

WEST LICKING JOINT FIRE DISTRICT BOARD OF TRUSTEES

September 9, 2010

Regular Meeting

Douglas Joseph opened the meeting at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Etna – Randy Foor; Reynoldsburg – Douglas Joseph; Harrison – Larry Kretzmann, absent; Jersey – Derek Myers, absent; Kirkersville – Sharon Temple; Pataskala – Pat Sagar.

APPROVAL OF AGENDA:

Mr. Joseph asked for changes to the Agenda, and receiving none, the Agenda stands approved.

RECOGNITION OF GUESTS:

Rick Tripp, Dan Montgomery, and Keith Han of Michael Schuster Associates

OPEN DISCUSSION: None

APPROVAL OF MINUTES:

Mr. Foor motioned to approve the August 12, 2010 regular meeting minutes as presented to the Board. Mrs. Temple seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Etna – Mr. Foor, yes; Kirkersville – Mrs. Temple, yes; Pataskala – Mrs. Sagar, yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Foor motioned to approve the August 2010 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mrs. Sagar seconded. Vote: Etna – Mr. Foor, yes; Kirkersville – Mrs. Temple, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Foor motioned to approve warrants 25506 - 25588. Mrs. Sagar seconded. Vote: Kirkersville – Mrs. Temple, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Etna – Mr. Foor, yes. **Motion carried.**

NEW BUSINESS:

A. Approval of Purchases

1. Mrs. Sagar motioned to renew the Ohio Plan for liability coverage during 2010-2011. Mrs. Temple seconded. Vote: Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Etna – Mr. Foor, yes; Kirkersville – Mrs. Temple, yes. **Motion carried.**

B. Discuss Draft Policies/Procedures

1. None

CHIEF'S REPORT:

Chief Fulmer reported the following:

- A. At the end of June a portion of a new recruitment process was completed. Those individuals will remain in a holding pattern until there is a need for additional personnel. Chief recommended the hiring of only one part-time candidate at this time, who has skills that would be extremely beneficial to the District and its training functions.

Mrs. Temple motioned to hire Michael Wanat as a part-time firefighter medic with a start date of September 18, 2010. Mrs. Sagar seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Etna – Mr. Foor, yes; Kirkersville – Mrs. Temple, yes; Pataskala – Mrs. Sagar, yes. **Motion carried.**

- B. Chief reported that since Terra Woolard began her new position on August 30th, she has organized the personnel and medical files, and is making a list of internal policies that revolve around HR/Risk Management that we don't have and/or need. She and the Fiscal Officer are scheduled to attend a seminar in October regarding the new healthcare reform.
- C. Chief updated the Board on the Lieutenants and Battalion Chief promotional process. The review of contested questions from the Lieutenant's written examination is complete. As a result of that process, one additional candidate has passed the test, bringing the total number of candidates who will move on to the next phase. Only two eligible employees applied to participate in the Battalion Chief promotional process. Of those, only one passed the written examination. The next phase of the promotional process is to conduct an oral interview panel comprised of an external oral review board, which is 40% of a candidate's grade. Then there will be an internal review comprised of the Chief and some Fire Board members. The interview should take place the week of September 20th.
- D. The West Licking Firefighters Association reported that their Street Fair was very successful, and as a result, the Association wishes to donate three (3) flat panel televisions with surround sound for the Stations' TV rooms. They are also considering purchasing an air inflatable tent for use during emergency incidents to provide shelter for emergency personnel.

Mrs. Sagar motioned to accept the donation of three flat panel televisions with surround sound for use at the three Stations. Mrs. Temple seconded. Vote: Etna – Mr. Foor, yes; Kirkersville – Mrs. Temple, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

Chief reported that he attended a meeting with the City of Pataskala regarding the impact of the Street Fair on area businesses. Two property owners were quite upset with the condition of the streets in front of their businesses, and that their businesses have to shut down during that time. Per Mrs. Sagar, the evening concerts impact the businesses contiguous to the stage area. There will be another meeting on September 30th regarding this issue. An alternative place for the big concert(s) will be considered, which would result in less crowd, more controllable.

