

**WEST LICKING JOINT FIRE DISTRICT
BOARD OF TRUSTEES**

December 9, 2010

Regular Meeting

Douglas Joseph opened the meeting at 8:00 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Etna – Randy Foor; Reynoldsburg – Douglas Joseph; Harrison – Larry Kretzmann; Jersey – Derek Myers; Kirkersville – Sharon Temple; Pataskala – Pat Sagar, absent.

APPROVAL OF AGENDA

RECOGNITION OF GUESTS:

Ron Tague of West Licking Firefighters Association
John and Peggy Davis

OPEN DISCUSSION:

Randy Foor informed the Board that Skip ~~Huber~~ ^{Howler} contacted him regarding having a permanent plaque or marker established to honor the Huber family's donation of land for the construction of Station 1 at 851 East Broad Street. This was not done after the completion of Station 1's construction several years ago. Chief Fulmer acknowledged that he would ensure this would be done.

APPROVAL OF MINUTES:

Mr. Foor motioned to amend the November 11, 2010 minutes to reflect as follows: Page 1, A. Building Committee Report, Paragraph 2 – Mr. *Joseph* stated that the proposed locations are ideal...; and Page 4, Chief's Report, E. Paragraph 2 – Per Ms. Woolard, *50%* of firefighter deaths... Mrs. Temple seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Kirkersville – Mrs. Temple, yes. **Motion carried.**

Mr. Myers motioned to approve the amended November 11, 2010 minutes. Mr. Foor seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Kirkersville – Mrs. Temple, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Myers motioned to approve the November 2010 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Kretzmann seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Kirkersville – Mrs. Temple, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Foor motioned to approve warrants 25756 - 25820. Mrs. Temple seconded. Vote: Harrison – Mr. Kretzmann, yes; Kirkersville – Mrs. Temple, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**

NEW BUSINESS:

A. Approval of Purchases

1. There were no purchases. Chief Fulmer advised the Board that he was trying to get a discount/credit again from Motorola for the purchase of three radios.

B. Discuss Draft Policies/Procedures

1. Chief Fulmer requested that the Board review the draft policies presented to them at the November meeting as soon as possible. Comments and feedback were requested so that discussion can take place at the January meeting.

CHIEF'S REPORT:

Chief Fulmer reported the following:

- A. Chief Fulmer presented the FY 2011 Temporary Budget for the Board's approval. Chief stressed that the Budget Committee has not met yet, and the Board has not seen the draft that was presented tonight. Mr. Joseph asked Chief how he determined the reductions in the Temporary Budget. Chief stated that we looked at where we were year-to-date for expenditures. Some of the FY 2010 appropriation accounts did not exist under the previous budgets, and he stated we would need a minimum of three budget cycles to come up with solid numbers for future budgets.

Mr. Kretzmann motioned to approve the FY 2011 Temporary Budget as presented. Mrs. Temple seconded. Vote: Kirkersville – Mrs. Temple, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

B. EMS & MVA Billing Discussion

There was discussion regarding the possibility of EMS/MVA billing. Chief Fulmer stated that the current budget will not be able to staff a new building. Mr. Joseph asked how EMS billing would impact the budget. At an earlier Board meeting this year, Regina Moore of Cost Recovery Corp. estimated potential MVA billing revenue of approximately \$20,000-\$25,000 based on 185 accidents. Chief stated that there is a potential for approximately \$1,000,000 additional EMS billing revenue, in addition to the estimated \$25,000 MVA revenue, less an estimated 6.5% charges by a billing company that would provide their billing services. This potential revenue is generated from soft billing which is charged to insurance companies; soft billing does not impact residents of the District. Per Chief Fulmer, most agencies contiguous to the District do EMS billing; he was not sure how many bill for MVA. Chief recommended that the Board authorize staff to draw up an RFP for estimates to determine what our costs would be, and how a billing company would operate. He stated that there are probably six to 10 companies interested in soft billing.

Mr. Foor motioned to advertise for billing companies. Mrs. Temple seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Kirkersville – Mrs. Temple, yes. **Motion carried.**

- C. Chief Fulmer invited the Board members to a Christmas luncheon at Station 1 on December 23rd, and also to an Administration lunch on December 21st.
- D. November birthdays and anniversaries were recognized.

