

**WEST LICKING JOINT FIRE DISTRICT
BOARD OF TRUSTEES**

November 13, 2008 Meeting

Paul George opened the meeting at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Etna – Paul George; Harrison – Larry Kretzmann; Jersey – Derek Myers; Kirkersville – Erika Mudd; Reynoldsburg – Douglas Joseph; Pataskala – Kenneth King, absent.

OPEN DISCUSSION:

None.

APPROVAL OF MINUTES:

Mr. Kretzmann motioned to approve the October 9, 2008 meeting minutes as presented. Ms. Mudd seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Meyers, yes; Kirkersville – Ms. Mudd, yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Kretzmann motioned to approve warrants 23680 - 23767. Mr. Joseph seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Ms. Mudd, yes; Etna – Mr. George, yes. **Motion carried.**

FISCAL OFFICER'S REPORT:

The State Auditor has donated the Fiscal Officer's old UAN computer system to the Fire District. Mr. Kretzmann motioned to approve the donation of the old UAN (Dell) computer system to the Fire District. Mr. Myers seconded. Vote: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Ms. Mudd, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.** The Fiscal Officer will continue to utilize the old UAN (Dell) system.

Ms. Krugh stated that her current bond (\$35,000) is not adequate for the Fire District's working budget. ORC requires a minimum \$220,000 bond for a working budget of \$6M to \$10M. Ms. Krugh contacted Rinehart, Walters, Danner to get prices for a bond that would be in compliance with the ORC. Mr. Kretzmann motioned to approve a \$250,000 bond for the Fiscal Officer with a premium of \$1,087 for four (4) years coverage. Ms. Mudd seconded. Vote: Jersey – Mr. Myers, yes; Kirkersville – Ms. Mudd, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

The 2nd Half Property Tax Rollback was received from the State of Ohio, and distributed as follows: General Fund = \$491,772.95 gross; 1 Mil = \$22,314.22 gross. The Manufactured Homes Rollback was also received: General Fund = \$1,303.84; 1 Mil = \$65.12.

Resolution 2008-13: Reduce Account 1000-110-230-0000 Workers' Compensation by \$47,000 and increase the following Accounts as noted herein:

1000-110-319-0000	Professional & Tech Services	\$10,000
--------------------------	---	-----------------

1000-110-360-0000	Contracted Services	\$2,500
1000-110-420-0900	Fleet – Fuel, Oil	\$15,000
1000-120-323-0300	Repairs/Maint – Sta. 3	\$3,000
1000-220-318-0500	Training Services – Fire	\$5,000
1000-220-323-4018	Veh 4018 '98 Ford Econoline	\$2,000
1000-220-323-4030	Veh 4030 '05 McCoy Medic	\$2,000
1000-220-323-4033	Veh 4033 '06 Pierce	\$2,000
1000-220-323-4034	Veh 4034 '07 Impala	\$500
1000-220-490-0600	EMS Supplies	<u>\$5,000</u>
		\$47,000

Ms. Mudd motioned to approve Resolution 2008-13. Mr. Kretzmann seconded. Vote: Kirkersville – Ms. Mudd, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Ms. Krugh informed the Board that the Vision Service Plan premiums would increase from \$15.94 to \$16.65 per employee for one month's vision coverage. This increase would be in effect from January 1, 2009 through December 31, 2010.

CHIEF'S REPORT:

Chief Weber requested that a Bullard Thermal Imager be declared surplus equipment. Dresden Fire has expressed an interest in acquiring it, and repairing it to a serviceable condition. Mr. Joseph motioned to declare one (1) each Bullard Thermal Imager Model TI, S/N 1470 as surplus equipment, and donate it to Dresden Fire. Mr. Kretzmann seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Meyers, yes; Kirkersville – Ms. Mudd, yes. **Motion carried.**

Chief Weber reported that Alphalink Technologies is currently reviewing the Fire District's computer network, server, and Firehouse program. Asst. Chief Harold Williams stated that there have been problems syncing reports on the medic laptops; especially when they go to the other stations. A new version of Firehouse will be coming out soon and that should increase the syncing speed. Mr. Myers suggested having an additional server at another station; that could possibly improve the syncing process. Chief Weber stated that we should have some answers by next month's meeting. The Board also questioned whether anyone was reviewing Martin Ruder's invoices, and Chief Weber stated that Peggy Davis keeps a log of all of Mr. Ruder's IT hours. Ms. Krugh informed the Board that Mr. Ruder's invoices are for labor only. Mr. Kretzmann also questioned the timeliness of Mr. Ruder's invoicing.

Chief Weber informed the Board that during the annual hose tests, a great deal of hose was lost. Only \$2,000 was budgeted for hose this year. To replace what we lost would cost approximately \$6,000. The Board questioned whether we should wait until next year to purchase additional hose, but Asst. Chief Mathews stated that if there were a big fire, we would not have sufficient hose to work with. Mr. Myers motioned to purchase \$6,000 of hose to replace what was lost during the annual hose tests. Mr. Joseph seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Ms. Mudd, yes; Etna – Mr. George, yes. **Motion carried.**

Asst. Chief Williams reported that the Fire District has been awarded a 90/10 matching FEMA Grant for \$48,450 (\$43,605 from FEMA and \$4,845 to be matched by the Fire District). Chief Williams stated that the grant monies would be utilized to enhance the training programs for the

Fire District's firefighters by purchasing a Smart Board, media projector, computer system, IFSTA Manuals, training media (e.g. DVDs). He has procured prices from a supplier, and the quoted price(s) include a December 1 price increase. Legal counsel would be contacted to determine whether the competitive bidding process will be required for the purchase of this new equipment. There was discussion regarding where the matching funds would come from. The Fiscal Officer stated that the matching monies would come out of the General Fund, but at this time of year the Training appropriations are very low. A separate revenue account would have to be created to receive the FEMA grant. Chief Williams stated that the grant money should be received in approximately three or four weeks.

COMMITTEE REPORTS:

Labor-Management Committee: (Myers, Kretzmann, George)

Mr. Myers reported that their report should be discussed during executive session.

Mr. Myers motioned to go into executive session to discuss employees' compensation at 7:50 p.m. Mr. Kretzmann seconded. Vote: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Ms. Mudd, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

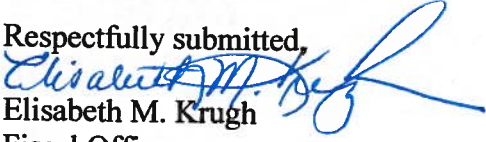
Mr. Joseph motioned to come out of executive session at 8:55 p.m. Ms. Mudd seconded. Vote: Jersey – Mr. Myers, yes; Kirkersville – Ms. Mudd, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

Mr. Myers motioned to approve the Agreement Between the West Licking Joint Fire District and the International Association of Firefighters Local 3025, effective November 1, 2008 through October 31, 2011, with corrections as made. Mr. Joseph seconded. Vote: Kirkersville – Ms. Mudd, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Mr. Joseph motioned to cash out Chief Weber's flex time, not to exceed 180 hours. Ms. Mudd seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Ms. Mudd, yes. **Motion carried.**

There being no further business, Mr. George adjourned the meeting at 9:00 p.m.

Respectfully submitted,


Elisabeth M. Krugh
Fiscal Officer

APPROVED:



President, Board of Trustees

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: Assistant Chief Harold Williams, Assistant Chief Ken Mathews, Battalion Chief Tom Bingham, David Price, Jeremy Ridgway, Doug Hankison, Mike Cloud II, Brian Palmer, Mike Shipley