

WEST LICKING JOINT FIRE DISTRICT BOARD OF TRUSTEES

August 14, 2008 Meeting

Paul George opened the meeting at 7:05 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Etna – Paul George; Harrison – Larry Kretzmann, absent; Jersey – Derek Myers; Kirkersville – Erika Mudd; Reynoldsburg – Douglas Joseph; Pataskala – Kenneth King.

OPEN DISCUSSION:

Chief Weber reported to the Board that he had spoken with a Spikebrush Court resident earlier in the day regarding parking on her cul de sac. At Mr. George's request, Chief Weber inspected parking there almost a year ago. At that time he had found that the resident parked a boat on the Court, in addition to parallel parking numerous cars. This has posed problems for emergency equipment entering the Court; they don't have adequate clearance to enter or exit. Mr. George stated that the Etna Township Trustees had determined to restrict parking on the Trail, East 100 ft. into the cul de sac but they felt that this probably will not work and they will have to institute no parking on Spikebrush Court.

APPROVAL OF MINUTES:

Mr. King motioned to approve the July 10, 2008 meeting minutes as presented. Mr. Joseph seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Mudd, yes; Pataskala – Mr. King, yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Joseph motioned to approve warrants 23441 - 23562. Mrs. Mudd seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Mudd, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes. **Motion carried.**

FISCAL OFFICER'S REPORT:

The 2008 First Half Personal Property Settlement and Rollback refund was received = \$13,914.89 (net after Auditor's fees). Mr. Myers questioned the 2.5% rollback (Homestead) referenced in the letter from the County Auditor. This refund was given to the Fire District because property owners had not fulfilled the requirement to both own and occupy a parcel of residential real estate, and received tax reductions but they were not entitled to them. The State reimbursed the Fire District for those improper refunds to property owners in this settlement (\$1,136.90), in addition to the personal property taxes (\$13,499.41 gross).

Mr. Myers questioned whether the funds invested with STAR Ohio were insured. Ms. Krugh stated yes, that the District's STAR Ohio investments are fully insured.

Mr. King inquired as to the status of the audit. Ms. Krugh stated that the Auditors informed her they anticipated a September completion.

CHIEF'S REPORT:

Chief Weber requested the purchase of two new vehicles to replace existing equipment; a 2009 Chevy Tahoe for the Battalion Chiefs, and a 2009 Chevy Impala for FPO Sellers. The vehicles are to be purchased through State bid.

Mr. King motioned to approve the purchase of a 2009 Chevy Tahoe for \$29,463 and 2009 Chevy Impala for \$18,387 through the State Purchasing Program. Mr. Myers seconded. Vote: Jersey – Mr. Myers, yes; Kirkersville – Mrs. Mudd, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

Assistant Chief Harold Williams informed the Board that we were approved for a \$5,000 EMS training grant from the Department of Public Safety. The grant can be used for EMS training or equipment. Chief Williams recently attended a basic Spanish communications class at the Fire Marshall's office, where it was stressed that in the class you don't learn to speak the language, but it provides you with very basic communication skills. He stated that due to the influx of different nationalities in the District, he would like to provide that same class to our EMS personnel. The class would not be a requirement, but more issues have been developing because Spanish is being spoken. The training would be held at WLJFD for all three Units, and would consist of basic Spanish communications. CEU credits will be given. The class was not budgeted, but the grant will provide the financial resources to pay for this training at a cost of \$3,900. This is a reimbursement grant which requires an initial outlay on our part, but would be reimbursed by the Department of Public Safety.

Mr. King motioned to approve a basic Spanish communications class for Fire District EMS employees at a cost of \$3,900. Mr. Joseph seconded. Vote: Kirkersville – Mrs. Mudd, yes; Pataskala – Mr. King, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

COMMITTEES' REPORTS:

Search Committee – Chief Weber reported that the Committee had met on August 12th. The ad to be placed in newspapers was discussed. Chief Weber provided the Board with an abbreviated ad he had prepared. Mr. George suggested that the minimum qualifications for the Fire Chief should be placed in the ad, and all respondents should mail their resumes and letters of intent to Station 1. The respondents' information should be date stamped and logged in (to create a database for acknowledgements, etc.) by the Secretary. It was determined that rather than advertise in 14 newspapers, only these three would be used: Columbus, Cleveland, and Cincinnati, and to run ads for two Sundays. Mr. Joseph suggested directing the respondents to our new website, but there was discussion as to when the website would go live. Ms. Krugh advised the Board that it should be within the next week, but there could always be a glitch in the system that could delay it happening on time. It was decided that Ms. Krugh would consolidate the full-page ad for newspaper publication to include the minimum qualifications, submission of a resume and letter of intent, location for submission, and contact information.

The Board inquired whether Licking County will host our new website, and Chief Weber stated that we would have to pay for it ourselves. It will cost the District approximately \$120 per year.

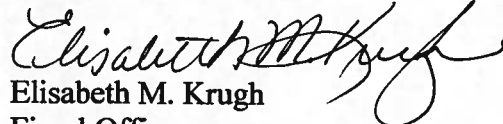
Mr. Myers motioned to go into executive session at 7:42 p.m. to discuss employees' compensation. Mrs. Mudd seconded. Vote: Pataskala – Mr. King, yes; Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Mudd, yes. **Motion carried.**

Mr. King motioned to come out of executive session at 7:55 p.m. Mr. Joseph seconded. Vote: Etna – Mr. George, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Kirkersville – Mrs. Mudd, yes; Pataskala – Mr. King, yes. **Motion carried.**

Chief Weber updated the Board on the status of our request to the Licking County Prosecutor for legal representation, excluding personnel matters. At this time, the Prosecutor is still reviewing our request.

There being no further business, Mr. George adjourned the meeting at 8:02 p.m.

Respectfully submitted,


Elisabeth M. Krugh
Fiscal Officer

APPROVED:



President, Board of Trustees

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: Assistant Chief Harold Williams, Rick Conaway, Jim Kincaid