

WEST LICKING JOINT FIRE DISTRICT FIRE BOARD

March 13, 2008 Meeting

Paul George opened the meeting at 7:00 p.m., and Derek Myers led the Pledge of Allegiance.

ROLL CALL:

Etna – Paul George; Harrison – Larry Kretzmann; Jersey – Derek Myers; Kirkersville – Erika Mudd; Pataskala – Kenneth King; Reynoldsburg – Douglas Joseph.

OPEN DISCUSSION:

John Perrone and James Smith of Medical Mutual thanked the Board for renewing our major medical insurance with their company, and inquired whether there was anything they could do to improve their service. Mr. Perrone suggested that the Board consider having a health management and wellness program for the Fire District employees. By participating in that type of program it teaches the employees to take better care of themselves, and ultimately, helps to manage and possibly reduce future claims costs. Our health insurance agent, Frank Harmon, was also in attendance and thanked the Board for their consideration.

APPROVAL OF MINUTES:

Mr. Kretzmann motioned to approve the February 14, 2008 meeting minutes as presented. Mrs. Mudd seconded. Vote: Jersey – Mr. Myers, yes; Kirkersville – Mrs. Mudd, yes; Reynoldsburg – Mr. Joseph, yes; Etna – Mr. George, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mr. King, abstain. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Kretzmann motioned to approve warrants 23134 – 23205. Mr. Joseph seconded. Vote: Jersey – Mr. Myers, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Kirkersville – Mrs. Mudd, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes. **Motion carried.**

FISCAL OFFICER'S REPORT:

Ms. Krugh reported that \$3,150.00 was received from the estate of Donnagene Herriott. Mrs. Herriott had specifically requested that this donation be directed to the Mink Street station (Station 3). Ms. Krugh read the accompanying letter from Mrs. Herriott's daughter, and informed the Board that a thank you letter had been prepared. The Board will determine how to best utilize this donation for Station 3 in Mrs. Herriott's memory.

Ms. Krugh informed the Board that the State Auditor had contacted her regarding the 2006/2007 audit. It has been scheduled for mid-April, 2008.

CHIEF'S REPORT:

Chief Weber informed the Board that Travis Molter's one-year probation ended March 2, 2008. Mr. King motioned to remove Travis Molter from his one-year probation. Mr. Kretzmann seconded. Vote: Jersey – Mr. Myers, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Kirkersville – Mrs. Mudd, yes. **Motion carried.**

Chief Weber stated that the interview process had started for full-time firefighters. The Interview Committee should have a decision within the next few days. He stated that the Committee has always had the authority to choose and offer the applicants full-time positions. He informed the Board that a majority of the Committee is required. Mr. Kretzmann questioned whether it should be unanimous rather than a majority, and if the Committee is not unanimous, then bring the decision to the Board. Chief Weber stated that the Interview Committee's procedure has always worked in the past. Mr. Kretzmann then stated that the procedure could be left the way it is.

Chief Weber informed the Board that Connie Klema had inquired about purchasing the Jefferson Street Shop. Chief Weber informed her that the Jefferson Street Shop is currently used for storage, and the Firefighters' Association holds their meetings there. She has also inquired about the lot next door to the Shop. Mr. Kretzmann stated that the lot is an eyesore, and would require repairs and/or repaving to make it usable. Leasing it would be an option, but the lot is currently tax exempt and leasing it could jeopardize the Fire District's tax exemption. Mr. Kretzmann further stated that a licensing agreement might be a possibility.

Chief Weber discussed the possibility of having the Search Committee for a new WLJFD Fire Chief go through all phases of the search process: compiling a job description, how best to advertise the open position, and have the Committee review the applicants and present the top three to four applicants to the Board for final selection. Chief Weber suggested that the Search Committee be comprised of Fire Chiefs who have not applied for the WLJFD Fire Chief's position. Mr. Kretzmann stated that the Board needs a letter of resignation from Chief Weber before proceeding. Chief Weber stated that he is currently in discussions with his financial planner and OP&F before giving the Board his official retirement date.

Chief Weber requested the Board's approval for several purchases to be made from the 1 Mil Fund. Mr. Myers motioned to purchase as follows:

1) Mandated safety vests; one (1) for each full-time firefighter	\$ 3,286.00
2) New Medic (vehicle)	\$150,000.00
3) Computers and software for each Medic	\$ 39,000.00
4) Two (2) each CPAP machines	\$ 4,000.00
5) Six (6) each portable radios	\$ 5,000.00
6) Twelve (12) each AirPaks	\$ 47,000.00
7) Three (3) each Rapid Intervention Team Bags	<u>\$ 9,219.00</u>
	\$257,505.00

Mr. King seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Pataskala – Mr. King, yes; Kirkersville – Mrs. Mudd, yes; Etna – Mr. George, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**


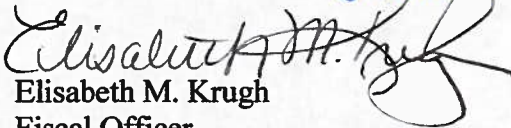
COMMITTEES' REPORTS:

None.

Mr. George suggested creating a website for the Fire District. The overall consensus was that this would be a good idea, and Mr. George would do some further research regarding this issue.

There being no further business, Mr. George adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Elisabeth M. Krugh
Fiscal Officer

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: Assistant Chief Harold Williams, Assistant Chief Ken Mathews, Battalion Chief Brad Williams, Harold Wolford, Mike Byrd, Joel Galleher, Andy Bingham, Adam Gottfried, Frank Harmon, John Perrone, James Smith