FISCAL OFFICER'S REPORT:

- A. 1st and 2nd Half 2010 Homestead Rollback for Manufactured Homes received in the amount \$4,040.69.
- B. HB 66 Personal Property 2010 final reimbursement was received in the amount of \$104,742.40.
- C. The Fiscal Officer advised the Board that the Certificate of Current Valuation of the District was received – total current valuation is \$952,783,870. Revenue generated by a 2.5 Mill renewal levy would be \$2,421,010 annually during the life of the levy, assuming that total current tax valuation remains the same throughout the life of the levy.

Ms. Krugh stated that that Certificate was only for a renewal levy, and if they wanted estimated revenue from a replacement levy instead, a separate Certificate would have to be requested by voting on a Resolution at this meeting. Mr. Joseph stated he was more comfortable with a renewal rather than a replacement levy, and would like to move forward without replacement figures. Mr. Foor concurred, especially with potential EMS billing revenue. Regardless, Mr. Foor indicated he would like to see figures for both estimated replacement and renewal revenue. Mr. Myers stated that we have been very successful funding the District with tax levies and not using EMS billing – he preferred giving the voters the choice to choose revenue with tax levies. Chief Fulmer reiterated that EMS billing is soft billing; insurance companies, not the taxpayers, pay for EMS billing. Residents are not billed. The Board was in concurrence on requesting a Certificate of Valuation for a 2.5 Mill replacement levy and comparing the two results at the January Board meeting.

- D. **Resolution 2010-13: To Request That the County Auditor Certify Valuation and Revenue Information Pursuant to R.C. 5705.03(B).**

Derek Myers moved adoption of the following resolution:

A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR FIRE PROTECTION AND EMERGENCY SERVICES AND REQUESTING THE LICKING COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE WEST LICKING JOINT FIRE DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A 2.5 (two.five) MILL REPLACEMENT LEVY.

WHEREAS, this Board finds that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of West Licking Joint Fire District and it is necessary to levy a tax outside the ten-mill limitation; and

WHEREAS, pursuant to Division (B) of Section 5705.03 of the Revised Code, this Board must request certified information from the Licking County Auditor before submitting the question of a tax to the electors.

NOW THEREFORE BE IT RESOLVED by the Board of Fire District Trustees of West Licking Joint Fire District:

Section 1. This Board declares that it is necessary to levy a fire and emergency services property tax outside of the ten-mill limitation for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer firefighters of fire-fighting companies to operate the same, including the payment of the firefighters employer's contribution required under Section 742.34 of the Ohio Revised Code, or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, as authorized by Section 5705.19(I) of the Ohio Revised Code, and that it intends to submit the question of the addition of that levy to the electors at an election on *May 3, 2011*.

Section 2. This Board requests the Licking County Auditor to certify to it both (1) the total current tax valuation of the West Licking Joint Fire District, and (2) the dollar amount of revenue that would be generated by a 2.5 (two-five) mill replacement levy.

Section 3. The Fiscal Officer is authorized and directed to deliver promptly to the Licking County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Foor seconded the motion and the roll being called upon its adoption, the vote resulted as follows: Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Kirkersville – Mrs. Temple, yes. **Motion carried.**

E. The Fiscal Officer informed the Board that after reviewing the remaining appropriations, there were insufficient funds in the Medical-Hospitalization account to cover a pending expenditure.

Resolution 2010-14: Reduce Appropriation Account 1000-110-100-0102 Salaries – Part-Time by \$35,000; Increase Appropriation Account 1000-110-221-0000 Medical Hospitalization by \$35,000. Mr. Myers seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Kirkersville – Mrs. Temple, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

COMMITTEE'S REPORTS

A. Building Committee Report

Chief Fulmer reported that the Committee toured six different facilities to get a taste of their design. The Committee liked the City of Fairborn and Liberty Township's designs. They felt that the City of Fairborn's facility was a better fit for us; it's a couple thousand feet smaller and still had community rooms the public could utilize. If we reduce our design by 3,500 s.f., it will decrease construction costs by approximately \$500,000 to \$600,000. Chief Fulmer stated it was a worthwhile trip. He

advised the Board that a broker would be coming in to brief them on potential properties within the District. At the moment, we are in a holding pattern until the Board decides about land acquisition.


There being no further business, Mr. Joseph adjourned the meeting at 9:03 p.m.

Respectfully submitted,



Elisabeth M. Krugh
Fiscal Officer

APPROVED:

 1/13/11 President - WLJFD
Board of Trustees Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: Terra Woolard, on-duty Unit 3 firefighters