

# WEST LICKING JOINT FIRE DISTRICT BOARD OF TRUSTEES

## May 8, 2008 Meeting

Paul George opened the meeting at 7:00 p.m., and Larry Kretzmann led the Pledge of Allegiance.

### ROLL CALL:

Etna – Paul George; Harrison – Larry Kretzmann; Jersey – Derek Myers; Kirkersville – Erika Mudd, absent; Reynoldsburg – Douglas Joseph; Pataskala – Kenneth King, absent.

OPEN DISCUSSION: None

### APPROVAL OF MINUTES:

Mr. Kretzmann motioned to approve the April 10, 2008 meeting minutes as presented. Mr. Joseph seconded. Vote: Jersey – Mr. Myers, yes; Reynoldsburg – Mr. Joseph, yes; Etna – Mr. George, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

### APPROVAL OF VOUCHERS:

Mr. Joseph motioned to approve warrants 23254 - 23302. Mr. Kretzmann seconded. Vote: Etna – Mr. George, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

### FISCAL OFFICER'S REPORT:

Ms. Krugh reported the 1<sup>st</sup> Half Tax Settlement from County Auditor was received = \$398,556.36 net (less Auditor's fees). General Fund = \$378,058.04; 1 MIL Fund = \$20,498.31

The SB3 & 287 Utility Reimbursement from State of Ohio was received; General Fund = \$31,121.89. No monies were allocated for the 1 MIL Fund.

A BWC Safety Grant in the amount of \$750 was received.

Ms. Krugh informed the Board as to the status of the State of Ohio Audit of WLJFD 2006/2007 Financial Records. Per the Auditor, 2006 is being audited separately from 2007. \$4,000 was originally appropriated for the audit, but the fee will be \$6,200. Previous fee estimate was \$5,100 but was increased due to additional testing required for inconsistencies in 2006 pay rates, errors, manual checks not included in payroll reports, plus the 2006 Financial Statements do not agree with the Cash Journal and Receipt Ledger. Accordingly, the Auditing Services Appropriation Account will need to be increased.

**Resolution 2008-06: Reduce Account 1000-110-230-0000 Workers' Compensation, by \$37,500 and increase the following Accounts as noted herein:**

1000-110-312-0000	Auditing Services	\$ 2,500
1000-110-319-0000	Other-Professional & Tech Services	\$24,000
1000-220-323-4017	Repairs/Maint – '97 Ford McCoy	\$ 1,000
1000-220-323-4019	Repairs/Maint – '99 Chevy Blazer	\$ 1,000
1000-220-323-4021	Repairs/Maint – '95 KME Ladder	\$ 3,000
1000-220-323-4031	Repairs/Maint – '05 Crimson Rescue	\$ 2,000
1000-220-323-4032	Repairs/Maint – '05 Ford McCoy	\$ 1,000
1000-220-323-4033	Repairs/Maint – '06 Pierce E401	\$ 1,000
1000-220-323-4034	Repairs/Maint – '07 Chev Impala	\$ 1,000
1000-220-323-4035	Repairs/Maint – '08 Ford McCoy	<u>\$ 1,000</u>
<b>TOTAL:</b>		<b>\$37,500</b>

Mr. Kretzmann motioned to approve Resolution 2008-06. Mr. Myers seconded. Vote: Harrison – Mr. Kretzmann, yes; Etna – Mr. George, yes; Jersey – Mr. Myers, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

**Resolution 2008-07: Appropriate \$500 for food and/or refreshments for Committee meetings and other meetings for the remainder of 2008.** Mr. Joseph seconded. Vote: Etna – Mr. George, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Mr. Myers motioned to reimburse Chief Jim Weber \$27.98 for purchasing pizza for the Buildings & Land Committee meeting on April 29, 2008. Mr. Kretzmann seconded. Vote: Jersey – Mr. Myers, yes; Harrison – Mr. Kretzmann, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.** This purchase was charged to the District's Master Card and Chief Weber reimbursed the District for this purchase with a personal check on May 13, 2008.

