

WEST LICKING JOINT FIRE DISTRICT BOARD OF TRUSTEES

January 8, 2009 Organizational Meeting

Paul George opened the 2009 organizational meeting at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Etna – Paul George; Harrison – Larry Kretzmann; Jersey – Derek Myers; Reynoldsburg – Douglas Joseph; Erika Mudd, absent; Pataskala – Pat Sagar, absent.

ELECTION OF OFFICERS:

The Fiscal Officer asked for nominations from the floor for President. Mr. Kretzmann nominated Paul George for President. Mr. Joseph seconded. Mr. Kretzmann motioned to close the nomination for President. Mr. Joseph seconded. Vote to close nominations: Etna – Paul George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. Nominations closed. Vote to elect Mr. George President of WLJFD Board: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes. **Motion carried.**

Mr. George asked for nominations from the floor for Vice President. Mr. Kretzmann nominated Mr. Joseph for Vice President. Mr. Myers seconded. Vote to close nominations: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. Nominations closed. Vote to elect Mr. Joseph Vice President of WLJFD Board: Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

OPEN DISCUSSION: None.

APPROVAL OF MINUTES:

Mr. Kretzmann motioned to approve the December 11, 2008 meeting minutes as presented. Mr. Myers seconded. Vote: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Meyers, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Kretzmann motioned to approve warrants 23849 - 23916. Mr. Joseph seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

FISCAL OFFICER'S REPORT:

The Fiscal Officer stated for the record that the West Licking Joint Fire District Board of Trustees will hold their regular monthly meetings at 7:00 p.m. on the second Thursday of each month.

Resolution 2009-01: Authorize Fiscal Officer to move money within a Fund on the object level. Mr. Kretzmann motioned to approve Resolution 2009-01. Mr. Joseph seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Resolution 2009-02: Authorize Fiscal Officer to create Blanket Certificates as needed up to a maximum of \$50,000; with an expiration date of six (6) months from date of issuance. Mr. Kretzmann motioned to approve Resolution 2009-02. Mr. Joseph seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes. **Motion carried.**

Resolution 2009-03: Create Special Revenue Funds retroactively for 2008 as follows: Fund 2901 – FEMA-Training Materials Grant, and 2902 – FEMA Ohio Task Force. Mr. Kretzmann motioned to approve Resolution 2009-03. Mr. Myers seconded. Vote: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

Resolution 2009-04: Create Appropriation Accounts retroactively for 2008: 2901-220-599-1300 with estimated receipts of \$43,605; and 2901-220-100-0000 with estimated receipts of \$12,799.89. Mr. Kretzmann motioned to approve Resolution 2009-04. Mr. Myers seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

Resolution 2009-05: Establish 2009 Temporary Appropriations as submitted by the Fiscal Officer. Mr. Kretzmann motioned to approve Resolution 2009-05. Mr. Joseph seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Resolution 2009-06: Appropriate \$500 for food and/or refreshments for Committee and other meetings in 2009. Mr. Kretzmann motioned to approve Resolution 2009-06. Mr. Joseph seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes. **Motion carried.**

Ms. Krugh reported that the 2008 Financial Statements have not been completed as of this meeting date, but should be finished within the next week.

Ms. Krugh stated that the Auditor should have the 2006/2007 Audit completed by February, 2009.

CHIEF'S REPORT:

Chief Weber provided follow-up to an accident involving one of the District's Medic Units on December 11th. The Paramedic who drove the Medic unit was drug tested immediately following the accident. The Accident Committee will review the accident.

Chief Weber informed the Board that the new Battalion Chiefs' truck (2009 Chevy Tahoe) was received, and is being striped and equipped with sirens, etc.

Chief Weber reported that Part-Time Firefighter Tom Lee resigned to spend more time with his family.

Chief Weber requested clarification as to what type of paybacks for the 2006/2007 Audit Findings for Recovery would be acceptable to the District. It was determined that firefighters who had FFRs would be able to use their available leave hours on a one-for-one (1-for-1) payback (cashout). The firefighters could also make a cash payment, or a combination of cash payment and leave hours.

Mr. Kretzmann motioned to accept a one-for-one (1-for-1) payback/cashout, with no effect on the respective employees' terminal pay, for the Findings for Recovery in the 2006/2007 Audit. Mr. Joseph seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

Assistant Chief Williams updated the Board on the response to the bid proposal for training materials software. A proposal was received from John D. Preuer & Associates, Inc. in the amount of \$33,000. The simulator was not included in the proposal. AC Williams invited the guests to see a short presentation of how the SmartBoard operates after the conclusion of tonight's meeting. He requested the Board's permission to proceed with the acquisition of training software to be funded with a portion of the \$43,605 FEMA Grant.

Mr. Myers motioned to proceed with the procurement of training software from John D. Preuer & Associates, Inc. for \$33,000. Mr. Kretzmann seconded. Vote: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

Mr. Kretzmann motioned to go into executive session to discuss disciplinary action of an employee at 7:44 p.m. Mr. Myers seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Mr. Kretzmann motioned to come out of executive session at 7:55 p.m. Mr. Myers seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Etna – Mr. George, yes. **Motion carried.**

COMMITTEE REPORTS:

Interview Committee: (Myers, George, Kretzmann)

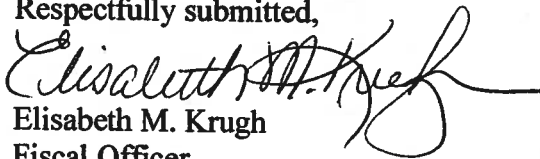
Three interviews for the position of Fire Chief were held on Wednesday evening, with more scheduled for Saturday.

The Labor-Management Committee would meet with the clerical employees after tonight's regular Board meeting concluded.

Mr. George stated that he would like to wait until the February meeting to establish the Committees for 2009.

There being no further business, Mr. George adjourned the meeting at 8:07 p.m.

Respectfully submitted,


Elisabeth M. Krugh
Fiscal Officer

APPROVED:



President, Board of Trustees

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: Assistant Chief Harold Williams, Josh Flegle, Gordon Bynorth, Jason Moore, Chad Harrison, Brian Palmer, Larry Moon, Dan Alward, Rick Conaway, Peggy Davis, John Davis