

WEST LICKING JOINT FIRE DISTRICT BOARD OF TRUSTEES

August 13, 2009

Regular Meeting

Douglas Joseph opened the meeting at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Etna – Paul George, absent; Harrison – Larry Kretzmann; Reynoldsburg – Douglas Joseph; Pataskala – Pat Sagar; Jersey – Derek Myers; Kirkersville – Debi Seymour.

OPEN DISCUSSION:

Rex Johnson informed the audience that the Street Fair would take place next weekend, August 19 – August 22. The Firefighters' Association is still looking for volunteers for the dunk tank.

APPROVAL OF MINUTES:

Mr. Kretzmann motioned to approve the July 9, 2009 regular meeting minutes as presented. Mr. Myers seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, abstain; Kirkersville – Mrs. Seymour, abstain; Pataskala – Mrs. Sagar, yes. **Motion carried.**

APPROVAL OF BANK RECONCILIATION AND STAR OHIO INVESTMENT STATEMENTS:

Mr. Kretzmann motioned to approve the July 2009 Bank Reconciliation and STAR Ohio Investment Statements. Mrs. Seymour seconded. Vote: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Seymour, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Kretzmann motioned to approve warrants 24402 – 24503. Mrs. Sagar seconded. Vote: Jersey – Mr. Myers, yes; Kirkersville – Mrs. Seymour, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

NEW BUSINESS:

A. Approval of Purchases

- 1) Chief Fulmer recommended awarding the Powered Rescue Tools Bid to Howell Rescue Systems, the only vendor submitting a bid out of three vendors that expressed interest in the project. AC Mathews informed the Board that this bid award would replace the entire set of hydraulic rescue tools currently owned by the District, plus provide new additional items. Howell Rescue Systems offered a trade-in value of approximately \$6,000 for the old tools, however, both Chief Fulmer and AC Mathews recommended that they be auctioned online through www.GovDeals.com instead to provide a greater financial return.

Mr. Kretzmann motioned to award the Powered Rescue Tools Bid to Howell Rescue Systems in an amount not to exceed \$60,895 and to dispose of the old powered rescue tools by selling them on www.GovDeals.com. Mr. Myers seconded. Vote: Kirkersville – Mrs. Seymour, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

B. Discuss Draft Policies/Procedures

- 1) Chief Fulmer provided the Board with a draft Separation/Retirement Award Policy for their review. Information for this Policy was solicited from across the country. He prepared a tiered schedule for employees to receive the benefits. The Board concurred that they would need additional time to review the proposed Policy.

Mrs. Seymour motioned to postpone approving the Separation/Retirement Award Policy as presented until the next meeting. Mr. Kretzmann seconded. Vote: Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Seymour, yes. **Motion carried**

CHIEF'S REPORT:

Chief Fulmer advised that he is working on a model policy for the position of WLJFD photographer, i.e. role, responsibilities, liability, etc., and would have it ready for the Board's review at the next meeting.

Chief Fulmer reported that the FPO Interview Committee met on August 10th to select and make a recommendation for the most qualified applicant for the Fire Prevention Officer position. He requested an Executive Session later in the meeting to discuss the Committee's recommendation.

Chief Fulmer updated the Board on the status of Records Retention. Mr. Schultz was seriously ill for several weeks which delayed preparation of a draft policy. He has advised Chief Fulmer that this should be completed within the next two weeks.

Chief Fulmer provided documentation (copies attached herein) of the resolution that was reached by Management and Labor pertaining to the July 5, 2009 Holidays Grievance filed by FF/Medic David Price.

Vehicle 4022 - 2000 Ford McCoy Medic Unit was auctioned on www.GovDeals.com to Vinton County at a winning bid of \$11,053.

The Temporary Administrative Secretary Position item was removed from the Agenda.

Chief Fulmer requested permission to begin preparations for the Annual Awards Dinner. A Planning Committee would be formed to assist with preparations, and to provide additional input. He stated that it would be appropriate to include the Firefighters' Association in the Annual Awards Dinner, since they have been involved with the Fire District since its inception.