Mr. Kretzmann motioned to appropriate \$250 for miscellaneous food purchases to provide food for firefighters and/or Fire Prevention Officers at fire scenes, by presiding officer's decision. Mr. Joseph seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.** The Fiscal Officer stated that per the Auditor, this motion for expenditure of public funds needs to be a Resolution. Mr. Kretzmann motioned an amendment to the original motion; **Resolution 2008-08: Appropriate \$250 for miscellaneous food purchases to provide food for firefighters and/or Fire Prevention Officers at fire scenes, by presiding officer's decision.** Mr. Joseph seconded. Vote: Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes. **Motion carried.**

#### CHIEF'S REPORT:

Chief Weber expressed appreciation for the Fiscal Officer's work with the Auditors.

Chief Weber reported that Kenny King has been ill, and requested that a card be sent from the Board.

Chief Weber informed the Board that Erika Mudd had contacted the County Prosecutor regarding legal representation for the Fire District. Copy of an e-mail she sent to Chief Weber and the Fiscal Officer was included in the Board's meeting folder. The Prosecutor requested information regarding the types of legal representation required, an estimate of hours, and payment. Chief Weber stated that he would like to speak with the Prosecutor himself. Mr. Kretzmann felt that the Chief should initiate a meeting with the County Prosecutor, but a Board member should also be present.

Chief Weber reported that information had been received from Cindy Haas in the Auditor's office regarding the 3 Mil Continuing Levy. The 3 Mil levy is currently collecting .94 mills = \$994,790. Chief Weber stated that replacing this levy would be best, rather than putting on a new levy. If this levy is put on as a replacement in November and it passes, it goes back to the full millage, but if it fails, the District will not lose it. It would continue to collect at the present rate. Mr. Kretzmann stated that the replacement should specify it is for additional funds for the proposed Station 4 (Jersey).

Chief Weber informed the Board that Dan Shrigley's one-year anniversary was May 16, 2008, and asked to remove him from probation. Mr. Myers motioned to remove Dan Shrigley from his one-year probation. Mr. Kretzmann seconded. Vote: Harrison – Mr. Kretzmann, yes; Etna – Mr. George, yes; Jersey – Mr. Myers, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

Chief Weber requested the purchase of several pieces of equipment. Mr. Myers motioned to purchase one (1) new EKG with 12-lead capabilities under the Licking Memorial grant program for a cost of \$15,127.50; two (2) each dehumidifiers to be integrated into the present heating/cooling system at a total cost of \$7,500; and three (3) each thermal imagers at a total cost of \$54,000. Mr. Joseph seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

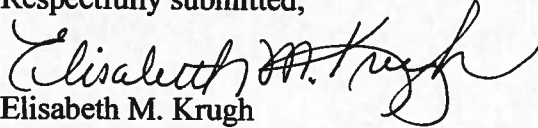
Chief Weber presented his resignation letter to the Board. Mr. Kretzmann motioned to accept Chief Weber's resignation letter effective April 17, 2009. Mr. Myers seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

#### COMMITTEES' REPORTS:

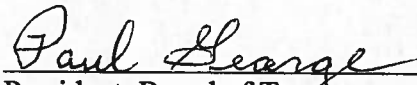
Buildings & Land Committee – Mr. Kretzmann reported that the Buildings & Land Committee had met in April, and still had concerns and questions regarding the WDC contract. There is still work to be done before the Committee can bring a final recommendation to the Board.

There being no further business, Mr. George adjourned the meeting at 7:55 p.m.

Respectfully submitted,

  
Elisabeth M. Krugh  
Fiscal Officer

APPROVED:

  
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President, Board of Trustees

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: Assistant Chief Harold Williams, Assistant Chief Ken Mathews, Battalion Chief Tom Bingham, Gordon Bynorth, Doug Hankison, Troy Burgess, Seth Coakley, Rex Johnson, Mike Shipley, Mike Cloud II, Jeremy Ridgway