

# WEST LICKING JOINT FIRE DISTRICT BOARD OF TRUSTEES

January 13, 2011

## Organizational Meeting

Derek Myers opened the meeting at 7:00 p.m., and led the Pledge of Allegiance.

### ROLL CALL:

Reynoldsburg – Douglas Joseph; Jersey – Derek Myers; Etna – Randy Foor; Harrison – Larry Kretzmann; Kirkersville – Sharon Temple, absent; Pataskala – Pat Sagar, absent.

### ELECTION OF OFFICERS:

Mr. Myers asked for nominations from the floor for President. Mr. Foor nominated Derek Myers for President. Mr. Kretzmann seconded.

Mr. Kretzmann motioned to close the nominations for President. Mr. Foor seconded. Vote to close nomination: Etna – Mr. Foor, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Nominations closed.**

Vote to elect Mr. Myers as President. Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**

Mr. Myers asked for nominations from the floor for Vice President. Mr. Foor nominated Mr. Kretzmann for Vice President. Mr. Joseph seconded.

Mr. Foor motioned to close the nominations for Vice President. Mr. Joseph seconded. Vote to close nomination: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes. **Nominations closed.**

Vote to elect Mr. Kretzmann as Vice President. Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

Mr. Myers presented the 2011 Committee Members list to the Board. The Committees are as follows:

Labor/Management:            Larry Kretzmann – Lead  
   Randy Foor  
   Derek Meyers

Budget:                            Doug Joseph - Lead  
   Pat Sagar  
   Sharon Temple

Building/Land Acquisition:    Randy Foor - Lead  
   Pat Sagar  
   Larry Kretzmann

Records: Sharon Temple - Lead  
Elisabeth Krugh

Insurance: Pat Sagar - Lead  
Doug Joseph  
Sharon Temple

Audit: Derek Myers - Lead  
Larry Kretzmann  
Randy Foor

VFF: Sharon Temple - Lead  
Pat Sagar  
Doug Joseph

**RECOGNITION OF GUESTS:**

Retired Chief Jim Weber and John Davis

**OPEN DISCUSSION:**

None

**APPROVAL OF MINUTES:**

Mr. Foor motioned to amend the December 9, 2010 regular meeting minutes to correct the spelling of "Hoovler" on page 1. Mr. Kretzmann seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

**APPROVAL OF FINANCIAL STATEMENTS:**

Mr. Kretzmann motioned to approve the December, 2010 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Foor seconded. Vote: Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**

**APPROVAL OF VOUCHERS:**

Mr. Kretzmann motioned to approve warrants 25821 - 25953. Mr. Joseph seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

**NEW BUSINESS:**

**A. Approval of Purchases**

1. There were no purchases.

**B. Discuss Draft Policies/Procedures**

1. Chief Fulmer requested feedback from the Board on the draft policies presented to them at the November meeting as soon as possible.

**CHIEF'S REPORT:**

Chief Fulmer reported the following:

- A. Chief Fulmer presented a plaque commemorating the Hoovler family's donation of land for Station 1 to the Board. This plaque will hang inside Station 1. An additional plaque for the Station's exterior has also been ordered. The plaque was the one for Paul George. The Foor plaque was ordered but not completed at this meeting.
- B. Chief Fulmer requested that the Budget Committee meet soon to review the FY 2011 Temporary Budget. The Board agreed that the Budget Committee will meet after the special meeting scheduled for January 15<sup>th</sup>.
- C. Union President Larry Moon wanted to present the Union's stance on two specific items: proposed size and construction of multiple fire stations, and AEDs.

FF Moon stated that they have concerns with today's economy; they don't want the taxpayers to be overburdened, and they (Union) don't want to overspend. Per FF Moon, the firefighters would rather have a properly staffed but dilapidated firehouse, than a new one.

Regarding AEDs, there was discussion by the Board, Chief Fulmer, AC Harold Williams, LT Greg Reese, and Larry Moon. Chief recommended to the Union that the group that is meeting monthly pick a couple members, and we can hash it out and get a proposal together.

