

# WEST LICKING JOINT FIRE DISTRICT BOARD OF TRUSTEES

February 11, 2010

## Regular Meeting

Douglas Joseph opened the meeting at 7:00 p.m., and led the Pledge of Allegiance.

### ROLL CALL:

Etna – Randy Foor; Reynoldsburg – Douglas Joseph; Harrison – Larry Kretzmann; Jersey – Derek Myers; Kirkersville – Sharon Temple, absent; Pataskala – Pat Sagar, absent.

### APPROVAL OF AGENDA:

Mr. Kretzmann motioned to amend the Agenda. Mr. Foor seconded. Vote: Jersey – Mr. Myers, Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

RECOGNITION OF GUESTS: None

OPEN DISCUSSION: None

### APPROVAL OF MINUTES:

Mr. Kretzmann motioned to approve the January 14, 2010 organizational meeting minutes as presented. Mr. Myers seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

### APPROVAL OF FINANCIAL STATEMENTS:

Mr. Kretzmann motioned to approve the January 2010 Bank Reconciliation, and STAR Ohio investment Statements. Mr. Foor seconded. Vote: Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**

Fiscal Officer informed Board that the January CDARS interest was not posted into the UAN System because the information was not received as of the reconciliation date, 2/1/2010. It will be posted and presented to the Board along with the February, 2010 fiscal statements.

### APPROVAL OF VOUCHERS:

Mr. Myers motioned to approve warrants 24919 - 24960. Mr. Kretzmann seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

### NEW BUSINESS:

#### A. Approval of Purchases

- 1) 2010 Insurance Renewal – Board concurred that this item would be discussed after the executive session.
- 2) FY 2010 Budget – Board concurred that this item would be discussed after the executive session.

B. Discuss Draft Policies/Procedures

- 1) Mr. Myers motioned to approve the Mileage Reimbursement Policy Rev. 2-5-2010, as submitted to the Board. Mr. Kretzmann seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

This revision includes mileage reimbursement for Fire Board members while conducting official District business, to be calculated utilizing the IRS mileage reimbursement rate in effect at time of travel. Chief Fulmer stated that the Fire Board members were to use the District's Mileage Reimbursement Request Form.

C. Spring Levy Discussion

There was discussion regarding the District's current tax levies, and the pending expiration of a one (1) mill levy. A spreadsheet was provided to the Board by the Fiscal Officer which reflects all current levies, their commencing years, and collection years. The Board reviewed the data and decided to place the expiring one (1) mill levy on the May ballot as a renewal levy. They were advised that a special meeting would need to be held to place the levy on the May ballot (please see end of these minutes for confirmed special meeting date). The deadline for filing with Board of Elections is February 18, 2010.

**Resolution 2010-07 – To Request That the County Auditor Certify Valuation and Revenue Information Pursuant to R.C. 5705.03(B).**

*Derek Myers moved adoption of the following resolution:*

A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR FIRE PROTECTION AND EMERGENCY SERVICES AND REQUESTING THE LICKING COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE WEST LICKING JOINT FIRE DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A **ONE (1) MILL RENEWAL LEVY.**

WHEREAS, this Board finds that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of West Licking Joint Fire District and it is necessary to levy a tax outside the ten-mill limitation; and

WHEREAS, pursuant to Division (B) of Section 5705.03 of the Revised Code, this Board must request certified information from the Licking County Auditor before submitting the question of a tax to the electors.

NOW THEREFORE BE IT RESOLVED by the Board of Fire District Trustees of West Licking Joint Fire District:

Section 1. This Board declares that it is necessary to levy a fire and emergency services property tax outside of the ten-mill limitation for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer firefighters of fire-fighting companies to operate the same, including the payment of the firefighters employer's contribution required under Section 742.34 of the Ohio Revised Code, or to purchase ambulance equipment, or to provide ambulance,

paramedic, or other emergency medical services operated by a fire department or firefighting company, as authorized by Section 5705.19(I) of the Ohio Revised Code, and that it intends to submit the question of the addition of that levy to the electors at an election on *May 4, 2010*.