Mrs. Seymour motioned approval to begin preparations for the Annual Awards Dinner. Mrs. Sagar seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Seymour, yes; Pataskala – Mrs. Sagar, yes. **Motion carried.**

Chief Fulmer updated the Board on their meeting packets, and how to locate that information on the District's website. He also advised that he is working on protection of website information, and in the near future plans to post Board-approved meeting minutes and upcoming levy information on the website.

FISCAL OFFICER'S REPORT:

Significant tax revenues were received during July: 1st Half 2009 Real Property Tax Rollback = Net \$478,705.58; June Personal Property Settlement = Net \$3,287.08. On August 10th, the Delaware County Auditor also released the 2nd Half 2009 Tax Advance to the District = Net \$2,666,400.

Ms. Krugh requested reducing Appropriation Accounts within the General Fund to increase Appropriation Accounts that were insufficient for fiscal operations.

Resolution 2009-17: Reduce Appropriation Account 1000-110-230-0000 Workers' Compensation by \$35,000 and increase the following:

1000-110-360-0000	Contracted Services	\$15,000
1000-110-420-0100	Operating Supplies	\$ 5,000
1000-110-420-0200	Operating Supplies	\$ 4,000
1000-110-420-0300	Operating Supplies	\$ 4,000
1000-110-519-0000	Dues & Fees	\$ 2,000
1000-110-590-0000	Other Expenses	\$ 3,000
1000-220-323-4033	2006 Pierce E401	\$ 2,000

Reduce Appropriation Account 1000-220-323-4018 1998 Ford Econoline by \$3,000 and increase 1000-220-323-4020 2000 Pierce Saber by \$3,000.

Reduce Appropriation Account 1000-220-323-4022 2000 Ford McCoy by \$3,316.06 and increase 1000-220-323-4021 1995 KME Ladder by \$3,316.06.

Reduce Appropriation Account 1000-220-323-4025 2002 Chevy Malibu by \$1,098.96 and increase 1000-220-323-4033 2006 Pierce E401 by \$1,098.96.

Mr. Kretzmann motioned to approve Resolution 2009-17. Mrs. Seymour seconded. Vote: Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Seymour, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

COMMITTEES' REPORTS: None

Mr. Kretzmann motioned to go into executive session at 7:36 p.m. to discuss the promotion of a public employee. Mrs. Seymour seconded. Vote: Jersey – Mr. Myers, yes; Kirkersville – Mrs. Seymour, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann – yes. **Motion carried.**

Mr. Kretzmann motioned to come out of executive session at 7:55 p.m. Mrs. Seymour seconded. Vote: Kirkersville – Mrs. Seymour, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Mrs. Seymour motioned to offer the position of Fire Prevention Officer to Acting LT-FF/Medic Harold Wolford, with a probationary period to be determined by the Fire Chief. Mr. Kretzmann seconded. Vote: Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Seymour, yes. **Motion carried.**

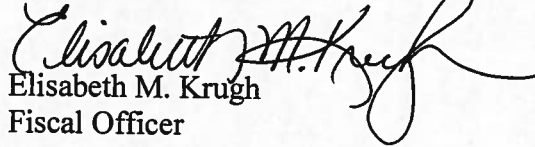
Chief Fulmer closed the meeting by announcing that his family will be relocating to the District on August 31st. Closings for the sale of his old home, and new home within the District, will take place on the same day, August 28th. His employment offer from the District, dated March 12, 2009, stipulates a one-time payment of \$5,000 upon relocation within the District. Chief Fulmer requested disbursement of the Relocation Allowance to assist with his pending move.

Mr. Kretzmann motioned to approve payment of the \$5,000 Relocation Allowance that was included in Chief David Fulmer's employment offer dated March 12, 2009. Mrs. Seymour seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Harrison – Mr. Kretzmann, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Seymour, yes; Pataskala – Mrs. Sagar, yes. **Motion carried.**


Chief Fulmer notified the Board members and audience that Paul George was in the hospital, and would welcome a phone call or visit.

There being no further business, Mr. Joseph adjourned the meeting at 8:04 p.m.

Respectfully submitted,


Elisabeth M. Krugh
Fiscal Officer

APPROVED:


Board of Trustees

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: AC Harold Williams, AC Ken Mathews, BC Tom Bingham, Chad Harrison, Tom Barnhill, on-duty Unit 3 FF/Medics