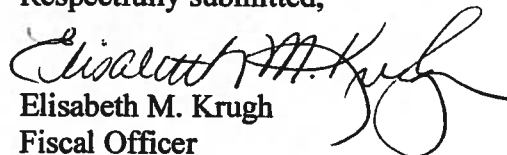
An Audit Committee was formed by Paul George consisting of the following Board members: Larry Kretzmann, Erika Mudd, and Doug Joseph.

Mr. King motioned to go into executive session to discuss employees' compensation at 7:45 p.m. Mr. Joseph seconded. Vote: Kirkersville – Mrs. Mudd, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

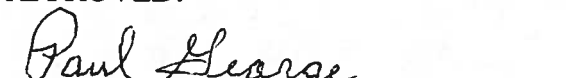
Mr. Kretzmann motioned to come out of executive session at 8:47 p.m. Mr. Joseph seconded. Vote: Kirkersville – Mrs. Mudd, yes; Jersey – Mr. Myers, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Etna – Mr. George, yes. **Motion carried.**

There being no further business, Mr. George adjourned the meeting at 8:48 p.m.

Respectfully submitted,

  
Elisabeth M. Krugh  
Fiscal Officer

APPROVED:

  
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President, Board of Trustees

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: Assistant Chief Ken Mathews, Battalion Chief Brad Williams, Harold Wolford, Stephen Watling, Adam Gottfried, Andy Bingham, Tim Daniel, Rex Johnson