Section 2. This Board requests the Licking County Auditor to certify to it both (1) the total current tax valuation of the West Licking Joint Fire District, and (2) the dollar amount of revenue that would be generated by a *one (1) mill renewal levy*.

Section 3. The Fiscal Officer is authorized and directed to deliver promptly to the Licking County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

*Larry Kretzmann seconded the motion* and the roll being called upon its adoption, the vote resulted as follows: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

D. February anniversaries and birthdays were recognized.

E. Thank you cards were read from the Byrd family and also a resident who expressed her appreciation for care received during an EMS run.

#### CHIEF'S REPORT:

Chief Fulmer updated the Board on the current recruitment process:

**Part-Time Recruitment:** Chief Fulmer stated that the part-time applicants are in the process of receiving their physicals on-site (red trailer in front of Station 1) today and tomorrow. The medical physical is the last stage of the recruitment process. He recommended hiring 11 candidates upon successful completion of their physicals.

Mr. Kretzmann motioned that subject to the completion and passing of their physicals, the District hire the 11 candidates proposed by the Fire Chief as noted herein: Brian Fleming, Ben Machado, Calvin Messer, Tim Spradlin, William Greenwalt, Todd McKenzie, Daniel Rott, Dale Williams, Chad MacDonald, James McVay, Mike Starling. Mr. Myers seconded. Vote: Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**

Chief Fulmer informed the Board that the Budget Committee met last week; the FY 2010 Budget as submitted herein reflects proposed changes for health care renewal that will be discussed during executive session. Chief Fulmer stated that the Budget should be approved soon, either tonight or next week. Mr. Foor requested some clarification of Budget items since he is new to the Board. He had tried to relay e-mail correspondence to Chief Fulmer but was not successful. Mr. Joseph suggested that the Budget be put on hold until Mr. Foor's questions are answered. He requested that the Budget be put on the Agenda for next week.

Chief Fulmer reported that the HazMat Technician Refresher Class was well worth the time and money spent – all candidates successfully completed the course. FF Medic Chad Harrison stated that the class

was well structured and the instructors were very experienced. ProLogis provided free use of a 500,000 square foot freezer building as an additional training site, in addition to classroom time that was spent in Station 1.

#### FISCAL OFFICER'S REPORT:

Ms. Krugh reported that she had received the 2009 Taxes by District and Levy To Be Collected in 2010 spreadsheet from the County Auditor. She also confirmed that the State Auditors are expected to be in on February 22<sup>nd</sup> to finalize the 2008-2009 Audit.

#### COMMITTEES' REPORTS:

##### Insurance Committee (Foor, Sagar, Temple):

The Insurance Committee met with Frank Harmon and Chief Fulmer, and also met with representatives from the Bargaining Unit regarding the major medical insurance renewal. Information will be presented to the Board in executive session.

##### Labor/Management Committee (Myers, Joseph, Kretzmann):

Information to be presented to the Board in executive session.

##### Records Commission (Joseph, Krugh):

Records Retention Policy needs to be updated, and the Records Commission needs to have their required annual meeting. This will be held just prior to the regular March Board meeting, so a special meeting will not be required.

##### Audit Committee (Kretzmann, Foor, Myers):

Will set a date to meet at a later time.

Mr. Kretzmann motioned to go into executive session at 7:34 p.m. to consider the appointment, employment, promotion or compensation of a public employee per ORC 121.22, G(1), and reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment. Mr. Foor seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

Mr. Kretzmann motioned to come out of executive session at 8:32 p.m. Mr. Myers seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

Mr. Kretzmann motioned to authorize District staff to execute the employees' health care (major medical) renewal as submitted to the Board. Mr. Foor seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried**

Mr. Foor motioned to hold a special meeting at 7:00 p.m. on Wednesday, February 17, 2010, to discuss the one (1) mill renewal levy. Mr. Kretzmann seconded. Vote: Harrison – Mr. Kretzmann, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried**