Mr. Kretzmann stated he thought the Union's concerns would always be brought to the Chief and discussed, and surprised they had to bring it to the Board. Chief Fulmer stated that it was discussed, and based on what the Medical Director said; we would leave AEDs on the engines. Mr. Kretzmann stated the Board was merely being made aware of the discussion, and now the Board is asking you to continue the discussion, come to a consensus and see how much it will cost.

#### FISCAL OFFICER'S REPORT:

- A. Ms. Krugh stated for the record that the WLJFD Board of Trustees will hold their regular monthly meetings at 7:00 p.m. on the second Thursday of each month, and as required, this will be legally advertised.
- B. **Resolution 2011-01 Authorize Fiscal Officer to move money within a Fund on the Object level.** Mr. Kretzmann motioned to approve Resolution 2011-01 as presented herein. Mr. Foor seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**
- C. **Resolution 2011-02 Authorize Fiscal Officer to create Blanket Certificates as needed; with an expiration date not to exceed December 31, 2011.** Mr. Foor motioned to approve Resolution 2011-02 as presented herein. Mr. Kretzmann seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**
- D. **Resolution 2011-03 Authorize Fiscal Officer to request Licking County Auditor for Tax Advances as available in 2011.** Mr. Kretzmann motioned to approve Resolution 2011-03 as presented herein. Mr. Foor seconded. Vote: Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**
- E. **Resolution 2011-04 Appropriate \$1,000 for miscellaneous food purchases to provide food for firefighters and/or FPOs at fire scenes, by presiding Officer's decision.** Mr. Foor motioned to approve Resolution 2011-04 as presented herein. Mr. Kretzmann seconded. Vote: Reynoldsburg –

Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes.  
**Motion carried.**

- F. **Resolution 2011-05 Appropriate \$2,500 for food and/or refreshments for Committees and other meetings in 2011.** Mr. Kretzmann motioned to approve Resolution 2011-05 as presented herein. Mr. Joseph seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**
- G. **Resolution 2011-06 Approve Annual Awards Dinner; resulting expenditures to be paid with earned interest rather than tax revenue.** Mr. Kretzmann motioned to approve Resolution 2011-06 as presented herein. Mr. Foor seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**
- H. Ms. Krugh presented the FY2010 Year End Reports to the Board. She stated that the FY2010 carryover to 2011 was \$8,981,986.14, and concurred with Chief Fulmer that the District's expenditures were approximately \$560,000 under budget. Ms. Krugh informed the Board that legal advertisement of the completed reports would be completed as required.
- I. Ms. Krugh advised the Board that the Certificate of Valuation for a 2.5 mill replacement levy was also received from the Licking County Auditor. The tax valuation and estimated revenue are the same as if it would be a 2.5 mill renewal levy. The renewal Certificate was received and presented to the Board at an earlier meeting. Based on the fact that the estimated revenue for either a renewal or replacement was the same, the Board agreed to place the 2.5 mill levy as a renewal for the May primary.
- J. **Resolution 2011-07 Place the proposed 2.5 Mill Renewal Levy on the ballot for the May 3, 2011 primary election.** Mr. Kretzmann motioned to approve Resolution 2011-07 as presented herein. Mr. Foor seconded.

BE IT RESOLVED and it is hereby determined by the Board of Fire District Trustees of the West Licking Joint Fire District, Licking County, Ohio, that the amount of the taxes which may be raised with the ten mill limitations will be insufficient to provide an adequate amount for the necessary requirements of said Fire District, and it is necessary to levy a tax in excess of such ten mill limitations for the purposes of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire-alarm telegraph, or the payment of permanent, part-time or volunteer firefighters or firefighting companies to operate the same, including the payment of the firefighter employer's contribution required under Section 742.34 of the Ohio Revised Code, or to purchase ambulance equipment, or to provide ambulance or emergency medical services operated by a fire department or firefighting company, as provided in Section 5705.19(I), of the Ohio Revised Code, and

BE IT RESOLVED that a Renewal levy of *two, five (2.5) mill* for each year be placed on the tax duplicate for such purposes, pursuant to Section 5705.19(I), of the Ohio Revised Code, and

BE IT FURTHER RESOLVED that such said Renewal tax be placed upon the tax list for the years *commencing with the tax year 2011, first due in calendar year 2012;*

