

**WEST LICKING JOINT FIRE DISTRICT
BOARD OF TRUSTEES**

April 8, 2010

Regular Meeting

Douglas Joseph opened the meeting at 7:04 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Etna – Randy Foor; Reynoldsburg – Douglas Joseph; Harrison – Larry Kretzmann; Jersey – Derek Myers; Kirkersville – Sharon Temple, absent; Pataskala – Pat Sagar.

APPROVAL OF AGENDA:

Mr. Joseph asked for changes to the Agenda, and receiving none, the Agenda stands approved.

RECOGNITION OF GUESTS: None

OPEN DISCUSSION: None

APPROVAL OF MINUTES:

Mr. Kretzmann motioned to approve the March 11, 2010 regular meeting minutes as presented. Mr. Foor seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Kretzmann motioned to approve the March 2010 Bank Reconciliation, STAR Ohio and CDARS Investments Statements. Mr. Foor seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Kretzmann motioned to approve warrants 25041 - 25178. Mr. Foor seconded. Vote: Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**

NEW BUSINESS:

A. Approval of Purchases

- 1) Mr. Kretzmann motioned to approve the purchase of a three-bottle cascade SCBA fill station from Breathing Air Systems at a cost not to exceed \$8,907 including installation. Mr. Foor seconded. Vote: Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes. **Motion carried.**

- 2) Mrs. Sagar motioned to approve the purchase of Surface Water Rescue PPE from Columbus Supply at a cost not to exceed \$9,000. Mr. Kretzmann seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes. **Motion carried.**
- 3) Mr. Kretzmann motioned to approve the purchase of Panasonic ToughBook computers and required components from both MobileTEK and B & C Communications at a cost not to exceed \$29,000. Mr. Foor seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**
- 4) Mrs. Sagar motioned to approve the purchase of a SCBA Communications System from Finley Fire Equipment at a cost not to exceed \$14,200. Mr. Kretzmann seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**
- 5) Mr. Kretzmann motioned to approve the purchase of a PortaCount® Respirator Fit Tester Model 8038 from TSI Incorporated through the GSA purchasing program at a cost not to exceed \$11,600 including shipping. Mrs. Sagar seconded. Vote: Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes. **Motion carried.**

B. Discuss Draft Policies/Procedures

- 1) Mr. Kretzmann motioned to table the approval and posting of the Human Resources Technician position. There was no second.

Mrs. Sagar motioned to approve and post the position of Human Resources Technician. Mr. Foor seconded. Vote: Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, *no*. **Motion carried.**

- 2) Mr. Kretzmann motioned to approve the Part-Time Firefighters Wage Increase Schedule (memo dated April 2, 2010 and attached hereto) to become effective on May 15, 2010. Mrs. Sagar seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes. **Motion carried.**
- 3) There was discussion regarding the disposal of surplus items. GovDeals.com will be utilized, and what does not sell online, can be sold at a garage sale at the Jefferson Street Shop. The remainder can be sold to scrap or donated to agencies that might need the items. Chief Fulmer advised the Board that the current fill station is no longer in use; it does not meet current standard. Therefore, he recommended it be donated to CTEC Technical College for their use. CTEC will sign a waiver that the fill station does not meet current standard, but they are still willing to use it. Chief Fulmer also recommended donating the 2001 Medic Unit to the Licking County EMA for the Citizens Response Team. The Medic Unit has high mileage and the resale value would be minimal. The Medic was originally purchased with a large donation from Raymond Stewart and dedicated in memory of his wife. Donating the Medic to the Licking County EMA would allow this Unit to continue in service to the public.

Chief Fulmer also informed the Board that the District has no formal inventory process. He will come back to the Board with recommendations at a later time. His goal is to implement an annual inventory. AC Mathews will be testing a bar scan reader later this week to see if it could help simplify the inventory process.

Mrs. Sagar motioned to approve the disposal list as presented by Chief Fulmer. Mr. Foor seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, *no*; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

Mrs. Sagar questioned whether her motion included the fill station and 2001 Medic Unit, and the Board concurred that the motion included all items as described in Chief Fulmer's disposal list.

CHIEF'S REPORT:

- A. Update on Career FF/Medic Selection – The results would be given to the Board during Executive Session.
- B. Update on Acting Lieutenant's Promotional – Chief Fulmer advised the Board that it will need to appoint two representatives to work with him, and they will then work with two representatives of the Union as part of the Collective Bargaining process to review questions that were challenged during the testing process.
- C. Update on Facility Master Plan RFQ Process – The ad was placed in the *Columbus Dispatch* and 14 requests for specifications were received from architects. The Building Committee will review the responses and pare down the list to five or six architects for the interview process.
- D. The Board recognized April anniversaries and birthdays as submitted by the Chief.

FISCAL OFFICER'S REPORT: None

COMMITTEES' REPORTS: None

Mr. Kretzmann motioned to go into executive session at 8:07 p.m. to consider the appointment, employment, promotion or compensation of a public employee per ORC 121.22, G(1). Mr. Foor seconded. Vote: Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzman, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes. **Motion carried.**

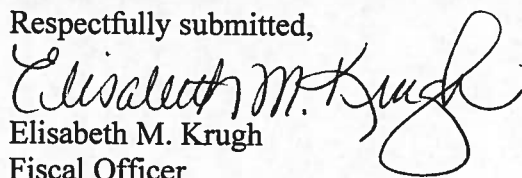
Mr. Kretzmann motioned to come out of executive session at 8:48 p.m. Mr. Foor seconded. Vote: Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, *no*; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes. **Motion carried.**

Mr. Kretzmann motioned to extend a conditional offer of employment as Full-Time Firefighter/Paramedics to Tyler Huber and Eric Lindsey, contingent on successful completion of their OP&F physicals. Mr. Foor seconded. Vote: Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes; Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, *abstain*; Etna – Mr. Foor, yes. **Motion carried.**

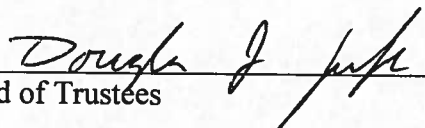
Mrs. Sagar motioned to approve a 4% wage increase for Chief David Fulmer effective April 17, 2010. Mr. Kretzmann seconded. Vote: Reynoldsburg – Mr. Joseph, yes; Jersey – Mr. Myers, yes; Etna – Mr. Foor, yes; Harrison – Mr. Kretzmann, yes; Pataskala – Mrs. Sagar, yes. **Motion carried.**

There being no further business, Mr. Joseph adjourned the meeting at 8:53 p.m.

Respectfully submitted,


Elisabeth M. Krugh
Fiscal Officer

APPROVED:

 WLJFD Bond President
Board of Trustees Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Guests present: AC Ken Mathews, AC Harold Williams, Tom Barnhill, Chad Harrison, Adam Gottfried, Joel Galleher, Dustin Herb, Jeremy Ridgway