- E. Chief informed the Board that Rick Beck withdrew his pending BWC litigation without prejudice, which gives him one year in which to re-file, if he so chooses.
- F. September birthdays and anniversaries were recognized.

FISCAL OFFICER'S REPORT:

- A. Ms. Krugh reported that the District received \$3.3 million from the County Auditor as the Second Half Property Tax Settlement. She advised the Board that this money was deposited into our checking account while she was on vacation. Only 48 hours notice was provided by the County Auditor's office. She stated that she had requested the Chief to contact the County Auditor for more advance notification of direct deposits into our checking account. With better notification, arrangements could have been made to ensure the funds were transferred to STAR Ohio on a more timely basis, and more importantly, to ensure the security of those funds while in our checking account.
- B. Ms. Krugh informed the Board that November's regularly scheduled meeting falls on a legal holiday, and inquired whether they would like to change that date or keep it as scheduled. The Board concurred they would prefer the November meeting remains as scheduled on the 11th. Chief requested that Ms. Krugh be allowed to work that entire holiday and then take her holiday on another day this year. The Board concurred with his request.
- C. Ms. Krugh reported that she had received the Amounts and Rates for 2011 from the County Auditor and asked the Board to accept them.

Resolution 2010-10 – Accepting the amounts and rates as determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Foor motioned to accept the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mrs. Temple seconded. Vote: Kirkersville – Mrs. Temple, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Etna – Mr. Foor, yes. **Motion carried.**

There was discussion whether a tax levy would be on the November ballot. Ms. Krugh stated that she would review the current levy schedule and files and provide information to the Board at the November meeting.

COMMITTEES' REPORTS:

A. Building Committee Report and MSA Presentation

Chief Fulmer reported that he had spent last Tuesday at MSA talking about station locations and response times. They also looked at other projects that MSA had been involved in. MSA has prepared and will go over response time analysis based on six and eight-minute response times based on current facilities and potential sites for future facilities, so we can make decisions and move the planning process forward.

Rick Tripp informed the Board that the current Station 3 site is a good site. We can retain the existing building, and add a new Station with more functionality. Mr. Tripp stated that the current building is not something that we should pour a lot of money into. Etna Parkway will have a huge impact on this area.

The proposed site for Station 2 will service both Kirkersville and the District better. The current Station 2 property is zoned residential, is land locked, and inconvenient for providing good emergency services to the area. There was discussion to possibly sell the old Station 2 property, which is suitable for residential development, and build the new station elsewhere.

The Jersey property that is owned by the District was discussed. MSA advised holding on to the property for future use. Chief Fulmer and Mr. Joseph will have discussion with New Albany and Jersey Township to get a commitment on what they want to do in the future – go with New Albany or ~~Plain~~ Jersey Township.

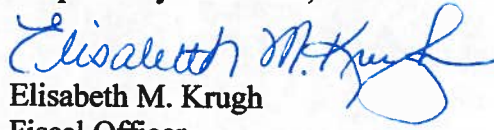
Jersey
MSA informed the Board that two to three flat, square acres with 200 ft. of frontage is ideal to build on. Chief Fulmer will check with legal counsel to see about contacting a realtor.

Mr. Joseph stated that for the long term, the buildings should be designed for future expansion. Mr. Foor stated that MSA should design with a fourth bay so we can do in-house repair and maintenance.

Chief Fulmer advised the Board that water and sewer will stop at the Jefferson Street Shop. Readings are being done on usage at that facility. The District currently stores a vehicle for the City of Pataskala inside that building.

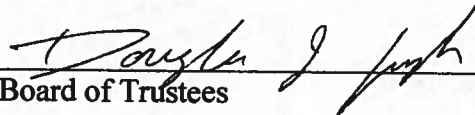
There being no further business, Mr. Joseph adjourned the meeting at 8:41 p.m.

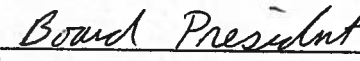
Respectfully submitted,



Elisabeth M. Krugh
Fiscal Officer

APPROVED:


Board of Trustees


Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: AC Ken Mathews, AC Harold Williams, Terra Woolard

Amended - see above