BE IT FURTHER RESOLVED that the question of such Renewal tax be submitted to the electors of the West Licking Joint Fire District, Licking County, Ohio, which includes the City of Pataskala,

Etna Township, Harrison Township - which includes the Village of Kirkersville, portions of Jersey Township, and portions of the City of Reynoldsburg, at the same time as the General Election to be held in the usual voting places within said Fire District on the *3<sup>rd</sup> day of May, 2011*, and

BE IT FURTHER RESOLVED that the form of the ballots cast at such election shall be:

**PROPOSED TAX LEVY  
(RENEWAL)  
WEST LICKING JOINT FIRE DISTRICT  
A Majority Affirmative Vote is Necessary for Passage**

A Renewal of *two.five (2.5) mill* of an existing levy to constitute a tax for the benefit of West Licking Joint Fire District for the purpose of PROVIDING AND MAINTAINING FIRE APPARATUS, APPLIANCES, BUILDINGS OR SITES THEREFORE, OR SOURCES OF WATER SUPPLY AND MATERIALS THEREFORE, OR THE ESTABLISHMENT AND MAINTENANCE OF LINES OF FIRE ALARM TELEGRAPH, OR THE PAYMENT OF PERMANENT, PART-TIME OR VOLUNTEER FIREFIGHTERS OR FIREFIGHTING COMPANIES TO OPERATE THE SAME, INCLUDING THE PAYMENT OF THE FIREFIGHTER EMPLOYER'S CONTRIBUTION REQUIRED UNDER SECTION 742.34 OF THE OHIO REVISED CODE, OR TO PURCHASE AMBULANCE EQUIPMENT, OR TO PROVIDE AMBULANCE, PARAMEDIC, OR OTHER EMERGENCY MEDICAL SERVICES OPERATED BY A FIRE DEPARTMENT OR FIREFIGHTING COMPANY at a rate not exceeding *two.five (2.5) mill* for each one dollar of valuation, for a period of *five years, commencing with the tax year 2011, first due in calendar year 2012.*

**FOR THE TAX LEVY**

**AGAINST THE TAX LEVY**

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Fire District Trustees of the West Licking Joint Fire District be, and she hereby is directed to certify a copy of this Resolution to the Board of Elections of Licking County, Ohio, and cause notice of such election to be given as required by law.

**Resolution 2011-07 Vote:** Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**

- K. Ms. Krugh informed the Board that Mr. Myers would be bonded as Board President for the time period January 13, 2011 through January 12, 2012.
- L. Ms. Krugh also informed the Board that her bond as Fiscal Officer in the amount of \$250,000 was received, effective January 1, 2011 through January 1, 2012.
- M. Ms. Krugh stated that she was awarded a Certificate of Program Completion for completing educational requirements in accordance with ORC Section 135 and Ohio Treasurer of State CPIM regarding investment education.

**COMMITTEE'S REPORTS**

**A. Building Committee Report**

Chief Fulmer stated that the Committee concurred to scale down the design for the proposed Station. Potential building sites are being researched by the realtor, and this information will be brought back to the Committee for review.

EXECUTIVE SESSION:


Chief Fulmer presented formal charges that per legal counsel must be accepted into record by the Board. Mr. Joseph motioned to accept into record the formal charges as presented to the Board. Mr. Foor seconded for discussion. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Mr. Kretzmann motioned to go into executive session at 8:05 p.m. to consider the employment and/or discipline of a public employee. Mr. Foor seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Mr. Kretzmann motioned to come out of executive session at 8:52 p.m. Mr. Foor seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

There being no further business, Mr. Myers adjourned the meeting at 8:54 p.m.

Respectfully submitted,



Elisabeth M. Krugh  
Fiscal Officer

APPROVED:

  
Board of Trustees  
Chairman - WLJFD  
Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: AC Harold Williams, Terra Woolard, Chad Harrison, Tom Barnhill, Adam Gottfried, Nick Watling, Dan Alward, Brian Palmer, Larry Moon, Rich Pierce, Kyle Haertling, Mike Perkins, Rex Johnson, Errich Taylor, Mike Drumm, Fred Odrumsky, Tim Daniel, Joel Galleher, Andy Bingham, Tom Bingham, Steve Bryan, Jason Chevalier, Steve Wagner, Jerre West, Andy Robinson